

**CITY OF SOLANA BEACH**  
**SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,**  
**PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY**



# MODIFIED AGENDA

**Joint REGULAR Meeting**

**Wednesday, January 8, 2020 \* 6:00 p.m.**

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

## **PUBLIC MEETING ACCESS**

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live on Cox Communications-Channel 19, Spectrum(Time Warner)-Channel 24, and AT&T U-verse Channel 99. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

## **AGENDA MATERIALS**

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch [Library](#) (157 Stevens Ave.), La Colonia Community Ctr., and online [www.cityofsolanabeach.org](http://www.cityofsolanabeach.org). Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, [received](#) after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the courtesy agenda posting. Materials submitted for consideration should be forwarded to the [City Clerk's department](#) 858-720-2400. The designated location for viewing of hard copies is the City Clerk's office at City Hall during normal business hours.

## **SPEAKERS**

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports.

## **SPECIAL ASSISTANCE NEEDED**

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the [City Clerk's office](#) (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode  
and engage in conversations outside the Council Chambers.

### CITY COUNCILMEMBERS

**Jewel Edson, Mayor**

**Judy Hegenauer, Deputy Mayor**

**Kristi Becker, Councilmember**

**Kelly Harless, Councilmember**

**David A. Zito, Councilmember**

Gregory Wade  
City Manager

Johanna Canlas  
City Attorney

Angela Ivey  
City Clerk

**SPEAKERS:**

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

**READING OF ORDINANCES AND RESOLUTIONS:**

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

**CALL TO ORDER AND ROLL CALL:**

**CLOSED SESSION REPORT:**

**FLAG SALUTE:**

**APPROVAL OF AGENDA:**

**PROCLAMATIONS/CERTIFICATES:** *Ceremonial*

None at the posting of this agenda

**PRESENTATIONS:** Ceremonial items that do not contain in-depth discussion and no action/direction.  
Santa Fe Irrigation District

**ORAL COMMUNICATIONS:**

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Comments relating to items on this evening's agenda are taken at the time the items are heard. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

**COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:**

*An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.*

**A. CONSENT CALENDAR:** (Action Items) (A.1. - A.8.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

**A.1. Register Of Demands.** (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for November 23, 2019 – December 31, 2019.

[Item A.1. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.2. General Fund Adopted Budget for Fiscal Year 2019-2020 Changes.** (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2019-2020 General Fund Adopted Budget.

[Item A.2. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.3. 2020 City Council Meeting Schedule.** (File 0410-05)

Recommendation: That the City Council

1. Review, edit, and/or approve a 2020 interim schedule with proposed cancellations and/or additional meetings.

[Item A.3. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.4. Quarterly Investment Report.** (File 0350-44)

Recommendation: That the City Council

1. Accepts and files the attached Cash and Investment Report for the quarter ended September 30, 2019.

[Item A.4. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.5. Information Technology Support Agreement Amendment.** (File 0190-60)

Recommendation: That the City Council

1. Adopt **Resolution 2020-004**:
  - a. Authorizing the City Manager to amend the FY 2019/2020 agreement with Managed Solution for an increased amount not to exceed of \$43,000.
  - b. Authorizing the City Manager, at his discretion, to extend the Professional Services Agreement with Managed Solution for up to four (4) additional years in an amount not to exceed \$25,000 per fiscal year.

[Item A.5. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.6. Emergency Corrugated Metal Pipes (CMP) Storm Drain Repairs.** (File 0850-40)

Recommendation: That the City Council

1. Adopt **Resolution 2020-005**:
  - a. Declaring an emergency under Public Contract Code Sections 20168 and 22050 regarding the storm drain repair.
  - b. Authorizing the City Manager to take any directly related and immediate action required by the emergency and directing Staff to report to City Council as required by Public Contract Code Section 22050 and Resolution 2008-091.
  - c. Authorizing the City Manager to execute a change order, for an amount to be determined, for construction and repairs for miscellaneous CMP storm drain repairs at various locations throughout the City.
  - d. Approving an additional amount, equal to 15%, of the change order executed for storm drain repairs for construction contingency.
  - e. Authorizing the City Manager to approve cumulative change orders up to the combined construction contingency amount.

[Item A.6. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.7. SB2 Planning Grant Program Application Submittal.** (File 0390-34)

Recommendation: That the City Council

1. Adopt **Resolution 2020-006**:
  - a. Authorizing/ratifying submittal of a SB 2 PGP application to the California State Department of Housing and Community Development.
  - b. Authorizing the City Manager to act on behalf of the City of Solana Beach, in consultation with the City Attorney, to negotiate and execute all agreements and amendments necessary to comply with the grant requirements.

[Item A.7. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**A.8. Solana Beach Successor Agency Administrative Budget and Recognized Obligation Payment Schedule (ROPS).** (File 0115-30)

Recommendation: That the Successor Agency:

1. Receive the Successor Agency's enforceable obligations payment information and administrative budget for the period July 1, 2020 to June 30, 2021.
2. Adopt **Resolution SA-024** approving the SA Administrative Budget for July 1, 2020 to June 30, 2021.
3. Adopt **Resolution SA-025** approving the ROPS 20-21 for July 1, 2020 to June 30, 2021.

[Item A.8. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*



## **A.9. Credit Card Processing Services**

Staff recommends the City Council:

1. Adopt **Resolution 2020-007** approving an Agreement with Paymentus for credit card processing services.

### [Item A.9. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

**NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)**

## **C. STAFF REPORTS: (C.1. – C.4.)**

*Submit speaker slips to the City Clerk.*

### **C.1. Restrict Parking on Castro, Gonzales and Academy Streets to Facilitate Emergency Access and Movement of Traffic. (File 0870-40)**

Recommendation: That the City Council

1. Authorize the City Manager to restrict parking on one side of Castro and Gonzales Street where the street width, including rolled curbs, is less than 30-feet wide. Parking in the Gonzales Street cul-de-sac shall be prohibited, unless parked off pavement.
2. Authorize the City Manager to prohibit stopping, standing or parking at 741-761 Academy Drive during certain hours of the day in order to facilitate the movement of traffic during school drop-off and pick-up times.

### [Item C.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

### **C.2. Council Boards, Committees, & Commissions Mid-Term Review. (File 0410-05)**

Recommendation: That the City Council

1. Review the Regional Boards/Commissions/Committees.
  - a. Determine the City Selection Committee 2020 annual term appointment, if any changes.
  - b. Make alternate appointments, if necessary.
2. Review Council Standing Committees and make alternate appointments, if necessary.

### [Item C.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

**C.3. Adopt (2<sup>nd</sup> Reading) Ordinance 508 – Accessory Dwelling Unit Ordinance Update** (File 0610-10)

Recommendation: That the City Council

1. Adopt **Ordinance 508** (2<sup>nd</sup> Reading) amending Title 17 of the Solana Beach Municipal Code.

[Item C.3. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**C.4. Adopt (2<sup>nd</sup> Readings) Ordinance 509, Ordinance 510, Ordinance 511, and Ordinance 512 Amending the Solana Beach Municipal Code (SBMC) Changing Annual Adjustments to Occur January 1 Instead of July 1.** (File 0610-10)

Recommendation: That the City Council

1. Adopt **Ordinance 509** Amending Chapter 15.50.080 of the SBMC.
2. Adopt **Ordinance 510** Amending Chapter 15.60.080 of the SBMC.
3. Adopt **Ordinance 511** Amending Chapter 15.65.080 of the SBMC.
4. Adopt **Ordinance 512** Amending Chapter 15.66.080 of the SBMC.

[Item C.4. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**WORK PLAN COMMENTS:**

*Adopted June 12, 2019*

**COMPENSATION & REIMBURSEMENT DISCLOSURE:**

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

**COUNCIL COMMITTEE REPORTS:** [Council Committees](#)

**REGIONAL COMMITTEES: (outside agencies, appointed by this Council)**

- a. City Selection Committee (meets twice a year) Primary-Edson, Alternate-Zito
- b. County Service Area 17: Primary- Harless, Alternate-Edson
- c. Escondido Creek Watershed Authority: Becker /Staff (no alternate).
- d. League of Ca. Cities' San Diego County Executive Committee: Primary-Becker, Alternate-Harless and any subcommittees.
- e. League of Ca. Cities' Local Legislative Committee: Primary-Harless, Alternate-Becker
- f. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-Becker, Alternate-Harless
- g. North County Dispatch JPA: Primary-Harless, Alternate-Becker
- h. North County Transit District: Primary-Edson, Alternate-Becker
- i. Regional Solid Waste Association (RSWA): Primary-Hegenauer, Alternate-Becker
- j. SANDAG: Primary-Zito, 1<sup>st</sup> Alternate-Edson, 2<sup>nd</sup> Alternate-Becker, and any subcommittees.
- k. SANDAG Shoreline Preservation Committee: Primary-Hegenauer, Alternate-Zito
- l. San Dieguito River Valley JPA: Primary-Hegenauer, Alternate-Zito
- m. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager

- n. 22<sup>nd</sup> Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Harless

**STANDING COMMITTEES: (All Primary Members) (Permanent Committees)**

- a. Business Liaison Committee – Zito, Edson.
- b. Fire Dept. Management Governance & Organizational Evaluation – Harless, Hegenauer
- c. Highway 101 / Cedros Ave. Development Committee – Edson, Becker
- d. Parks and Recreation Committee – Zito, Harless
- e. Public Arts Committee – Edson, Hegenauer
- f. School Relations Committee – Hegenauer, Harless
- g. Solana Beach-Del Mar Relations Committee – Zito, Edson

**ADJOURN:**

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***Next Regularly Scheduled Meeting is January 22, 2020***

*Always refer the City's website Event Calendar for updated schedule or contact City Hall.*

[www.cityofsolanabeach.org](http://www.cityofsolanabeach.org) 858-720-2400

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**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA }  
COUNTY OF SAN DIEGO } §  
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the January 8, 2020 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on January 2, 2020 at 1:03 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., January 8, 2020, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk  
City of Solana Beach, CA

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**UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:**

*Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.*

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Finance  
**SUBJECT:** Register of Demands

## BACKGROUND:

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

Register of Demands- 11/23/19 through 12/13/19

Check Register-Disbursement Fund (Attachment 1)		\$ 1,226,275.01
Net Payroll	November 29, 2019	159,222.08
Federal & State Taxes	November 29, 2019	36,279.96
PERS Retirement (EFT)	November 29, 2019	47,295.39
Council Payroll	December 12, 2019	5,326.93
Federal & State Taxes	December 12, 2019	444.91
PERS Retirement (EFT)	December 12, 2019	508.94
Net Payroll	December 13, 2019	215,516.45
Federal & State Taxes	December 13, 2019	55,758.44
PERS Retirement (EFT)	December 13, 2019	48,126.10
 TOTAL		 \$ <u>1,794,754.21</u>

## DISCUSSION:

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

## CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

## FISCAL IMPACT:

The register of demands for November 23, 2019 through December 13, 2019 reflects total expenditures of \$1,794,754.21 from various City funding sources.

CITY COUNCIL ACTION: _____
_____

**WORK PLAN:**

N/A

**OPTIONS:**

- Ratify the register of demands.
- Do not ratify and provide direction.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council ratify the above register of demands.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation.

  
\_\_\_\_\_  
Gregory Wade, City Manager

Attachments:

1. Check Register – Disbursement Fund

PENTAMATION  
 DATE: 12/17/2019  
 TIME: 08:10:35

CITY OF SOLANA BEACH, CA  
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 1  
 ACCTPA21

SELECTION CRITERIA: transact.gl\_cash='1011' and transact.ck\_date between '20191123 00:00:00.000' and '20191213 00:00:00.000'  
 ACCOUNTING PERIOD: 6/20

FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	96239	11/27/19	2379	AA FARNSWORTH'S BACKFLOW	00165006560	BACKFLOW ANNUAL TEST	0.00	106.00
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	50900007700	J-SEWR CLEANING- PW	0.00	575.00
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	50900007700	F-SEWR CLEAN- 10283	0.00	5,141.50
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	50900007700	C -SEWR CLEAN- 24542	0.00	12,271.00
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	50900007700	B-SEWR CLEAN- 21558.7	0.00	14,444.33
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	00165006520	K-STORM DRAIN MAINT	0.00	1,100.00
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	45994506510	9450.2 CCTV INSPECTN	0.00	1,242.00
TOTAL CHECK								34,773.83
1011	96241	11/27/19	1686	I&HW-CWEA, INC	00165006510	MEMBRSH P RNWL-KERR	0.00	192.00
1011	96242	11/27/19	4602	SAM CASTELLANO	00170007110	TREE LGHT-TECH 12/08	0.00	250.00
1011	96243	11/27/19	4168	CHEN RYAN ASSOCIATES	00165006540	ONCALL TRFFC 9/28	0.00	5,015.00
1011	96244	11/27/19	5051	CINTAS CORPORATION NO. 2	00165006570	FIRST AID SUPPLIES-PW	0.00	59.42
1011	96244	11/27/19	5051	CINTAS CORPORATION NO. 2	00165006570	FIRST AID SUPPLIES-CH	0.00	143.72
TOTAL CHECK								203.14
1011	96245	11/27/19	3551	CITY NATIONAL BANK	32000007220	CHVRON#12-015: 12/08	0.00	8,877.58
1011	96245	11/27/19	3551	CITY NATIONAL BANK	31700007210	ABAG#11-022: 12/01	0.00	9,530.20
1011	96245	11/27/19	3551	CITY NATIONAL BANK	32000007220	CHVRON#12-015: 12/08	0.00	26,309.43
1011	96245	11/27/19	3551	CITY NATIONAL BANK	31700007210	ABAG#11-022: 12/01	0.00	137,600.00
TOTAL CHECK								182,317.21
1011	96246	11/27/19	3967	COREY ANDREWS	00155005550	MILEAGE-JUL-NOV	0.00	39.09
1011	96247	11/27/19	5635	CREST EQUIPMENT, INC.	45994506510	9450.10 EMRG DRN RPR	0.00	26,634.81
1011	96248	11/27/19	4218	DICK MILLER, INC	20295376510	9537.19CNCRT RPR10/28	0.00	3,562.50
1011	96248	11/27/19	4218	DICK MILLER, INC	20295376510	9537.19CRT RP RT10/28	0.00	187.50
1011	96248	11/27/19	4218	DICK MILLER, INC	202	9537.19 CNCRT CON RT	0.00	-293.55
1011	96248	11/27/19	4218	DICK MILLER, INC	202	9537.19CRT RP RT10/28	0.00	-187.50
1011	96248	11/27/19	4218	DICK MILLER, INC	20295376510	9537.19 CNCRT RPR CON	0.00	5,577.45
1011	96248	11/27/19	4218	DICK MILLER, INC	20295376510	9537.19 CNCRT CON RT	0.00	293.55
TOTAL CHECK								9,139.95
1011	96249	11/27/19	825	EMERGENCY MEDICAL PRODUC	27060006170	CSA17.20 GZ/BNDG/TNQT	0.00	292.77
1011	96249	11/27/19	825	EMERGENCY MEDICAL PRODUC	27060006170	CSA17.20 GLOVES	0.00	186.11
TOTAL CHECK								478.88
1011	96250	11/27/19	11	ICMA RETIREMENT TRUST-45	001	ICMA PD 11/29/19	0.00	11,528.62
1011	96251	11/27/19	3859	ICMA RETIREMENT TRUST-RH	001	ICMA PD 11/29/19	0.00	2,184.28
1011	96252	11/27/19	2102	LEGAL SHIELD CORP	001	PPD LEGAL-NOV 19	0.00	64.75
1011	96253	11/27/19	4738	MEDICAL EYE SERVICES	00150005400	ROUNDING NOV 19	0.00	-0.23
1011	96253	11/27/19	4738	MEDICAL EYE SERVICES	001	EE# -NOV 19	0.00	29.14
1011	96253	11/27/19	4738	MEDICAL EYE SERVICES	001	VISION NOV 19	0.00	432.53
TOTAL CHECK								461.44

ATTACHMENT 1



PENTAMATION  
 DATE: 12/17/2019  
 TIME: 08:10:35

CITY OF SOLANA BEACH, CA  
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 2  
 ACCTPA21

SELECTION CRITERIA: transact.gl\_cash='1011' and transact.ck\_date between '20191123 00:00:00.000' and '20191213 00:00:00.000'  
 ACCOUNTING PERIOD: 6/20

FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
1011	96254	11/27/19	5508	MERCHANTS BUILDING MAINT	00165006570	JANITORIAL SVC-NOV	0.00	4,581.35	
1011	96255	11/27/19	2106	MIKHAIL OGAWA ENGINEERIN	00165006520	JURMP-OCT	0.00	204.00	
1011	96255	11/27/19	2106	MIKHAIL OGAWA ENGINEERIN	00165006520	JURMP-OCT	0.00	12,129.27	
TOTAL CHECK								0.00	12,333.27
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	2.40	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	2.48	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	6.41	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	6.62	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	9.59	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	9.90	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	10.79	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	11.14	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	19.18	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	19.80	
TOTAL CHECK								0.00	98.31
1011	96257	11/27/19	2423	MW PELTZ + ASSOCIATES IN	20295256510	9525 ST HELNA TRL-OCT	0.00	1,440.00	
1011	96258	11/27/19	4670	NATIONAL AUTO FLEET GROU	13560006120	F250SRW ID#120716-NAF	0.00	46,359.87	
1011	96259	11/27/19	4522	NISSHO OF CALIFORNIA	00165006560	VALVE REPLACED-CT	0.00	412.91	
1011	96259	11/27/19	4522	NISSHO OF CALIFORNIA	00165006530	LINE REPAIR-HWY 101	0.00	240.43	
1011	96259	11/27/19	4522	NISSHO OF CALIFORNIA	00165006560	SPRINKLER REPLCD-LC	0.00	186.30	
TOTAL CHECK								0.00	839.64
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-FC	0.00	30.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-LC	0.00	30.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-PW	0.00	30.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-MS	0.00	30.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-FS	0.00	35.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-CH	0.00	45.00	
TOTAL CHECK								0.00	200.00
1011	96261	11/27/19	1087	PREFERRED BENEFIT INS AD	001	DENTAL-NOV 19	0.00	2,453.30	
1011	96261	11/27/19	1087	PREFERRED BENEFIT INS AD	00150005400	ADMIN FEE NOV-19	0.00	2.25	
TOTAL CHECK								0.00	2,455.55
1011	96262	11/27/19	1112	RANCHO SANTA FE SECURITY	00165006560	RESTRM LCK/UNLCK-NOV	0.00	555.79	
1011	96262	11/27/19	1112	RANCHO SANTA FE SECURITY	00165006560	ALARM MONITORING-NOV	0.00	240.00	
TOTAL CHECK								0.00	795.79
1011	96263	11/27/19	3362	RAPHAEL'S PARTY RENTALS	00170007110	TREE LTNG EQPT RENTAL	0.00	1,647.89	
1011	96264	11/27/19	2260	REDFLEX TRAFFIC SYSTEMS,	00165006540	RED LIGHT CAMERA-OCT	0.00	7,158.00	
1011	96265	11/27/19	3942	SAN DIEGO COUNTY-APCD	00165006570	EMSSN RNWL/RULE 12	0.00	446.00	
1011	96266	11/27/19	169	SDG&E CO INC	00165006530	UTILITIES-10/04-11/05	0.00	415.39	
1011	96266	11/27/19	169	SDG&E CO INC	00165006540	UTILITIES-10/04-11/05	0.00	465.84	

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1011	96266	11/27/19	169	SDG&E CO INC	00165006530	UTILITIES-10/06-11/05	0.00	758.70
1011	96266	11/27/19	169	SDG&E CO INC	00165006540	UTILITIES-10/06-11/05	0.00	1,027.74
1011	96266	11/27/19	169	SDG&E CO INC	00165006570	UTILITIES-10/04-11/05	0.00	2,382.57
1011	96266	11/27/19	169	SDG&E CO INC	20375007510	UTILITIES-10/06-11/05	0.00	2,644.73
1011	96266	11/27/19	169	SDG&E CO INC	00165006570	UTILITIES-10/06-11/05	0.00	5,902.84
1011	96266	11/27/19	169	SDG&E CO INC	21100007600	UTILITIES-10/04-11/05	0.00	6,570.46
TOTAL CHECK							0.00	20,168.27
1011	96267	11/27/19	5725	SIEMENS MOBILITY, INC.	21100007600	ST LIGHT REPAIR-OCT	0.00	675.16
1011	96267	11/27/19	5725	SIEMENS MOBILITY, INC.	00165006540	TRAFFIC SGNL MNT-OCT	0.00	1,062.88
TOTAL CHECK							0.00	1,738.04
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	STAMP	0.00	16.15
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	FOLDERS/STAMP/MKRS	0.00	26.58
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005350	FOLDERS/STAMP	0.00	41.15
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005350	MARKERS/DSK PAD	0.00	50.80
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00165006510	FILE JACKET	0.00	53.86
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	FOOT REST	0.00	58.71
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00155005550	TONER/TISSUE	0.00	72.39
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	TONER	0.00	75.41
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00165006520	SD CARD/PENS/PPR CLP	0.00	79.77
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00155005550	LASERINK	0.00	80.47
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005200	TONER	0.00	83.81
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	RECEIPT BOOK	0.00	85.24
TOTAL CHECK							0.00	724.34
1011	96269	12/05/19	5796	ALAN SHAHTAJI	001	RFND-FCCC 11/09/19	0.00	500.00
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00170007110	AUTO FUEL-11/03-12/02	0.00	56.02
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006560	AUTO FUEL-11/03-12/02	0.00	59.41
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006570	AUTO FUEL-11/03-12/02	0.00	99.02
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006510	AUTO FUEL-11/03-12/02	0.00	108.91
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	50900007700	AUTO FUEL-11/03-12/02	0.00	118.81
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00160006120	AUTO FUEL-11/03-12/02	0.00	264.05
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006530	AUTO FUEL-11/03-12/02	0.00	287.16
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006520	AUTO FUEL-11/03-12/02	0.00	316.85
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00160006140	AUTO FUEL-11/03-12/02	0.00	323.34
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00160006170	AUTO FUEL-11/03-12/02	0.00	593.31
TOTAL CHECK							0.00	2,226.88
1011	96271	12/05/19	5029	BILL SMITH FOREIGN CAR S	50900007700	F-150 FILTER/OIL	0.00	30.65
1011	96271	12/05/19	5029	BILL SMITH FOREIGN CAR S	00165006510	CMAH-OIL/FILTER	0.00	44.37
TOTAL CHECK							0.00	75.02
1011	96277	12/05/19	1914	US BANK	00150005150	WALL CLOCK	0.00	-42.66
1011	96277	12/05/19	1914	US BANK	00150005150	ORGANIZER	0.00	-28.49
1011	96277	12/05/19	1914	US BANK	00150005150	CARAFE	0.00	-25.48
1011	96277	12/05/19	1914	US BANK	00150005150	REC DOC FEE	0.00	0.74
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	2.97
1011	96277	12/05/19	1914	US BANK	00150005150	LETTER OPENER	0.00	4.48
1011	96277	12/05/19	1914	US BANK	00160006140	REC DOC FEE	0.00	4.50
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	5.16

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	96277	12/05/19	1914	US BANK	00150005150	STAPLE REMOVER	0.00	5.25
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	5.44
1011	96277	12/05/19	1914	US BANK	00150005150	REC DOC FEE	0.00	6.45
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	7.95
1011	96277	12/05/19	1914	US BANK	00165006530	PWI WATER	0.00	8.16
1011	96277	12/05/19	1914	US BANK	00165006530	PWI WATER	0.00	8.38
1011	96277	12/05/19	1914	US BANK	00165006530	FOUNTAIN PUMP	0.00	8.50
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	8.65
1011	96277	12/05/19	1914	US BANK	00160006170	COUPLING	0.00	8.80
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	9.25
1011	96277	12/05/19	1914	US BANK	00150005450	HOSTING DOMAINS-SEP	0.00	9.95
1011	96277	12/05/19	1914	US BANK	00160006170	PWC TRAILER LIGHTS	0.00	11.20
1011	96277	12/05/19	1914	US BANK	001	LCC-WADE-10/18	0.00	11.30
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.40
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.50
1011	96277	12/05/19	1914	US BANK	00165006510	APWA LNCH-10/9-GLDBRG	0.00	11.77
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.83
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.83
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.83
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.88
1011	96277	12/05/19	1914	US BANK	00150005200	CLOSED SESSION-9/25	0.00	12.00
1011	96277	12/05/19	1914	US BANK	00150005250	CLOSED SESSION-9/25	0.00	13.00
1011	96277	12/05/19	1914	US BANK	00160006170	TRAILER PINS	0.00	13.71
1011	96277	12/05/19	1914	US BANK	00150005450	PRIME MEMBERSHIP	0.00	14.00
1011	96277	12/05/19	1914	US BANK	00160006140	CERTIFIED MAIL	0.00	14.15
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	14.77
1011	96277	12/05/19	1914	US BANK	00160006170	FRAME	0.00	15.06
1011	96277	12/05/19	1914	US BANK	00150005250	CLOSED SESSION-10/09	0.00	15.19
1011	96277	12/05/19	1914	US BANK	00150005150	MINUTES TRANSCRIBE	0.00	15.40
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	16.33
1011	96277	12/05/19	1914	US BANK	00150005150	CARAFE	0.00	16.99
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	17.42
1011	96277	12/05/19	1914	US BANK	00160006170	CLEANER	0.00	17.43
1011	96277	12/05/19	1914	US BANK	00150005200	CLOSED SESSION-10/09	0.00	17.75
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	17.78
1011	96277	12/05/19	1914	US BANK	00160006170	PUNCTURE SEALS	0.00	18.30
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	21.59
1011	96277	12/05/19	1914	US BANK	00165006570	SKIRT FOR DESK	0.00	23.65
1011	96277	12/05/19	1914	US BANK	00150005150	MINUTES TRANSCRIBE	0.00	24.80
1011	96277	12/05/19	1914	US BANK	00160006170	GLOVES/BUNGEE CORDS	0.00	25.55
1011	96277	12/05/19	1914	US BANK	00155005550	STREET GUIDE	0.00	26.74
1011	96277	12/05/19	1914	US BANK	00150005450	PROTECTION PLAN	0.00	29.99
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	30.00
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	30.00
1011	96277	12/05/19	1914	US BANK	00160006170	EMT REFSHR-URUBURU	0.00	30.00
1011	96277	12/05/19	1914	US BANK	00160006170	HANDLE FOR SHOWER	0.00	31.80
1011	96277	12/05/19	1914	US BANK	00150005150	MINUTES TRANSCRIBE	0.00	32.00
1011	96277	12/05/19	1914	US BANK	00160006170	CE PROG EMT-SHOOK	0.00	35.00
1011	96277	12/05/19	1914	US BANK	00160006170	TOWING KIT	0.00	37.70
1011	96277	12/05/19	1914	US BANK	00150005150	PENS	0.00	41.61
1011	96277	12/05/19	1914	US BANK	00150005150	WALL CLOCK	0.00	42.66
1011	96277	12/05/19	1914	US BANK	00160006170	WRENCH/BTTY TESTER	0.00	47.38

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1011	96277	12/05/19	1914	US BANK	00160006120	TENNIS NET	0.00	49.99
1011	96277	12/05/19	1914	US BANK	00170007110	CPRS-MSHKI/WNGR-11/12	0.00	50.00
1011	96277	12/05/19	1914	US BANK	00150005200	LA TIMES-Q4	0.00	51.87
1011	96277	12/05/19	1914	US BANK	00150005150	NOTEBOOKS	0.00	52.84
1011	96277	12/05/19	1914	US BANK	00150005200	ENGY SYMP-RIMGA-10/02	0.00	54.67
1011	96277	12/05/19	1914	US BANK	00150005150	DIVIDER TABS	0.00	55.99
1011	96277	12/05/19	1914	US BANK	00160006170	TOOL BELT	0.00	58.19
1011	96277	12/05/19	1914	US BANK	00160006170	HOSE AND HOLDER	0.00	58.71
1011	96277	12/05/19	1914	US BANK	00160006170	CE PROG EMT-SHOOK	0.00	60.00
1011	96277	12/05/19	1914	US BANK	00150005150	POST IT NOTES	0.00	63.21
1011	96277	12/05/19	1914	US BANK	00160006120	TRASH CAN/HOSE/WSHR	0.00	65.26
1011	96277	12/05/19	1914	US BANK	00165006570	FIRE WASHER SERVICE	0.00	69.00
1011	96277	12/05/19	1914	US BANK	00150005400	INDPNDT CONT WEBINAR	0.00	75.00
1011	96277	12/05/19	1914	US BANK	00150005450	CONSTANT CONTACT-OCT	0.00	75.00
1011	96277	12/05/19	1914	US BANK	00160006170	TRAILER JACK	0.00	75.62
1011	96277	12/05/19	1914	US BANK	00150005150	BINDER CLIPS/SHT PROT	0.00	79.55
1011	96277	12/05/19	1914	US BANK	00160006170	BOXES/TARP/COVER	0.00	79.96
1011	96277	12/05/19	1914	US BANK	00150005150	KEYBOARD/BINDERS	0.00	82.71
1011	96277	12/05/19	1914	US BANK	00160006120	DRILL BIT/SAW BLADES	0.00	82.91
1011	96277	12/05/19	1914	US BANK	00150005100	CLOSED SESSION-10/09	0.00	84.30
1011	96277	12/05/19	1914	US BANK	00150005100	CLOSED SESSION-9/25	0.00	98.92
1011	96277	12/05/19	1914	US BANK	00165006510	PAVEMENT WEBINAR	0.00	99.00
1011	96277	12/05/19	1914	US BANK	00150005150	GOOGLE PLAY SUB-1 YR	0.00	99.99
1011	96277	12/05/19	1914	US BANK	00160006170	SCUBA GEAR REPAIRS	0.00	100.72
1011	96277	12/05/19	1914	US BANK	00160006170	SNAP SHACKLE	0.00	106.04
1011	96277	12/05/19	1914	US BANK	00150005150	ORGANIZER/BINDERS	0.00	106.82
1011	96277	12/05/19	1914	US BANK	00150005450	COMPUTER MONITOR	0.00	119.13
1011	96277	12/05/19	1914	US BANK	00150005450	ROUTER	0.00	122.79
1011	96277	12/05/19	1914	US BANK	00160006170	3 SUNGLASSES-MASON	0.00	127.92
1011	96277	12/05/19	1914	US BANK	00160006120	PRIME MEMBERSHIP	0.00	128.22
1011	96277	12/05/19	1914	US BANK	00165006570	FIRE DRYER SERVICE	0.00	131.70
1011	96277	12/05/19	1914	US BANK	001	CALCCA-HEGENAUER-11/6	0.00	196.15
1011	96277	12/05/19	1914	US BANK	001	CALCCA-BECKER-11/6	0.00	196.15
1011	96277	12/05/19	1914	US BANK	13560006120	WASHR/DRYR WARRANTY	0.00	199.99
1011	96277	12/05/19	1914	US BANK	00150005150	UT PUB-CIT COM RECRT	0.00	250.00
1011	96277	12/05/19	1914	US BANK	001	CSFMO-BERKUTI-1/27	0.00	285.48
1011	96277	12/05/19	1914	US BANK	001	CLERK LAW-IVEY-12/11	0.00	300.00
1011	96277	12/05/19	1914	US BANK	001	CLERK LAW-BAVIN-12/11	0.00	300.00
1011	96277	12/05/19	1914	US BANK	00160006170	UNION TRIBNE SUB-1 YR	0.00	337.48
1011	96277	12/05/19	1914	US BANK	001	PARMA-KOSZWNK-2/25	0.00	350.00
1011	96277	12/05/19	1914	US BANK	00160006120	TWLS/CLNR/DTRGNT/BTTY	0.00	371.20
1011	96277	12/05/19	1914	US BANK	001	CALCCA-WADE/KING-11/6	0.00	392.00
1011	96277	12/05/19	1914	US BANK	00150005150	COUNCIL PICTURE PHTGR	0.00	395.00
1011	96277	12/05/19	1914	US BANK	00150005450	WIRELESS ACCESS PNT	0.00	402.45
1011	96277	12/05/19	1914	US BANK	00165006560	TOILT PPR DISPENSERS	0.00	402.64
1011	96277	12/05/19	1914	US BANK	00165006560	TOILT PPR DISPENSERS	0.00	402.64
1011	96277	12/05/19	1914	US BANK	001	CPRS-WENGER-03/11	0.00	450.00
1011	96277	12/05/19	1914	US BANK	00170007110	TREE LGHTNG-ORNMMNT	0.00	503.23
1011	96277	12/05/19	1914	US BANK	001	LCC-WADE-10/18	0.00	554.26
1011	96277	12/05/19	1914	US BANK	001	CHIEFS CONF-FORD-9/23	0.00	577.98
1011	96277	12/05/19	1914	US BANK	001	CSFMO-BERKUTI-1/27	0.00	650.00
1011	96277	12/05/19	1914	US BANK	25560006180	JG TRLR REMOVAL	0.00	853.42

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1011	96277	12/05/19	1914	US BANK	00150005450	SECURITY SOFTWARE	0.00	1,294.00	
1011	96277	12/05/19	1914	US BANK	13560006120	WASHER/DRYR-FIRE STN	0.00	2,801.49	
TOTAL CHECK								0.00	15,903.88
1011	96278	12/05/19	693	CODE PUBLISHING COMPANY	00150005150	MUNI CODE UPDT-10/25	0.00	307.50	
1011	96279	12/05/19	318	COUNTY OF SAN DIEGO ASSE	00155005550	MAP FEE 10/03/19	0.00	6.00	
1011	96280	12/05/19	2165	CULLIGAN OF SAN DIEGO	00160006170	DRNKNG WTR SVC-NOV	0.00	45.56	
1011	96281	12/05/19	108	DEL MAR BLUE PRINT COMPA	00170007110	TREE LIGHTING FLYER	0.00	51.99	
1011	96282	12/05/19	739	DEPARTMENT OF JUSTICE	00160006140	FINGERPRINT APP-OCT	0.00	32.00	
1011	96282	12/05/19	739	DEPARTMENT OF JUSTICE	00150005400	FINGERPRINT APP-OCT	0.00	32.00	
TOTAL CHECK								0.00	64.00
1011	96283	12/05/19	269	DUDEK & ASSOCIATES INC.	50998336510	9833 PUMP STN-PHS SEP	0.00	20.78	
1011	96283	12/05/19	269	DUDEK & ASSOCIATES INC.	50998336510	9833 PUMP STN-PHS OCT	0.00	2,302.50	
1011	96283	12/05/19	269	DUDEK & ASSOCIATES INC.	50998336510	9833 PUMP STN-PHS SEP	0.00	10,972.21	
TOTAL CHECK								0.00	13,295.49
1011	96284	12/05/19	2462	EMBROIDERY IMAGE	00150005100	5 HATS FOR COUNCIL	0.00	86.49	
1011	96285	12/05/19	94	ESGIL CORPORATION	00155005560	BLDG PRMT 09/30-10/04	0.00	2,973.22	
1011	96285	12/05/19	94	ESGIL CORPORATION	00155005560	BLDG PRMT 09/16-09/20	0.00	3,576.56	
1011	96285	12/05/19	94	ESGIL CORPORATION	00155005560	BLDG PRMT 09/23-09/27	0.00	13,222.61	
TOTAL CHECK								0.00	19,772.39
1011	96286	12/05/19	4601	FIREWATCH	00165006570	FIRE SPRNKLR RPR-CH	0.00	885.00	
1011	96287	12/05/19	5480	FISHER INTEGRATED, INC.	00150005450	COUNCIL WEB STRM-OCT	0.00	800.00	
1011	96288	12/05/19	5795	FLORITA GALVEZ	001	RFND-CXLD-LC 12/21/19	0.00	96.39	
1011	96288	12/05/19	5795	FLORITA GALVEZ	001	RFND-CXLD-LC 12/21/19	0.00	133.61	
TOTAL CHECK								0.00	230.00
1011	96289	12/05/19	5718	G & W TRUCK ACCESSORIES	13560006120	BC VEHICLE SHELL	0.00	2,552.53	
1011	96290	12/05/19	5798	HILLARY CHRISMAN	001	OVR PYMNT-SB0627984	0.00	22.50	
1011	96291	12/05/19	5789	KARA DARLING	001	RPD-ENC19-44/667 S CE	0.00	220.00	
1011	96292	12/05/19	5793	KEVRY PIERSON	001	RFND-FCCC 11/02/19	0.00	500.00	
1011	96293	12/05/19	3755	KEYSER MARSTON ASSOCIATE	00150005200	PROF SVC-OCT	0.00	947.50	
1011	96294	12/05/19	4023	LIFE-ASSIST, INC	00160006120	CSA17.20 RSPNS KIT	0.00	1,702.45	
1011	96295	12/05/19	5794	LIZ DINSMORE	001	RFND-FCCC 11/17/19	0.00	500.00	
1011	96296	12/05/19	4820	PETER MCCONVILLE	25055005570	MOVIE NGHT-REIMBURSE	0.00	85.94	

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1011	96297	12/05/19	5407	PJ CASTORENA, INC.	55000007750	CCA WKY ENR10/28&11/4	0.00	80.02
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	2.37
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	6.35
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	9.49
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	10.67
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	18.97
TOTAL CHECK							0.00	47.85
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	00165006530	STREET LNDSCP SVC-OCT	0.00	1,827.01
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	00165006560	PRKS LNDSCP SVC-OCT	0.00	15,770.80
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	00165006570	PUBFAC LNDSCP SVC-OCT	0.00	2,811.93
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	20375007510	MID#33 LNDSCP SVC-OCT	0.00	3,565.81
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	20875007580	CRT LNDSCP SVC-OCT	0.00	3,729.71
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	00165006530	REPAIR LINE-HWY 101	0.00	263.63
TOTAL CHECK							0.00	27,968.89
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1715.39/310 S. RIOS	0.00	375.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1716.07/246 BARBARA	0.00	250.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1716.07/246 BARBARA	0.00	250.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1717.40/318 S. NARDO	0.00	250.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	171914/476 MARVIEW	0.00	300.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1719.05/412 N. ACACIA	0.00	375.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1719.11/1530 SANTA SA	0.00	450.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	171914/476 MARVIEW	0.00	450.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1718.11/984 AVOCADO	0.00	500.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	DRP19008/FORD AVENUE	0.00	600.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1717.14/986 AVOCADO	0.00	625.00
TOTAL CHECK							0.00	4,425.00
1011	96301	12/05/19	4767	PARTNERSHIPS WITH INDUST	00165006550	TRASH ABTMNT PE10/31	0.00	326.94
1011	96301	12/05/19	4767	PARTNERSHIPS WITH INDUST	00165006550	TRASH ABTMNT PE10/31	0.00	581.83
1011	96301	12/05/19	4767	PARTNERSHIPS WITH INDUST	00165006570	TRASH ABTMNT PE11/15	0.00	326.93
1011	96301	12/05/19	4767	PARTNERSHIPS WITH INDUST	00165006570	TRASH ABTMNT PE11/15	0.00	581.84
TOTAL CHECK							0.00	1,817.54
1011	96302	12/05/19	4658	PLACEWORKS, INC	21355005550	1714.20/959 GENEV EIR	0.00	7,640.00
1011	96303	12/05/19	416	REGIONAL COMMS SYS, MS 0	00160006120	CAP CODE-OCT	0.00	32.50
1011	96304	12/05/19	257	SAN DIEGO COUNTY SHERIFF	21960006110	LAW ENFORCEMENT-SEP	0.00	8,333.33
1011	96304	12/05/19	257	SAN DIEGO COUNTY SHERIFF	00160006110	LAW ENFORCEMENT-SEP	0.00	359,062.74
1011	96304	12/05/19	257	SAN DIEGO COUNTY SHERIFF	001	CR TOW FEE-SEP	0.00	-656.52
TOTAL CHECK							0.00	366,739.55
1011	96305	12/05/19	5502	SAN DIEGO HUMANE SOCIETY	00160006130	FY20 ANIMAL SVC-SEP	0.00	6,920.58
1011	96305	12/05/19	5502	SAN DIEGO HUMANE SOCIETY	00160006130	FY20 ANIMAL SVC-NOV	0.00	6,920.58
TOTAL CHECK							0.00	13,841.16
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006520	005506014 11/02-12/02	0.00	241.31
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	50900007700	005506014 11/02-12/02	0.00	723.93
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006550	011695000 11/02-12/02	0.00	47.82



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1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006530	011695000 11/02-12/02	0.00	79.69
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20475007520	GRP 5-25 10/02-12/02	0.00	5,345.33
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20475007520	GRP 6-01 11/02-12/02	0.00	5,578.72
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005506015 0917-091719	0.00	136.32
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005506016 0917-091719	0.00	330.94
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005979003 0917-091719	0.00	269.09
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20375007510	005979004 0917-091719	0.00	620.24
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20375007510	007732000 0917-091719	0.00	173.28
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005506018 1102-120219	0.00	227.56
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20875007580	005506020 1102-120219	0.00	1,068.61
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005979005 1002-120219	0.00	269.88
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	50900007700	005979008 1002-120219	0.00	89.70
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005506019 1102-120219	0.00	717.46
TOTAL CHECK							0.00	15,919.88
1011	96307	12/05/19	1073	SEASIDE HEATING & AIR CO	00165006570	HVAC MAINT-OCT-LC	0.00	120.00
1011	96307	12/05/19	1073	SEASIDE HEATING & AIR CO	00165006570	HVAC MAINT-OCT-CH	0.00	245.00
1011	96307	12/05/19	1073	SEASIDE HEATING & AIR CO	00165006570	RPLC CIRCT BRD-CH	0.00	1,300.00
TOTAL CHECK							0.00	1,665.00
1011	96308	12/05/19	5799	SHAIDA ANSARI	001	OVR PYMNT-SB0637972	0.00	42.50
1011	96309	12/05/19	5699	SUNBELT RENTALS, INC.	00160006170	FORKLIFT-MS	0.00	31.12
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-SEP	0.00	1,715.00
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-JUL	0.00	3,240.00
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-AUG	0.00	3,714.00
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-OCT	0.00	7,318.00
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-NOV	0.00	9,659.00
TOTAL CHECK							0.00	25,646.00
1011	96311	12/05/19	2955	UNITED RENTALS, INC	00170007110	DIA-CABLE/BOX PANEL	0.00	127.28
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	24093556510	PUB HRG-BLK GRNT FY21	0.00	223.47
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	00155005550	ORD 508-INTRO	0.00	232.52
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	00165006510	PUB HRG-AMND SB OV ZN	0.00	241.57
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	00150005300	PUB HRNG-AMND SBMC	0.00	281.13
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	00155005550	PUB HRNG-1717.34 DRP	0.00	348.18
TOTAL CHECK							0.00	1,326.87
1011	96313	12/05/19	3723	WAGWORKS	00150005400	FSA ADMIN-NOV	0.00	128.75
1011	96314	12/05/19	5797	WEST MARINE PRODUCTS, IN	00160006170	FIRE EXTING-MARINER	0.00	19.91
1011	96315	12/12/19	4711	ABEL PEREZ	00165006540	MILEAGE-11/28-11/30	0.00	9.28
1011	96315	12/12/19	4711	ABEL PEREZ	00165006520	MILEAGE-11/28-11/30	0.00	18.56
TOTAL CHECK							0.00	27.84
1011	96316	12/12/19	4832	AT&T CALNET 3	00150005450	9391012278 0924-1023	0.00	3,214.12
1011	96316	12/12/19	4832	AT&T CALNET 3	00150005450	9391012282 0924-1023	0.00	20.11
1011	96316	12/12/19	4832	AT&T CALNET 3	00150005450	9391053641 0924-1023	0.00	164.69
1011	96316	12/12/19	4832	AT&T CALNET 3	00150005450	9391062899 0924-1023	0.00	164.69

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1011	96316	12/12/19	4832	AT&T CALNET 3	00160006170	9391053651 0925-1024	0.00	176.07
1011	96316	12/12/19	4832	AT&T CALNET 3	00160006170	9391012281 0925-1024	0.00	47.34
1011	96316	12/12/19	4832	AT&T CALNET 3	50900007700	9391012277 9/24-10/23	0.00	13.47
1011	96316	12/12/19	4832	AT&T CALNET 3	50900007700	9391012277-1024-1123	0.00	13.65
1011	96316	12/12/19	4832	AT&T CALNET 3	00165006540	9391012279 9/24-10/23	0.00	44.76
1011	96316	12/12/19	4832	AT&T CALNET 3	00165006540	9391012279 1024-1123	0.00	44.99
TOTAL CHECK							0.00	3,903.89
1011	96317	12/12/19	3480	BUSINESS PRINTING COMPAN	00150005350	WINDOW ENVELOPES	0.00	880.13
1011	96318	12/12/19	2631	CLEAN STREET	00165006550	STREET SWP-NOV	0.00	3,364.00
1011	96319	12/12/19	127	COX COMMUNICATIONS INC	00150005450	CTYINTRNT 07/19-08/18	0.00	582.88
1011	96319	12/12/19	127	COX COMMUNICATIONS INC	00150005450	CTYINTRNT 10/19-11/18	0.00	582.96
TOTAL CHECK							0.00	1,165.84
1011	96320	12/12/19	108	DEL MAR BLUE PRINT COMPA	00165006520	DOOR HANGERS-100	0.00	171.83
1011	96321	12/12/19	4218	DICK MILLER, INC	202	9537.19CRT RPR RLS RT	0.00	3,847.60
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	AERATOR ADAPTER	0.00	5.13
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	PAINT THNR/DOOR STP	0.00	16.56
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	CRNR BRACE/HINGE	0.00	16.93
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006530	NOZZLE TRGGR/PVC CAP	0.00	20.26
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006560	SPRAY PAINT	0.00	28.08
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	ELEC TAPE/GLOVES	0.00	33.80
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	FAUCET	0.00	53.64
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006530	CHLORINE/BLK TOP PTCH	0.00	68.25
TOTAL CHECK							0.00	242.65
1011	96323	12/12/19	11	ICMA RETIREMENT TRUST-45	001	ICMA PD 12/12/19	0.00	6,690.77
1011	96323	12/12/19	11	ICMA RETIREMENT TRUST-45	001	ICMA PD 12/13/19	0.00	10,699.64
TOTAL CHECK							0.00	17,390.41
1011	96324	12/12/19	3859	ICMA RETIREMENT TRUST-RH	001	ICMA PD 12/13/19	0.00	2,195.11
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	87.50
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	157.50
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	297.50
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	525.00
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	1,225.00
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	3,001.30
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	3,338.58
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	55000007750	PROF SERV PE 09/30/19	0.00	3,815.00
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	5,500.00
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	16,126.75
TOTAL CHECK							0.00	34,074.13
1011	96326	12/12/19	5549	MICHAEL BAKER INTERNATIO	22093826510	9382.03 LSF CORR-III	0.00	14,762.45
1011	96326	12/12/19	5549	MICHAEL BAKER INTERNATIO	22893826510	9382.03 LSF CORR-III	0.00	1,640.27
TOTAL CHECK							0.00	16,402.72

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1011	96239	11/27/19	2379	AA FARNSWORTH'S BACKFLOW	00165006560	BACKFLOW ANNUAL TEST	0.00	106.00
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	50900007700	J-SEWR CLEANING- PW	0.00	575.00
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	50900007700	F-SEWR CLEAN- 10283	0.00	5,141.50
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	50900007700	C -SEWR CLEAN- 24542	0.00	12,271.00
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	50900007700	B-SEWR CLEAN- 21558.7	0.00	14,444.33
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	00165006520	K-STORM DRAIN MAINT	0.00	1,100.00
1011	96240	11/27/19	1135	AFFORDABLE PIPELINE SERV	45994506510	9450.2 CCTV INSPECTN	0.00	1,242.00
TOTAL CHECK								34,773.83
1011	96241	11/27/19	1686	I&HW-CWEA, INC	00165006510	MEMBRSH P RNWL-KERR	0.00	192.00
1011	96242	11/27/19	4602	SAM CASTELLANO	00170007110	TREE LGHT-TECH 12/08	0.00	250.00
1011	96243	11/27/19	4168	CHEN RYAN ASSOCIATES	00165006540	ONCALL TRFFC 9/28	0.00	5,015.00
1011	96244	11/27/19	5051	CINTAS CORPORATION NO. 2	00165006570	FIRST AID SUPPLIES-PW	0.00	59.42
1011	96244	11/27/19	5051	CINTAS CORPORATION NO. 2	00165006570	FIRST AID SUPPLIES-CH	0.00	143.72
TOTAL CHECK								203.14
1011	96245	11/27/19	3551	CITY NATIONAL BANK	32000007220	CHVRON#12-015: 12/08	0.00	8,877.58
1011	96245	11/27/19	3551	CITY NATIONAL BANK	31700007210	ABAG#11-022: 12/01	0.00	9,530.20
1011	96245	11/27/19	3551	CITY NATIONAL BANK	32000007220	CHVRON#12-015: 12/08	0.00	26,309.43
1011	96245	11/27/19	3551	CITY NATIONAL BANK	31700007210	ABAG#11-022: 12/01	0.00	137,600.00
TOTAL CHECK								182,317.21
1011	96246	11/27/19	3967	COREY ANDREWS	00155005550	MILEAGE-JUL-NOV	0.00	39.09
1011	96247	11/27/19	5635	CREST EQUIPMENT, INC.	45994506510	9450.10 EMRG DRN RPR	0.00	26,634.81
1011	96248	11/27/19	4218	DICK MILLER, INC	20295376510	9537.19CNCRT RPR10/28	0.00	3,562.50
1011	96248	11/27/19	4218	DICK MILLER, INC	20295376510	9537.19CRT RP RT10/28	0.00	187.50
1011	96248	11/27/19	4218	DICK MILLER, INC	202	9537.19 CNCRT CON RT	0.00	-293.55
1011	96248	11/27/19	4218	DICK MILLER, INC	202	9537.19CRT RP RT10/28	0.00	-187.50
1011	96248	11/27/19	4218	DICK MILLER, INC	20295376510	9537.19 CNCRT RPR CON	0.00	5,577.45
1011	96248	11/27/19	4218	DICK MILLER, INC	20295376510	9537.19 CNCRT CON RT	0.00	293.55
TOTAL CHECK								9,139.95
1011	96249	11/27/19	825	EMERGENCY MEDICAL PRODUC	27060006170	CSA17.20 GZ/BNDG/TNQT	0.00	292.77
1011	96249	11/27/19	825	EMERGENCY MEDICAL PRODUC	27060006170	CSA17.20 GLOVES	0.00	186.11
TOTAL CHECK								478.88
1011	96250	11/27/19	11	ICMA RETIREMENT TRUST-45	001	ICMA PD 11/29/19	0.00	11,528.62
1011	96251	11/27/19	3859	ICMA RETIREMENT TRUST-RH	001	ICMA PD 11/29/19	0.00	2,184.28
1011	96252	11/27/19	2102	LEGAL SHIELD CORP	001	PPD LEGAL-NOV 19	0.00	64.75
1011	96253	11/27/19	4738	MEDICAL EYE SERVICES	00150005400	ROUNDING NOV 19	0.00	-0.23
1011	96253	11/27/19	4738	MEDICAL EYE SERVICES	001	EE# -NOV 19	0.00	29.14
1011	96253	11/27/19	4738	MEDICAL EYE SERVICES	001	VISION NOV 19	0.00	432.53
TOTAL CHECK								461.44

ATTACHMENT 1

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
1011	96254	11/27/19	5508	MERCHANTS BUILDING MAINT	00165006570	JANITORIAL SVC-NOV	0.00	4,581.35	
1011	96255	11/27/19	2106	MIKHAIL OGAWA ENGINEERIN	00165006520	JURMP-OCT	0.00	204.00	
1011	96255	11/27/19	2106	MIKHAIL OGAWA ENGINEERIN	00165006520	JURMP-OCT	0.00	12,129.27	
TOTAL CHECK								0.00	12,333.27
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	2.40	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	2.48	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	6.41	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	6.62	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	9.59	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	9.90	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	10.79	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	11.14	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	19.18	
1011	96256	11/27/19	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	19.80	
TOTAL CHECK								0.00	98.31
1011	96257	11/27/19	2423	MW PELTZ + ASSOCIATES IN	20295256510	9525 ST HELNA TRL-OCT	0.00	1,440.00	
1011	96258	11/27/19	4670	NATIONAL AUTO FLEET GROU	13560006120	F250SRW ID#120716-NAF	0.00	46,359.87	
1011	96259	11/27/19	4522	NISSHO OF CALIFORNIA	00165006560	VALVE REPLACED-CT	0.00	412.91	
1011	96259	11/27/19	4522	NISSHO OF CALIFORNIA	00165006530	LINE REPAIR-HWY 101	0.00	240.43	
1011	96259	11/27/19	4522	NISSHO OF CALIFORNIA	00165006560	SPRINKLER REPLCD-LC	0.00	186.30	
TOTAL CHECK								0.00	839.64
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-FC	0.00	30.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-LC	0.00	30.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-PW	0.00	30.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-MS	0.00	30.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-FS	0.00	35.00	
1011	96260	11/27/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-OCT-CH	0.00	45.00	
TOTAL CHECK								0.00	200.00
1011	96261	11/27/19	1087	PREFERRED BENEFIT INS AD	001	DENTAL-NOV 19	0.00	2,453.30	
1011	96261	11/27/19	1087	PREFERRED BENEFIT INS AD	00150005400	ADMIN FEE NOV-19	0.00	2.25	
TOTAL CHECK								0.00	2,455.55
1011	96262	11/27/19	1112	RANCHO SANTA FE SECURITY	00165006560	RESTRM LCK/UNLCK-NOV	0.00	555.79	
1011	96262	11/27/19	1112	RANCHO SANTA FE SECURITY	00165006560	ALARM MONITORING-NOV	0.00	240.00	
TOTAL CHECK								0.00	795.79
1011	96263	11/27/19	3362	RAPHAEL'S PARTY RENTALS	00170007110	TREE LTNG EQPT RENTAL	0.00	1,647.89	
1011	96264	11/27/19	2260	REDFLEX TRAFFIC SYSTEMS,	00165006540	RED LIGHT CAMERA-OCT	0.00	7,158.00	
1011	96265	11/27/19	3942	SAN DIEGO COUNTY-APCD	00165006570	EMSSN RNWL/RULE 12	0.00	446.00	
1011	96266	11/27/19	169	SDG&E CO INC	00165006530	UTILITIES-10/04-11/05	0.00	415.39	
1011	96266	11/27/19	169	SDG&E CO INC	00165006540	UTILITIES-10/04-11/05	0.00	465.84	

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1011	96266	11/27/19	169	SDG&E CO INC	00165006530	UTILITIES-10/06-11/05	0.00	758.70
1011	96266	11/27/19	169	SDG&E CO INC	00165006540	UTILITIES-10/06-11/05	0.00	1,027.74
1011	96266	11/27/19	169	SDG&E CO INC	00165006570	UTILITIES-10/04-11/05	0.00	2,382.57
1011	96266	11/27/19	169	SDG&E CO INC	20375007510	UTILITIES-10/06-11/05	0.00	2,644.73
1011	96266	11/27/19	169	SDG&E CO INC	00165006570	UTILITIES-10/06-11/05	0.00	5,902.84
1011	96266	11/27/19	169	SDG&E CO INC	21100007600	UTILITIES-10/04-11/05	0.00	6,570.46
TOTAL CHECK							0.00	20,168.27
1011	96267	11/27/19	5725	SIEMENS MOBILITY, INC.	21100007600	ST LIGHT REPAIR-OCT	0.00	675.16
1011	96267	11/27/19	5725	SIEMENS MOBILITY, INC.	00165006540	TRAFFIC SGNL MNT-OCT	0.00	1,062.88
TOTAL CHECK							0.00	1,738.04
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	STAMP	0.00	16.15
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	FOLDERS/STAMP/MKRS	0.00	26.58
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005350	FOLDERS/STAMP	0.00	41.15
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005350	MARKERS/DSK PAD	0.00	50.80
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00165006510	FILE JACKET	0.00	53.86
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	FOOT REST	0.00	58.71
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00155005550	TONER/TISSUE	0.00	72.39
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	TONER	0.00	75.41
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00165006520	SD CARD/PENS/PPR CLP	0.00	79.77
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00155005550	LASERINK	0.00	80.47
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005200	TONER	0.00	83.81
1011	96268	11/27/19	1231	STAPLES CONTRACT & COMME	00150005300	RECEIPT BOOK	0.00	85.24
TOTAL CHECK							0.00	724.34
1011	96269	12/05/19	5796	ALAN SHAHTAJI	001	RFND-FCCC 11/09/19	0.00	500.00
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00170007110	AUTO FUEL-11/03-12/02	0.00	56.02
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006560	AUTO FUEL-11/03-12/02	0.00	59.41
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006570	AUTO FUEL-11/03-12/02	0.00	99.02
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006510	AUTO FUEL-11/03-12/02	0.00	108.91
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	50900007700	AUTO FUEL-11/03-12/02	0.00	118.81
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00160006120	AUTO FUEL-11/03-12/02	0.00	264.05
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006530	AUTO FUEL-11/03-12/02	0.00	287.16
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00165006520	AUTO FUEL-11/03-12/02	0.00	316.85
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00160006140	AUTO FUEL-11/03-12/02	0.00	323.34
1011	96270	12/05/19	3704	ARCO GASPRO PLUS	00160006170	AUTO FUEL-11/03-12/02	0.00	593.31
TOTAL CHECK							0.00	2,226.88
1011	96271	12/05/19	5029	BILL SMITH FOREIGN CAR S	50900007700	F-150 FILTER/OIL	0.00	30.65
1011	96271	12/05/19	5029	BILL SMITH FOREIGN CAR S	00165006510	CMAH-OIL/FILTER	0.00	44.37
TOTAL CHECK							0.00	75.02
1011	96277	12/05/19	1914	US BANK	00150005150	WALL CLOCK	0.00	-42.66
1011	96277	12/05/19	1914	US BANK	00150005150	ORGANIZER	0.00	-28.49
1011	96277	12/05/19	1914	US BANK	00150005150	CARAFE	0.00	-25.48
1011	96277	12/05/19	1914	US BANK	00150005150	REC DOC FEE	0.00	0.74
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	2.97
1011	96277	12/05/19	1914	US BANK	00150005150	LETTER OPENER	0.00	4.48
1011	96277	12/05/19	1914	US BANK	00160006140	REC DOC FEE	0.00	4.50
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	5.16

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	96277	12/05/19	1914	US BANK	00150005150	STAPLE REMOVER	0.00	5.25
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	5.44
1011	96277	12/05/19	1914	US BANK	00150005150	REC DOC FEE	0.00	6.45
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	7.95
1011	96277	12/05/19	1914	US BANK	00165006530	PWI WATER	0.00	8.16
1011	96277	12/05/19	1914	US BANK	00165006530	PWI WATER	0.00	8.38
1011	96277	12/05/19	1914	US BANK	00165006530	FOUNTAIN PUMP	0.00	8.50
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	8.65
1011	96277	12/05/19	1914	US BANK	00160006170	COUPLING	0.00	8.80
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	9.25
1011	96277	12/05/19	1914	US BANK	00150005450	HOSTING DOMAINS-SEP	0.00	9.95
1011	96277	12/05/19	1914	US BANK	00160006170	PWC TRAILER LIGHTS	0.00	11.20
1011	96277	12/05/19	1914	US BANK	001	LCC-WADE-10/18	0.00	11.30
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.40
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.50
1011	96277	12/05/19	1914	US BANK	00165006510	APWA LNCH-10/9-GLDBRG	0.00	11.77
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.83
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.83
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.83
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	11.88
1011	96277	12/05/19	1914	US BANK	00150005200	CLOSED SESSION-9/25	0.00	12.00
1011	96277	12/05/19	1914	US BANK	00150005250	CLOSED SESSION-9/25	0.00	13.00
1011	96277	12/05/19	1914	US BANK	00160006170	TRAILER PINS	0.00	13.71
1011	96277	12/05/19	1914	US BANK	00150005450	PRIME MEMBERSHIP	0.00	14.00
1011	96277	12/05/19	1914	US BANK	00160006140	CERTIFIED MAIL	0.00	14.15
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	14.77
1011	96277	12/05/19	1914	US BANK	00160006170	FRAME	0.00	15.06
1011	96277	12/05/19	1914	US BANK	00150005250	CLOSED SESSION-10/09	0.00	15.19
1011	96277	12/05/19	1914	US BANK	00150005150	MINUTES TRANSCRIBE	0.00	15.40
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	16.33
1011	96277	12/05/19	1914	US BANK	00150005150	CARAFE	0.00	16.99
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	17.42
1011	96277	12/05/19	1914	US BANK	00160006170	CLEANER	0.00	17.43
1011	96277	12/05/19	1914	US BANK	00150005200	CLOSED SESSION-10/09	0.00	17.75
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	17.78
1011	96277	12/05/19	1914	US BANK	00160006170	PUNCTURE SEALS	0.00	18.30
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	21.59
1011	96277	12/05/19	1914	US BANK	00165006570	SKIRT FOR DESK	0.00	23.65
1011	96277	12/05/19	1914	US BANK	00150005150	MINUTES TRANSCRIBE	0.00	24.80
1011	96277	12/05/19	1914	US BANK	00160006170	GLOVES/BUNGEE CORDS	0.00	25.55
1011	96277	12/05/19	1914	US BANK	00155005550	STREET GUIDE	0.00	26.74
1011	96277	12/05/19	1914	US BANK	00150005450	PROTECTION PLAN	0.00	29.99
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	30.00
1011	96277	12/05/19	1914	US BANK	001	MISAC-MANRIQUEZ	0.00	30.00
1011	96277	12/05/19	1914	US BANK	00160006170	EMT REFSHR-URUBURU	0.00	30.00
1011	96277	12/05/19	1914	US BANK	00160006170	HANDLE FOR SHOWER	0.00	31.80
1011	96277	12/05/19	1914	US BANK	00150005150	MINUTES TRANSCRIBE	0.00	32.00
1011	96277	12/05/19	1914	US BANK	00160006170	CE PROG EMT-SHOOK	0.00	35.00
1011	96277	12/05/19	1914	US BANK	00160006170	TOWING KIT	0.00	37.70
1011	96277	12/05/19	1914	US BANK	00150005150	PENS	0.00	41.61
1011	96277	12/05/19	1914	US BANK	00150005150	WALL CLOCK	0.00	42.66
1011	96277	12/05/19	1914	US BANK	00160006170	WRENCH/BTTY TESTER	0.00	47.38



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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	96277	12/05/19	1914	US BANK	00160006120	TENNIS NET	0.00	49.99
1011	96277	12/05/19	1914	US BANK	00170007110	CPRS-MSHKI/WNGR-11/12	0.00	50.00
1011	96277	12/05/19	1914	US BANK	00150005200	LA TIMES-Q4	0.00	51.87
1011	96277	12/05/19	1914	US BANK	00150005150	NOTEBOOKS	0.00	52.84
1011	96277	12/05/19	1914	US BANK	00150005200	ENGY SYMP-RIMGA-10/02	0.00	54.67
1011	96277	12/05/19	1914	US BANK	00150005150	DIVIDER TABS	0.00	55.99
1011	96277	12/05/19	1914	US BANK	00160006170	TOOL BELT	0.00	58.19
1011	96277	12/05/19	1914	US BANK	00160006170	HOSE AND HOLDER	0.00	58.71
1011	96277	12/05/19	1914	US BANK	00160006170	CE PROG EMT-SHOOK	0.00	60.00
1011	96277	12/05/19	1914	US BANK	00150005150	POST IT NOTES	0.00	63.21
1011	96277	12/05/19	1914	US BANK	00160006120	TRASH CAN/HOSE/WSHR	0.00	65.26
1011	96277	12/05/19	1914	US BANK	00165006570	FIRE WASHER SERVICE	0.00	69.00
1011	96277	12/05/19	1914	US BANK	00150005400	INDPNDT CONT WEBINAR	0.00	75.00
1011	96277	12/05/19	1914	US BANK	00150005450	CONSTANT CONTACT-OCT	0.00	75.00
1011	96277	12/05/19	1914	US BANK	00160006170	TRAILER JACK	0.00	75.62
1011	96277	12/05/19	1914	US BANK	00150005150	BINDER CLIPS/SHT PROT	0.00	79.55
1011	96277	12/05/19	1914	US BANK	00160006170	BOXES/TARP/COVER	0.00	79.96
1011	96277	12/05/19	1914	US BANK	00150005150	KEYBOARD/BINDERS	0.00	82.71
1011	96277	12/05/19	1914	US BANK	00160006120	DRILL BIT/SAW BLADES	0.00	82.91
1011	96277	12/05/19	1914	US BANK	00150005100	CLOSED SESSION-10/09	0.00	84.30
1011	96277	12/05/19	1914	US BANK	00150005100	CLOSED SESSION-9/25	0.00	98.92
1011	96277	12/05/19	1914	US BANK	00165006510	PAVEMENT WEBINAR	0.00	99.00
1011	96277	12/05/19	1914	US BANK	00150005150	GOOGLE PLAY SUB-1 YR	0.00	99.99
1011	96277	12/05/19	1914	US BANK	00160006170	SCUBA GEAR REPAIRS	0.00	100.72
1011	96277	12/05/19	1914	US BANK	00160006170	SNAP SHACKLE	0.00	106.04
1011	96277	12/05/19	1914	US BANK	00150005150	ORGANIZER/BINDERS	0.00	106.82
1011	96277	12/05/19	1914	US BANK	00150005450	COMPUTER MONITOR	0.00	119.13
1011	96277	12/05/19	1914	US BANK	00150005450	ROUTER	0.00	122.79
1011	96277	12/05/19	1914	US BANK	00160006170	3 SUNGLASSES-MASON	0.00	127.92
1011	96277	12/05/19	1914	US BANK	00160006120	PRIME MEMBERSHIP	0.00	128.22
1011	96277	12/05/19	1914	US BANK	00165006570	FIRE DRYER SERVICE	0.00	131.70
1011	96277	12/05/19	1914	US BANK	001	CALCCA-HEGENAUER-11/6	0.00	196.15
1011	96277	12/05/19	1914	US BANK	001	CALCCA-BECKER-11/6	0.00	196.15
1011	96277	12/05/19	1914	US BANK	13560006120	WASHR/DRYR WARRANTY	0.00	199.99
1011	96277	12/05/19	1914	US BANK	00150005150	UT PUB-CIT COM RECRT	0.00	250.00
1011	96277	12/05/19	1914	US BANK	001	CSFMO-BERKUTI-1/27	0.00	285.48
1011	96277	12/05/19	1914	US BANK	001	CLERK LAW-IVEY-12/11	0.00	300.00
1011	96277	12/05/19	1914	US BANK	001	CLERK LAW-BAVIN-12/11	0.00	300.00
1011	96277	12/05/19	1914	US BANK	00160006170	UNION TRIBNE SUB-1 YR	0.00	337.48
1011	96277	12/05/19	1914	US BANK	001	PARMA-KOSZWNK-2/25	0.00	350.00
1011	96277	12/05/19	1914	US BANK	00160006120	TWLS/CLNR/DTRGNT/BTTY	0.00	371.20
1011	96277	12/05/19	1914	US BANK	001	CALCCA-WADE/KING-11/6	0.00	392.00
1011	96277	12/05/19	1914	US BANK	00150005150	COUNCIL PICTURE PHTGR	0.00	395.00
1011	96277	12/05/19	1914	US BANK	00150005450	WIRELESS ACCESS PNT	0.00	402.45
1011	96277	12/05/19	1914	US BANK	00165006560	TOILT PAPT DISPENSERS	0.00	402.64
1011	96277	12/05/19	1914	US BANK	00165006560	TOILT PAPT DISPENSERS	0.00	402.64
1011	96277	12/05/19	1914	US BANK	001	CPRS-WENGER-03/11	0.00	450.00
1011	96277	12/05/19	1914	US BANK	00170007110	TREE LGHTNG-ORNMMNT	0.00	503.23
1011	96277	12/05/19	1914	US BANK	001	LCC-WADE-10/18	0.00	554.26
1011	96277	12/05/19	1914	US BANK	001	CHIEFS CONF-FORD-9/23	0.00	577.98
1011	96277	12/05/19	1914	US BANK	001	CSFMO-BERKUTI-1/27	0.00	650.00
1011	96277	12/05/19	1914	US BANK	25560006180	JG TRLR REMOVAL	0.00	853.42

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
1011	96277	12/05/19	1914	US BANK	00150005450	SECURITY SOFTWARE	0.00	1,294.00	
1011	96277	12/05/19	1914	US BANK	13560006120	WASHER/DRYR-FIRE STN	0.00	2,801.49	
TOTAL CHECK								0.00	15,903.88
1011	96278	12/05/19	693	CODE PUBLISHING COMPANY	00150005150	MUNI CODE UPDT-10/25	0.00	307.50	
1011	96279	12/05/19	318	COUNTY OF SAN DIEGO ASSE	00155005550	MAP FEE 10/03/19	0.00	6.00	
1011	96280	12/05/19	2165	CULLIGAN OF SAN DIEGO	00160006170	DRNKNG WTR SVC-NOV	0.00	45.56	
1011	96281	12/05/19	108	DEL MAR BLUE PRINT COMPA	00170007110	TREE LIGHTING FLYER	0.00	51.99	
1011	96282	12/05/19	739	DEPARTMENT OF JUSTICE	00160006140	FINGERPRINT APP-OCT	0.00	32.00	
1011	96282	12/05/19	739	DEPARTMENT OF JUSTICE	00150005400	FINGERPRINT APP-OCT	0.00	32.00	
TOTAL CHECK								0.00	64.00
1011	96283	12/05/19	269	DUDEK & ASSOCIATES INC.	50998336510	9833 PUMP STN-PHS SEP	0.00	20.78	
1011	96283	12/05/19	269	DUDEK & ASSOCIATES INC.	50998336510	9833 PUMP STN-PHS OCT	0.00	2,302.50	
1011	96283	12/05/19	269	DUDEK & ASSOCIATES INC.	50998336510	9833 PUMP STN-PHS SEP	0.00	10,972.21	
TOTAL CHECK								0.00	13,295.49
1011	96284	12/05/19	2462	EMBROIDERY IMAGE	00150005100	5 HATS FOR COUNCIL	0.00	86.49	
1011	96285	12/05/19	94	ESGIL CORPORATION	00155005560	BLDG PRMT 09/30-10/04	0.00	2,973.22	
1011	96285	12/05/19	94	ESGIL CORPORATION	00155005560	BLDG PRMT 09/16-09/20	0.00	3,576.56	
1011	96285	12/05/19	94	ESGIL CORPORATION	00155005560	BLDG PRMT 09/23-09/27	0.00	13,222.61	
TOTAL CHECK								0.00	19,772.39
1011	96286	12/05/19	4601	FIREWATCH	00165006570	FIRE SPRNKLR RPR-CH	0.00	885.00	
1011	96287	12/05/19	5480	FISHER INTEGRATED, INC.	00150005450	COUNCIL WEB STRM-OCT	0.00	800.00	
1011	96288	12/05/19	5795	FLORITA GALVEZ	001	RFND-CXLD-LC 12/21/19	0.00	96.39	
1011	96288	12/05/19	5795	FLORITA GALVEZ	001	RFND-CXLD-LC 12/21/19	0.00	133.61	
TOTAL CHECK								0.00	230.00
1011	96289	12/05/19	5718	G & W TRUCK ACCESSORIES	13560006120	BC VEHICLE SHELL	0.00	2,552.53	
1011	96290	12/05/19	5798	HILLARY CHRISMAN	001	OVR PYMNT-SB0627984	0.00	22.50	
1011	96291	12/05/19	5789	KARA DARLING	001	RPD-ENC19-44/667 S CE	0.00	220.00	
1011	96292	12/05/19	5793	KEVRY PIERSON	001	RFND-FCCC 11/02/19	0.00	500.00	
1011	96293	12/05/19	3755	KEYSER MARSTON ASSOCIATE	00150005200	PROF SVC-OCT	0.00	947.50	
1011	96294	12/05/19	4023	LIFE-ASSIST, INC	00160006120	CSA17.20 RSPNS KIT	0.00	1,702.45	
1011	96295	12/05/19	5794	LIZ DINSMORE	001	RFND-FCCC 11/17/19	0.00	500.00	
1011	96296	12/05/19	4820	PETER MCCONVILLE	25055005570	MOVIE NGHT-REIMBURSE	0.00	85.94	

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1011	96297	12/05/19	5407	PJ CASTORENA, INC.	55000007750	CCA WKY ENR10/28&11/4	0.00	80.02
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	2.37
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	6.35
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	9.49
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	10.67
1011	96298	12/05/19	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	18.97
TOTAL CHECK								47.85
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	00165006530	STREET LNDSCP SVC-OCT	0.00	1,827.01
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	00165006560	PRKS LNDSCP SVC-OCT	0.00	15,770.80
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	00165006570	PUBFAC LNDSCP SVC-OCT	0.00	2,811.93
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	20375007510	MID#33 LNDSCP SVC-OCT	0.00	3,565.81
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	20875007580	CRT LNDSCP SVC-OCT	0.00	3,729.71
1011	96299	12/05/19	4522	NISSHO OF CALIFORNIA	00165006530	REPAIR LINE-HWY 101	0.00	263.63
TOTAL CHECK								27,968.89
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1715.39/310 S. RIOS	0.00	375.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1716.07/246 BARBARA	0.00	250.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1716.07/246 BARBARA	0.00	250.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1717.40/318 S. NARDO	0.00	250.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	171914/476 MARVIEW	0.00	300.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1719.05/412 N. ACACIA	0.00	375.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1719.11/1530 SANTA SA	0.00	450.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	171914/476 MARVIEW	0.00	450.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1718.11/984 AVOCADO	0.00	500.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	DRP19008/FORD AVENUE	0.00	600.00
1011	96300	12/05/19	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1717.14/986 AVOCADO	0.00	625.00
TOTAL CHECK								4,425.00
1011	96301	12/05/19	4767	PARTNERSHIPS WITH INDUST	00165006550	TRASH ABTMNT PE10/31	0.00	326.94
1011	96301	12/05/19	4767	PARTNERSHIPS WITH INDUST	00165006550	TRASH ABTMNT PE10/31	0.00	581.83
1011	96301	12/05/19	4767	PARTNERSHIPS WITH INDUST	00165006570	TRASH ABTMNT PE11/15	0.00	326.93
1011	96301	12/05/19	4767	PARTNERSHIPS WITH INDUST	00165006570	TRASH ABTMNT PE11/15	0.00	581.84
TOTAL CHECK								1,817.54
1011	96302	12/05/19	4658	PLACEWORKS, INC	21355005550	1714.20/959 GENEV EIR	0.00	7,640.00
1011	96303	12/05/19	416	REGIONAL COMMS SYS, MS 0	00160006120	CAP CODE-OCT	0.00	32.50
1011	96304	12/05/19	257	SAN DIEGO COUNTY SHERIFF	21960006110	LAW ENFORCEMENT-SEP	0.00	8,333.33
1011	96304	12/05/19	257	SAN DIEGO COUNTY SHERIFF	00160006110	LAW ENFORCEMENT-SEP	0.00	359,062.74
1011	96304	12/05/19	257	SAN DIEGO COUNTY SHERIFF	001	CR TOW FEE-SEP	0.00	-656.52
TOTAL CHECK								366,739.55
1011	96305	12/05/19	5502	SAN DIEGO HUMANE SOCIETY	00160006130	FY20 ANIMAL SVC-SEP	0.00	6,920.58
1011	96305	12/05/19	5502	SAN DIEGO HUMANE SOCIETY	00160006130	FY20 ANIMAL SVC-NOV	0.00	6,920.58
TOTAL CHECK								13,841.16
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006520	005506014 11/02-12/02	0.00	241.31
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	50900007700	005506014 11/02-12/02	0.00	723.93
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006550	011695000 11/02-12/02	0.00	47.82

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1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006530	011695000 11/02-12/02	0.00	79.69
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20475007520	GRP 5-25 10/02-12/02	0.00	5,345.33
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20475007520	GRP 6-01 11/02-12/02	0.00	5,578.72
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005506015 0917-091719	0.00	136.32
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005506016 0917-091719	0.00	330.94
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005979003 0917-091719	0.00	269.09
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20375007510	005979004 0917-091719	0.00	620.24
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20375007510	007732000 0917-091719	0.00	173.28
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005506018 1102-120219	0.00	227.56
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	20875007580	005506020 1102-120219	0.00	1,068.61
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005979005 1002-120219	0.00	269.88
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	50900007700	005979008 1002-120219	0.00	89.70
1011	96306	12/05/19	141	SANTA FE IRRIGATION DIST	00165006560	005506019 1102-120219	0.00	717.46
TOTAL CHECK							0.00	15,919.88
1011	96307	12/05/19	1073	SEASIDE HEATING & AIR CO	00165006570	HVAC MAINT-OCT-LC	0.00	120.00
1011	96307	12/05/19	1073	SEASIDE HEATING & AIR CO	00165006570	HVAC MAINT-OCT-CH	0.00	245.00
1011	96307	12/05/19	1073	SEASIDE HEATING & AIR CO	00165006570	RPLC CIRCT BRD-CH	0.00	1,300.00
TOTAL CHECK							0.00	1,665.00
1011	96308	12/05/19	5799	SHAIDA ANSARI	001	OVR PYMNT-SB0637972	0.00	42.50
1011	96309	12/05/19	5699	SUNBELT RENTALS, INC.	00160006170	FORKLIFT-MS	0.00	31.12
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-SEP	0.00	1,715.00
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-JUL	0.00	3,240.00
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-AUG	0.00	3,714.00
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-OCT	0.00	7,318.00
1011	96310	12/05/19	5427	TOSDAL LAW FIRM	55000007750	SEA PROF SVC-NOV	0.00	9,659.00
TOTAL CHECK							0.00	25,646.00
1011	96311	12/05/19	2955	UNITED RENTALS, INC	00170007110	DIA-CABLE/BOX PANEL	0.00	127.28
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	24093556510	PUB HRG-BLK GRNT FY21	0.00	223.47
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	00155005550	ORD 508-INTRO	0.00	232.52
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	00165006510	PUB HRG-AMND SB OV ZN	0.00	241.57
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	00150005300	PUB HRNG-AMND SBMC	0.00	281.13
1011	96312	12/05/19	2097	UT SAN DIEGO - NRTH COUN	00155005550	PUB HRNG-1717.34 DRP	0.00	348.18
TOTAL CHECK							0.00	1,326.87
1011	96313	12/05/19	3723	WAGeworks	00150005400	FSA ADMIN-NOV	0.00	128.75
1011	96314	12/05/19	5797	WEST MARINE PRODUCTS, IN	00160006170	FIRE EXTING-MARINER	0.00	19.91
1011	96315	12/12/19	4711	ABEL PEREZ	00165006540	MILEAGE-11/28-11/30	0.00	9.28
1011	96315	12/12/19	4711	ABEL PEREZ	00165006520	MILEAGE-11/28-11/30	0.00	18.56
TOTAL CHECK							0.00	27.84
1011	96316	12/12/19	4832	AT&T CALNET 3	00150005450	9391012278 0924-1023	0.00	3,214.12
1011	96316	12/12/19	4832	AT&T CALNET 3	00150005450	9391012282 0924-1023	0.00	20.11
1011	96316	12/12/19	4832	AT&T CALNET 3	00150005450	9391053641 0924-1023	0.00	164.69
1011	96316	12/12/19	4832	AT&T CALNET 3	00150005450	9391062899 0924-1023	0.00	164.69

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1011	96316	12/12/19	4832	AT&T CALNET 3	00160006170	9391053651 0925-1024	0.00	176.07
1011	96316	12/12/19	4832	AT&T CALNET 3	00160006170	9391012281 0925-1024	0.00	47.34
1011	96316	12/12/19	4832	AT&T CALNET 3	50900007700	9391012277 9/24-10/23	0.00	13.47
1011	96316	12/12/19	4832	AT&T CALNET 3	50900007700	9391012277-1024-1123	0.00	13.65
1011	96316	12/12/19	4832	AT&T CALNET 3	00165006540	9391012279 9/24-10/23	0.00	44.76
1011	96316	12/12/19	4832	AT&T CALNET 3	00165006540	9391012279 1024-1123	0.00	44.99
TOTAL CHECK							0.00	3,903.89
1011	96317	12/12/19	3480	BUSINESS PRINTING COMPAN	00150005350	WINDOW ENVELOPES	0.00	880.13
1011	96318	12/12/19	2631	CLEAN STREET	00165006550	STREET SWP-NOV	0.00	3,364.00
1011	96319	12/12/19	127	COX COMMUNICATIONS INC	00150005450	CTYINTRNT 07/19-08/18	0.00	582.88
1011	96319	12/12/19	127	COX COMMUNICATIONS INC	00150005450	CTYINTRNT 10/19-11/18	0.00	582.96
TOTAL CHECK							0.00	1,165.84
1011	96320	12/12/19	108	DEL MAR BLUE PRINT COMPA	00165006520	DOOR HANGERS-100	0.00	171.83
1011	96321	12/12/19	4218	DICK MILLER, INC	202	9537.19CRT RPR RLS RT	0.00	3,847.60
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	AERATOR ADAPTER	0.00	5.13
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	PAINT THNR/DOOR STP	0.00	16.56
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	CRNR BRACE/HINGE	0.00	16.93
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006530	NOZZLE TRGGR/PVC CAP	0.00	20.26
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006560	SPRAY PAINT	0.00	28.08
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	ELEC TAPE/GLOVES	0.00	33.80
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006570	FAUCET	0.00	53.64
1011	96322	12/12/19	134	DIXIELINE LUMBER CO INC	00165006530	CHLORINE/BLK TOP PTCH	0.00	68.25
TOTAL CHECK							0.00	242.65
1011	96323	12/12/19	11	ICMA RETIREMENT TRUST-45	001	ICMA PD 12/12/19	0.00	6,690.77
1011	96323	12/12/19	11	ICMA RETIREMENT TRUST-45	001	ICMA PD 12/13/19	0.00	10,699.64
TOTAL CHECK							0.00	17,390.41
1011	96324	12/12/19	3859	ICMA RETIREMENT TRUST-RH	001	ICMA PD 12/13/19	0.00	2,195.11
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	87.50
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	157.50
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	297.50
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	525.00
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	1,225.00
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	3,001.30
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	3,338.58
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	55000007750	PROF SERV PE 09/30/19	0.00	3,815.00
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	5,500.00
1011	96325	12/12/19	1130	MCDUGAL LOVE ECKIS SMIT	00150005250	PROF SERV PE 09/30/19	0.00	16,126.75
TOTAL CHECK							0.00	34,074.13
1011	96326	12/12/19	5549	MICHAEL BAKER INTERNATIO	22093826510	9382.03 LSF CORR-III	0.00	14,762.45
1011	96326	12/12/19	5549	MICHAEL BAKER INTERNATIO	22893826510	9382.03 LSF CORR-III	0.00	1,640.27
TOTAL CHECK							0.00	16,402.72

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	2.37
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	6.35
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	9.49
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	10.67
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	18.97
TOTAL CHECK							0.00	47.85
1011	96328	12/12/19	4522	NISSHO OF CALIFORNIA	00165006560	SPRKL RPR-LCP/FS/CRT	0.00	519.78
1011	96329	12/12/19	50	OFFICE DEPOT INC	00160006140	PAPER	0.00	8.46
1011	96329	12/12/19	50	OFFICE DEPOT INC	00150005350	HIGHLGHTRS/TABS	0.00	32.08
1011	96329	12/12/19	50	OFFICE DEPOT INC	00155005550	LASER POINTER	0.00	59.47
1011	96329	12/12/19	50	OFFICE DEPOT INC	00155005550	RAGS/RBBER BNDS/FOLDRS	0.00	83.32
1011	96329	12/12/19	50	OFFICE DEPOT INC	00150005350	PENS/CLIPS/TAPE/NOTES	0.00	110.44
1011	96329	12/12/19	50	OFFICE DEPOT INC	00155005550	PENS/PADS	0.00	136.99
1011	96329	12/12/19	50	OFFICE DEPOT INC	00150005350	PAPER	0.00	346.63
TOTAL CHECK							0.00	777.39
1011	96330	12/12/19	1377	ONE DAY SIGNS	00165006540	GOLF CART PRMT DECALS	0.00	106.67
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-PW-NOV	0.00	5.00
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-LC-NOV	0.00	15.80
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-PW-NOV	0.00	15.80
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-PW-NOV	0.00	23.70
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-CH-NOV	0.00	31.00
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-CH-NOV	0.00	64.40
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-CH-NOV	0.00	79.80
TOTAL CHECK							0.00	235.50
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-FC	0.00	30.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-LC	0.00	30.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-PW	0.00	30.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-MS	0.00	30.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-FS	0.00	35.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-CH	0.00	45.00
TOTAL CHECK							0.00	200.00
1011	96333	12/12/19	141	SANTA FE IRRIGATION DIST	00160006120	005512000 09/04-11/01	0.00	564.13
1011	96334	12/12/19	5743	STANDARD PLUMBING SUPPLY	00165006570	E.V. CHARGER INSTALL	0.00	48.48
1011	96335	12/12/19	1231	STAPLES CONTRACT & COMME	00165006510	HEATER	0.00	82.96
1011	96335	12/12/19	1231	STAPLES CONTRACT & COMME	00150005300	TONER	0.00	165.91
1011	96335	12/12/19	1231	STAPLES CONTRACT & COMME	00155005560	POCKET FOLDERS	0.00	447.11
TOTAL CHECK							0.00	695.98
1011	96336	12/12/19	3066	SUMMIT ENVIRONMENTAL GRO	45099266190	9926 PROF SVC SND-NOV	0.00	3,680.00
1011	96337	12/12/19	40	UNDERGROUND SVC ALERT OF	00165006510	DIG ALERT-NOV	0.00	46.30
1011	96337	12/12/19	40	UNDERGROUND SVC ALERT OF	00165006510	CA ST REGLRTY-NOV	0.00	46.16
TOTAL CHECK							0.00	92.46



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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	2.37
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	6.35
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	9.49
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	10.67
1011	96327	12/12/19	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	18.97
TOTAL CHECK							0.00	47.85
1011	96328	12/12/19	4522	NISSHO OF CALIFORNIA	00165006560	SPRKL RPR-LCP/FS/CRT	0.00	519.78
1011	96329	12/12/19	50	OFFICE DEPOT INC	00160006140	PAPER	0.00	8.46
1011	96329	12/12/19	50	OFFICE DEPOT INC	00150005350	HIGHLGHTRS/TABS	0.00	32.08
1011	96329	12/12/19	50	OFFICE DEPOT INC	00155005550	LASER POINTER	0.00	59.47
1011	96329	12/12/19	50	OFFICE DEPOT INC	00155005550	RAGS/RBBER BNDS/FOLDRS	0.00	83.32
1011	96329	12/12/19	50	OFFICE DEPOT INC	00150005350	PENS/CLIPS/TAPE/NOTES	0.00	110.44
1011	96329	12/12/19	50	OFFICE DEPOT INC	00155005550	PENS/PADS	0.00	136.99
1011	96329	12/12/19	50	OFFICE DEPOT INC	00150005350	PAPER	0.00	346.63
TOTAL CHECK							0.00	777.39
1011	96330	12/12/19	1377	ONE DAY SIGNS	00165006540	GOLF CART PRMT DECALS	0.00	106.67
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-PW-NOV	0.00	5.00
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-LC-NOV	0.00	15.80
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-PW-NOV	0.00	15.80
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-PW-NOV	0.00	23.70
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-CH-NOV	0.00	31.00
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-CH-NOV	0.00	64.40
1011	96331	12/12/19	5608	PALOMAR MTN PREMIUM SPRI	00165006570	DRINKING WATER-CH-NOV	0.00	79.80
TOTAL CHECK							0.00	235.50
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-FC	0.00	30.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-LC	0.00	30.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-PW	0.00	30.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-MS	0.00	30.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-FS	0.00	35.00
1011	96332	12/12/19	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-CH	0.00	45.00
TOTAL CHECK							0.00	200.00
1011	96333	12/12/19	141	SANTA FE IRRIGATION DIST	00160006120	005512000 09/04-11/01	0.00	564.13
1011	96334	12/12/19	5743	STANDARD PLUMBING SUPPLY	00165006570	E.V. CHARGER INSTALL	0.00	48.48
1011	96335	12/12/19	1231	STAPLES CONTRACT & COMME	00165006510	HEATER	0.00	82.96
1011	96335	12/12/19	1231	STAPLES CONTRACT & COMME	00150005300	TONER	0.00	165.91
1011	96335	12/12/19	1231	STAPLES CONTRACT & COMME	00155005560	POCKET FOLDERS	0.00	447.11
TOTAL CHECK							0.00	695.98
1011	96336	12/12/19	3066	SUMMIT ENVIRONMENTAL GRO	45099266190	9926 PROF SVC SND-NOV	0.00	3,680.00
1011	96337	12/12/19	40	UNDERGROUND SVC ALERT OF	00165006510	DIG ALERT-NOV	0.00	46.30
1011	96337	12/12/19	40	UNDERGROUND SVC ALERT OF	00165006510	CA ST REGLRTY-NOV	0.00	46.16
TOTAL CHECK							0.00	92.46

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	96338	12/12/19	5509	VALLEY CONSTRUCTON MANAG	50998336510	9833PMP STN MNGMT-NOV	0.00	19,280.00
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	00160006120	FIRE CELL 09/29-10/28	0.00	204.63
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	27060006120	FIRE IPAD 09/29-10/28	0.00	114.03
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	00160006120	BC CELL 09/29-10/28	0.00	63.04
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	00150005450	IT CELL 09/24-10/23	0.00	152.04
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	21100007600	PW CELL 10/02-11/01	0.00	2.54
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	50900007700	PW CELL 10/02-11/01	0.00	2.54
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	00165006540	PW CELL 10/02-11/01	0.00	10.15
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	00165006560	PW CELL 10/02-11/01	0.00	10.15
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	00165006510	PW CELL 10/02-11/01	0.00	12.67
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	00165006520	PW CELL 10/02-11/01	0.00	12.69
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	00165006530	PW CELL 10/02-11/01	0.00	12.69
1011	96339	12/12/19	30	VERIZON WIRELESS-SD	00160006140	CODE CELL 10/24-11/23	0.00	145.71
TOTAL CHECK							0.00	742.88
1011	96340	12/12/19	4844	WARWICK GROUP CONSULTANT	45099266190	9926.20 PROF SVC-NOV	0.00	5,375.00
1011	96341	12/12/19	5594	WEX BANK	00160006120	CR EXCEMPT TAX-OCT	0.00	-112.06
1011	96341	12/12/19	5594	WEX BANK	00160006120	AUTO FUEL-OCT	0.00	1,853.01
TOTAL CHECK							0.00	1,740.95
1011	96342	12/12/19	37	XEROX CORPORATION	00150005350	W7830PT CLRKS-NOV	0.00	218.99
1011	96342	12/12/19	37	XEROX CORPORATION	00150005350	EXCES BLK-10/21-11/21	0.00	38.01
1011	96342	12/12/19	37	XEROX CORPORATION	00150005350	EXCES CLR-10/21-11/21	0.00	226.48
1011	96342	12/12/19	37	XEROX CORPORATION	00150005350	W7830PT UPSTRS-NOV	0.00	199.60
1011	96342	12/12/19	37	XEROX CORPORATION	00150005350	EXCES BLK-10/21-11/21	0.00	44.75
1011	96342	12/12/19	37	XEROX CORPORATION	00150005350	EXCES CLR-10/21-11/21	0.00	294.25
1011	96342	12/12/19	37	XEROX CORPORATION	00150005350	D95CP PLNG LEASE-NOV	0.00	555.18
1011	96342	12/12/19	37	XEROX CORPORATION	00150005350	EXCSS CPY 10/21-11/21	0.00	109.07
TOTAL CHECK							0.00	1,686.33
1011	V900068	11/27/19	1561	CDW GOVERNMENT INC	00150005450	PFPT ESS/SUPPT 1 YEAR	0.00	1,959.00
1011	V900069	11/27/19	4600	KYLE KOSZEWNIK	12050005460	MILEAGE-10/16/19	0.00	17.86
1011	V900070	12/05/19	4697	CATHERINE WONG	001	CAFR/ACCT-WONG-10/22	0.00	-1,392.94
1011	V900070	12/05/19	4697	CATHERINE WONG	65278007810	CAFR/ACCT-WONG-10/22	0.00	78.83
1011	V900070	12/05/19	4697	CATHERINE WONG	55000007750	CAFR/ACCT-WONG-10/22	0.00	157.66
1011	V900070	12/05/19	4697	CATHERINE WONG	50900007700	CAFR/ACCT-WONG-10/22	0.00	315.31
1011	V900070	12/05/19	4697	CATHERINE WONG	00150005300	CAFR/ACCT-WONG-10/22	0.00	1,024.77
TOTAL CHECK							0.00	183.63
1011	V900071	12/12/19	5527	PCL CONSTRUCTION INC.	509	9833 PMP STN RTN-NOV	0.00	-10,420.00
1011	V900071	12/12/19	5527	PCL CONSTRUCTION INC.	50998336510	9833 SB PMP STN-NOV	0.00	197,980.00
1011	V900071	12/12/19	5527	PCL CONSTRUCTION INC.	50998336510	9833 PMP STN RTN-NOV	0.00	10,420.00
TOTAL CHECK							0.00	197,980.00
1011	V900072	12/12/19	13	SOLANA BEACH FIREFIGHTER	001	FD DUES PD 12/13/19	0.00	913.50
1011	V900073	12/12/19	4465	SUN LIFE FINANCIAL	001	DEC 19 LIFE&ADD INS	0.00	1,139.19
1011	V900073	12/12/19	4465	SUN LIFE FINANCIAL	001	DEC 19 LTD	0.00	1,610.27

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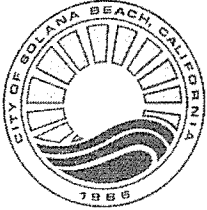
CITY OF SOLANA BEACH, CA  
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ACCOUNTING PERIOD: 6/20

FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	V900073	12/12/19	4465	SUN LIFE FINANCIAL	001	DEC 19 SUPP LIFE INS	0.00	355.75
TOTAL CHECK							0.00	3,105.21
TOTAL CASH ACCOUNT							0.00	1,226,275.01
TOTAL FUND							0.00	1,226,275.01
TOTAL REPORT							0.00	1,226,275.01



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Finance  
**SUBJECT:** **Report on Changes Made to the General Fund Adopted Budget for Fiscal Year 2019/20**

## BACKGROUND:

Staff provides a report at each Council meeting that lists changes made to the current Fiscal Year (FY) General Fund Adopted Budget.

The information provided in this Staff Report lists the changes made through December 11, 2019.

## DISCUSSION:

The following table reports the revenue, expenditures, and transfers for 1) the Adopted General Fund Budget approved by Council on June 12, 2019 (Resolution 2019-085) and 2) any resolutions passed by Council that amended the Adopted General Fund Budget.

GENERAL FUND - ADOPTED BUDGET PLUS CHANGES					
As of December 11, 2019					
Action	Description	Revenues	Expenditures	Transfers from GF	Net Surplus
Reso 2019-085	Adopted Budget	19,357,000	(19,141,500)	(151,100) (1)	\$ 64,400
	(1) Transfers to:				
	Debt Service for Public Facilities		151,100	151,100	

## CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

## FISCAL IMPACT:

N/A

## COUNCIL ACTION:

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**WORK PLAN:**

N/A

**OPTIONS:**

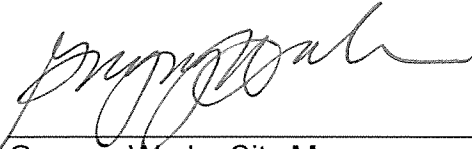
- Receive the report.
- Do not accept the report

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council receive the report listing changes made to the FY 2019-2020 General Fund Adopted Budget.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



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Gregory Wade, City Manager



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** City Clerk's Department  
**SUBJECT:** 2020 City Council Meeting Schedule Planning

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## **BACKGROUND:**

Pursuant to Solana Beach Municipal Code Section 2.04.070, *the City Council shall hold Regular meetings in the Council Chambers of City Hall, on a day and time set by resolution.* Pursuant to Resolution 2005-019, regularly scheduled meetings are established for the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Wednesdays of each month. Historically, certain meeting dates that may conflict with official holidays have been cancelled and a short summer break has been observed. Special Meetings may be scheduled to maintain the consistency needed to sustain City operations.

The purpose of this Staff Report is to forecast and review potential holidays, breaks, and possible Special Meeting dates and to establish the 2020 Council Meeting schedule.

## **DISCUSSION:**

The City Council's anticipated 2020 Regular Meeting schedule is included in Attachment 1 along with potential conflicts to consider for cancellation or, if needed, to establish additional meetings. Consideration of the annual meeting schedule for the purpose of possible modifications facilitates preparation of an anticipated agenda schedule. Additionally, memorializing a plan allows:

- Adequate time for Staff to prepare Staff Reports and a final agenda packet on time.
- Adequate preparation time for Council to review the agenda.
- Sufficient time for public notification of any cancelled/rescheduled meetings.

Therefore, this item is intended to review and consider potential modifications of the *regularly scheduled* 2020 City Council meeting schedule. Any meeting that may be cancelled and rescheduled at this time for planning purposes is not permanent. If a Regular Meeting date is cancelled at this time, it is not permanently cancelled and may

CITY COUNCIL ACTION:

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still take place at its *regularly scheduled* date/time/place, per proper noticing requirements.

Regularly scheduled meetings are intended to provide consistency and to meet the public's general expectations. There are specific noticing requirements for Regular and Special Meeting agendas.

<b>Meeting Types</b>	<b>Agenda Noticing Requirement</b>
Regular Meetings (established by Resolution)	72 hours prior to meeting time.
Special Meetings (called at any time)	24 hours prior to meeting time.

Specific City business, such as the adoption of Ordinances, is required to take place only at a Regular Council Meeting. Therefore, the anticipation of cancelled meetings is necessary to appropriately coordinate meeting agendas, and related business, in order to effectively manage City operations.

Staff recommends that the Council consider potential schedule conflicts, review proposed recommendations, and, if necessary, provide direction to Staff in order to prepare a revised calendar for reference and planning.

**CEQA COMPLIANCE STATEMENT:** N/A

**FISCAL IMPACT:** N/A

**WORK PLAN:** N/A

**OPTIONS:**

- Review and approve proposed 2020 Council Meeting Schedule.
- Cancel and/or reschedule the Council meeting dates due to conflicts with holidays and summer break.
- Consider cancellation or rescheduling of other dates.
- Do not cancel or reschedule any Council meeting dates.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that City Council review, edit, and/or approve a 2020 interim schedule with proposed cancellations and/or additional meetings.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. 2020 City Council Meeting Proposed Dates



## 2020 Proposed Council Meeting Dates

### January - June

2 <sup>nd</sup> Wed	January 8 <sup>th</sup>	
4 <sup>th</sup> Wed	January 22 <sup>nd</sup>	
2 <sup>nd</sup> Wed	February 12 <sup>th</sup>	
4 <sup>th</sup> Wed	February 26 <sup>th</sup>	
2 <sup>nd</sup> Wed	March 11 <sup>th</sup>	
4 <sup>th</sup> Wed	March 25 <sup>th</sup>	
2 <sup>nd</sup> Wed	April 8 <sup>th</sup>	
4 <sup>th</sup> Wed	April 22 <sup>nd</sup>	
2 <sup>nd</sup> Wed	May 13 <sup>th</sup>	
4 <sup>th</sup> Wed	May 27 <sup>th</sup>	
2 <sup>nd</sup> Wed	June 10 <sup>th</sup>	
4 <sup>th</sup> Wed	June 24 <sup>th</sup>	

### July - December

2 <sup>nd</sup> Wed	July 8 <sup>th</sup>	
4 <sup>th</sup> Wed	July 22 <sup>nd</sup> <i>Summer Break</i>	<i>Cancel</i>
2 <sup>nd</sup> Wed	August 12 <sup>th</sup> <i>Summer Break</i>	<i>Cancel</i>
4 <sup>th</sup> Wed	August 26 <sup>th</sup>	
2 <sup>nd</sup> Wed	September 9 <sup>th</sup>	
4 <sup>th</sup> Wed	September 23 <sup>rd</sup>	
2 <sup>nd</sup> Wed	October 14 <sup>th</sup>	
4 <sup>th</sup> Wed	October 28 <sup>rd</sup>	
2 <sup>nd</sup> Wed	November 11 <sup>th</sup> <i>Veteran's Day</i>	
3 <sup>rd</sup> Wed	November 18 <sup>th</sup>	<b><i>Special</i></b>
4 <sup>th</sup> Wed	November 25 <sup>th</sup> <i>Week of Thanksgiving</i>	<i>Cancel</i>
2 <sup>nd</sup> Wed	December 9 <sup>th</sup>	
4 <sup>th</sup> Wed	December 23 <sup>rd</sup> <i>Week of Christmas Holidiays</i>	<i>Cancel</i>

**NOTE:** Any Regular Meeting that is *cancelled* above for primary planning purposes is not a permanent cancellation and may occur at its regularly scheduled time, per required noticing for Regular Meetings (72 hours). Always check the City's website Public meetings page. [www.cityofsolanabeach.org](http://www.cityofsolanabeach.org)



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Finance  
**SUBJECT:** Quarterly Investment Report

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## **BACKGROUND:**

California Government Code Section 53600 requires timely reporting of local agency investment transactions and portfolio to the agency's legislative body.

This item is before Council to receive a presentation and to accept and file the Cash and Investment Report for the quarter ended September 30, 2019.

## **DISCUSSION:**

The investment objectives for the City of Solana Beach are 1) to provide safety to ensure the preservation of capital in the overall portfolio, 2) to provide sufficient liquidity for cash needs and 3) to generate a market rate of return consistent with the Investment Policy. The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark yield. In order to achieve this objective, the portfolio invests in high-quality fixed income securities that comply with the Investment Policy and all applicable regulations governing the funds.

The attached Quarterly Cash and Investment Report ensures that the City complies with Section 53600. The City's investment portfolio complies with the City's Investment Policy that is approved annually by the City Council. The majority of City funds are invested in Chandler Asset Management (Chandler), Public Agency Retirement Services (PARS), and Local Agency Investment Fund (LAIF).

## **CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA

CITY COUNCIL ACTION:

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**FISCAL IMPACT:**

None

**WORK PLAN:**

N/A

**OPTIONS:**

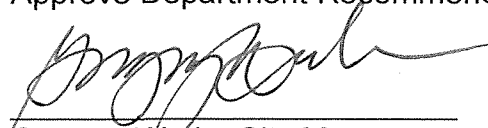
- Receive reports
- Provide direction

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council accepts and files the attached Cash and Investment Report for the quarter ended September 30, 2019.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. Cash and Investment Report – September 30, 2019
2. Chandler Asset Quarterly Investment Report- September 30, 2019

**City of Solana Beach  
Cash and Investment Report  
September 30, 2019**

Type of Investment	Custodian	Maturity	Current Stated Yield	Percent of Portfolio	Cost Value (Rounded)	Market Value (Rounded)	Current Quarter Yield	Quarter Interest Earned (Rounded)	Fiscal Year to Date Interest Earned (Rounded)
General Checking Account	Union Bank of California	On Demand <sup>(1)</sup>	N/A	6.63%	\$ 2,423,784	\$ 2,423,784	N/A	N/A	N/A
Payroll Account	Union Bank of California	On Demand <sup>(1)</sup>	N/A	0.68%	249,891	249,891	N/A	N/A	N/A
Worker's Comp - Checking	Union Bank of California	On Demand <sup>(1)</sup>	N/A	0.16%	60,018	60,018	N/A	N/A	N/A
Successor Agency - Checking	Union Bank of California	On Demand <sup>(1)</sup>	N/A	0.00%	0	0	N/A	N/A	N/A
SEA Lockbox	River City Bank	On Demand <sup>(1)</sup>	N/A	0.58%	212,208	212,208	N/A	N/A	N/A
SEA Reserve	River City Bank	On Demand <sup>(1)</sup>	N/A	1.21%	443,230	443,230	2.13%	1,237	1,237
Local Agency Investment Fund	State of CA	On Demand <sup>(1)</sup>	N/A	6.81%	2,491,022	2,491,022 <sup>(2)</sup>	2.45%	20,358	20,358
Chandler Asset Management (CMA) Investment Portfolio	US Bank	1 to 3 years	N/A	77.65%	28,397,620	28,761,506 <sup>(5)</sup>	1.80%	172,873 <sup>(6)(7)</sup>	172,873 <sup>(6)(7)</sup>
Public Agency Retirement Services (PARS)	US Bank	Varied	N/A	6.27%	2,294,672	2,393,685 <sup>(3)</sup>	0.78%	14,902 <sup>(7)</sup>	14,902 <sup>(7)</sup>
Blackrock Institutional Funds 2011 SEJPA Revenue Bonds	Union Bank of California (Cash with Fiscal Agent)	Varied	N/A	0.00%	1	1 <sup>(4)</sup>	2.02%	1	1
Blackrock Institutional Funds 2017 Waste Water Revenue Bonds	Union Bank of California (Cash with Fiscal Agent)	Varied	N/A	0.00%	67	67 <sup>(4)</sup>	2.10%	67	67
Wells Fargo Advantage Money Market RDA Refunding Bond Series 2017	Wells Fargo Bank (Cash with Fiscal Agent)	Varied	N/A	0.00%	209	209 <sup>(4)</sup>	N/A	12	12
Total Cash and Investments				100.00%	\$ 36,572,722	\$ 37,035,621		\$ 209,450	\$ 209,450

<sup>(1)</sup> Funds may be withdrawn with 24 hours notice

<sup>(2)</sup> Source: Monthly Pooled Money Investment Account Market Valuation as reported by LAIF (if available)

<sup>(3)</sup> Source: US Bank Asset Summary

<sup>(4)</sup> Source: fiscal agent month-end statements.

<sup>(5)</sup> Source: CMA US Bank statements

<sup>(6)</sup> Includes accrued interest


<sup>(7)</sup> Includes realized investment gains/losses of current quarter

I certify that this report accurately reflects all pooled investments and is in compliance with Government Code Section 53640-53646 as amended January 1, 1996, as well as the investment policy of the City of Solana Beach as approved annually by the City Council.

Furthermore, I certify that sufficient investment liquidity and anticipated revenues are available to meet the City's budgeted expenditure requirements for the next six months.

Date 12/18/19

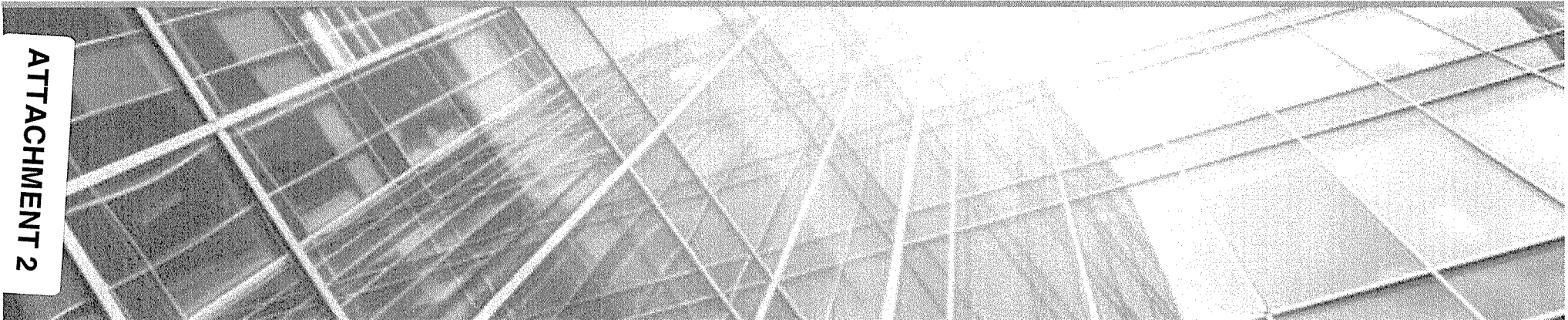
  
Approved by:  
Marie Marron Berkuti  
Finance Director/Treasurer

  
Prepared by:  
Catherine Wong  
Senior Accountant

# City of Solana Beach

*Period Ending September 30, 2019*

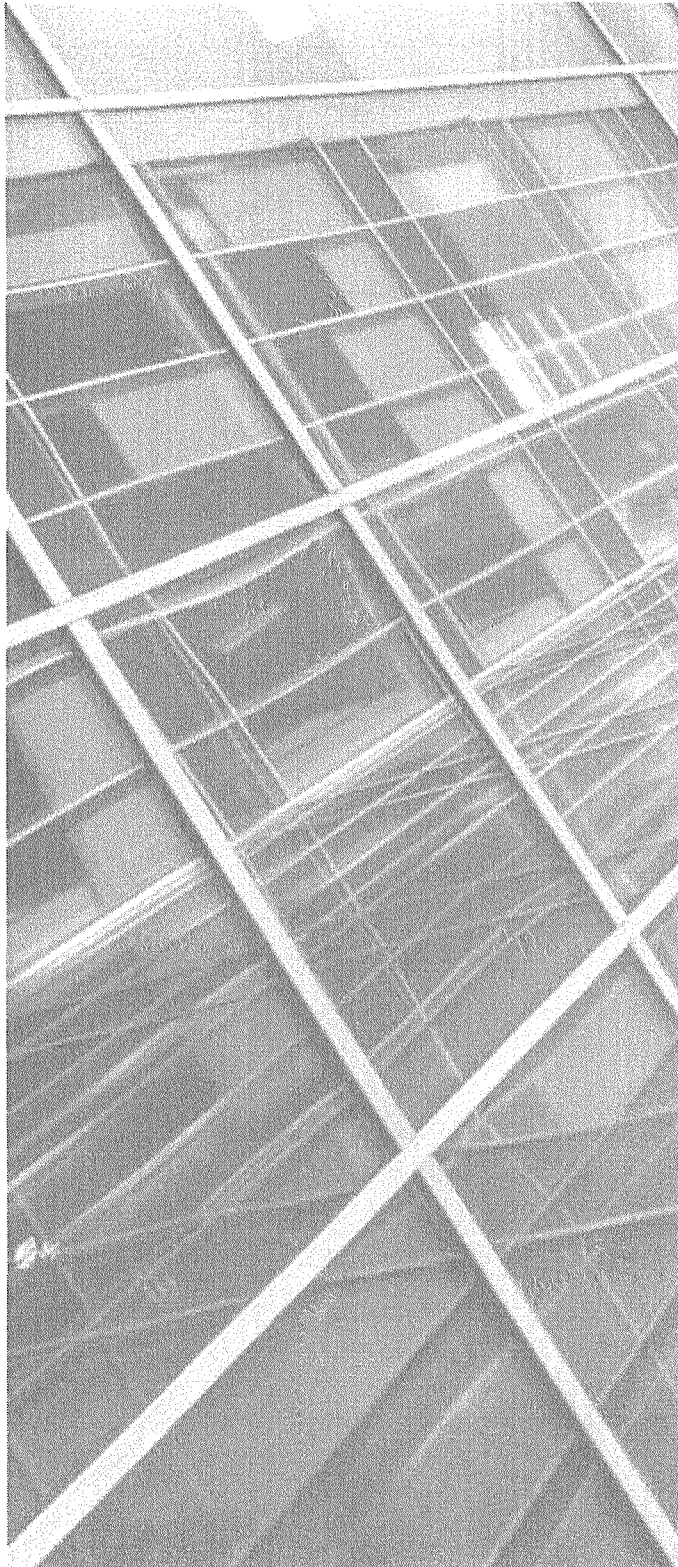
CHANDLER ASSET MANAGEMENT, INC. | 800.317.4747 | [www.chandlerasset.com](http://www.chandlerasset.com)



# Table of Contents

*As of September 30, 2019*

<b>SECTION 1</b>	<b>Economic Update</b>
<b>SECTION 2</b>	<b>Account Profile</b>
<b>SECTION 3</b>	<b>Portfolio Holdings</b>
<b>SECTION 4</b>	<b>Transactions</b>



## Section 1 | Economic Update

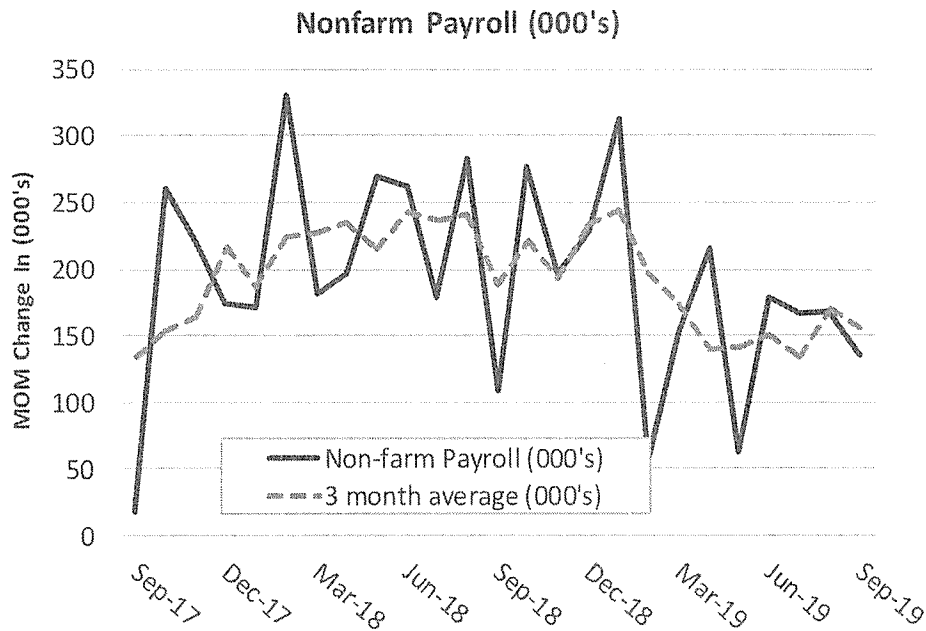
## Economic Update

- Economic growth has slowed from earlier this year and downside risks to the domestic and global economic outlook remain elevated, in our view. However, we believe accommodative US monetary policy and a collective dovish stance by all of the major global central banks should help to combat headwinds. There have also been favorable developments regarding US-China trade negotiations. On October 11, the Trump administration suspended a plan to raise tariffs on roughly \$250 billion in Chinese goods to 30% from 25%, and said the first phase of a trade deal would be drafted over the next few weeks. We anticipate that the enforcement of intellectual property rights will remain a sticking point in the negotiations over the near-term, but we continue to believe the Trump administration faces significant political pressure to make ongoing incremental progress toward a comprehensive trade agreement as we head into an election year. The outlook for Brexit remains uncertain and continues to be a potential ongoing headwind for global economic growth.
- The Federal Open Market Committee (FOMC) lowered the target fed funds rate by 25 basis points in September (for the second time this year) to a range of 1.75%-2.00%. There were three dissenting votes; one policymaker favored a 50-basis point rate cut, and two policymakers favored leaving the fed funds rate unchanged. According to the Fed's dot plot, only seven out of 17 policymakers are anticipating another rate cut before year-end. Although there is a growing disparity among policymakers about the appropriate path of monetary policy, Fed Chair Powell's press conference suggested the Fed will be flexible and data dependent. Powell indicated more rate cuts may be appropriate if the economy slows further, but the Fed is not on a preset course. We continue to believe the Federal Reserve is likely to cut the fed funds target rate again before year-end, in the absence of a trade resolution or meaningful improvement in market-based measures of inflation. The next Federal Open Market Committee (FOMC) meeting is scheduled for October 29-30.
- The Treasury yield curve steepened modestly in September, although the curve remains partially inverted. The 3-month T-bill yield declined nearly 17 basis points to 1.81%, the 2-year Treasury yield increased nearly twelve basis points to 1.62%, and the 10-year Treasury yield increased about 17 basis points to 1.67%. An inversion of the yield curve in which the 10-year Treasury yield is lower than the 3-month T-bill yield is generally viewed as a powerful predictive signal of an upcoming recession. However, we believe increased short-term Treasury issuance to fund the deficit, and negative sovereign bond yields in other countries may be distorting the US Treasury yield curve. German sovereign bond yields (from 1-month out to 30-years) remained negative at September month-end.

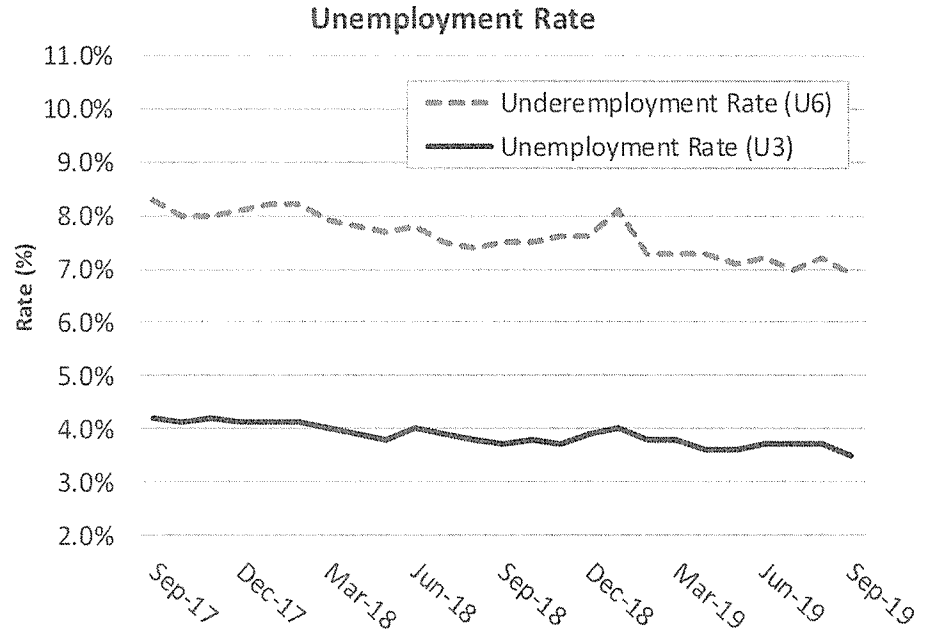
Source: Bloomberg



# Employment



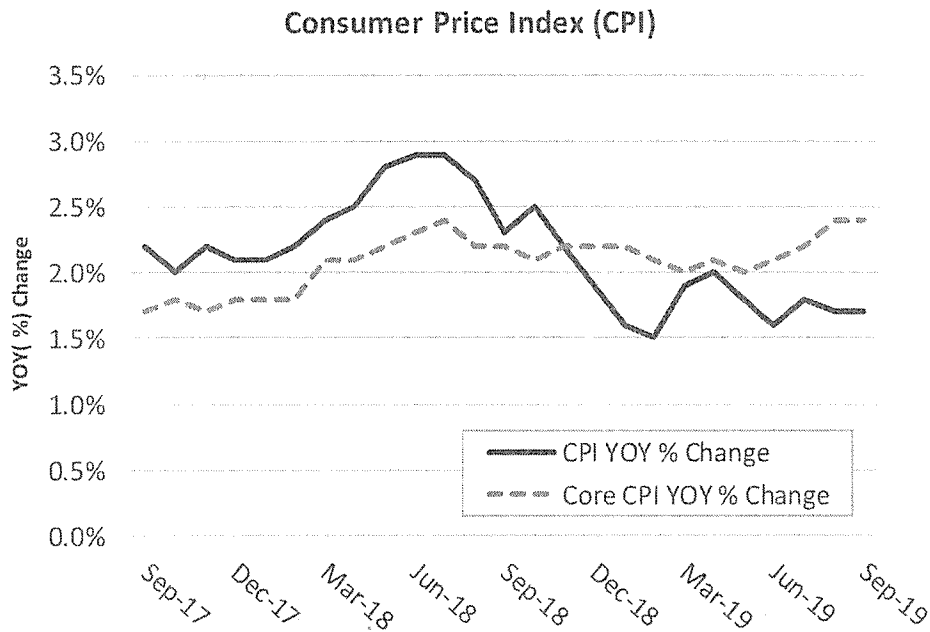
Source: US Department of Labor



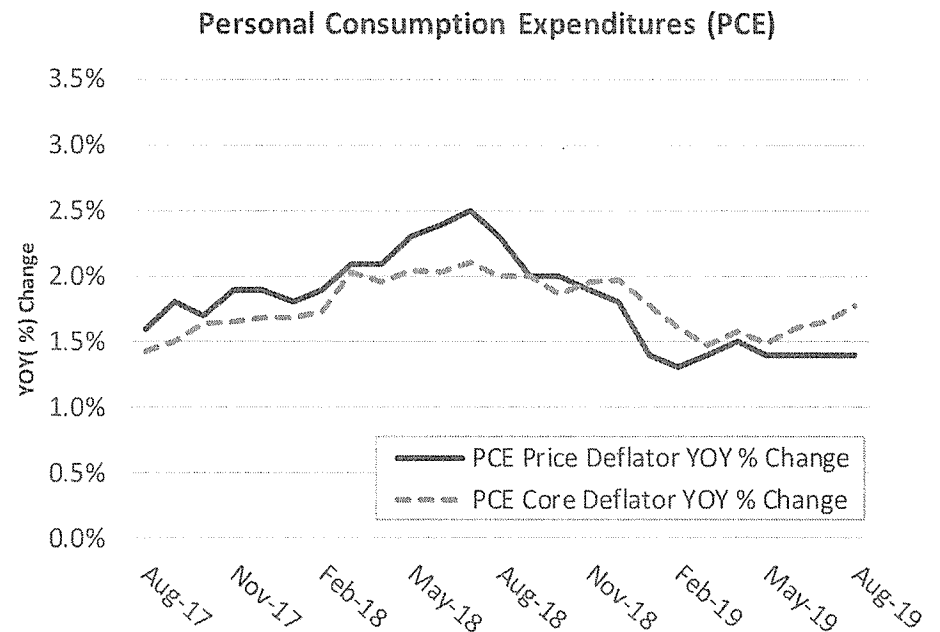
Source: US Department of Labor

U.S. nonfarm payrolls rose by 136,000 in September, slightly below expectations of 145,000. However, August payrolls were revised higher by 38,000. On a trailing 3-month and 6-month average basis, payrolls increased an average of about 157,000 and 154,000 per month, respectively. The unemployment rate declined to 3.5% (the lowest rate since December 1969) from 3.7% in August, and the participation rate held steady at 63.2%. A broader measure of unemployment called the U-6, which includes those who are marginally attached to the labor force and employed part time for economic reasons, dropped to 6.9% in September from 7.2% in August. Wages were flat in September, missing expectations for a 0.3% increase, and the average workweek was unchanged. On a year-over-year basis, wages were up 2.9% in September, versus up 3.2% in August.

# Inflation



Source: US Department of Labor

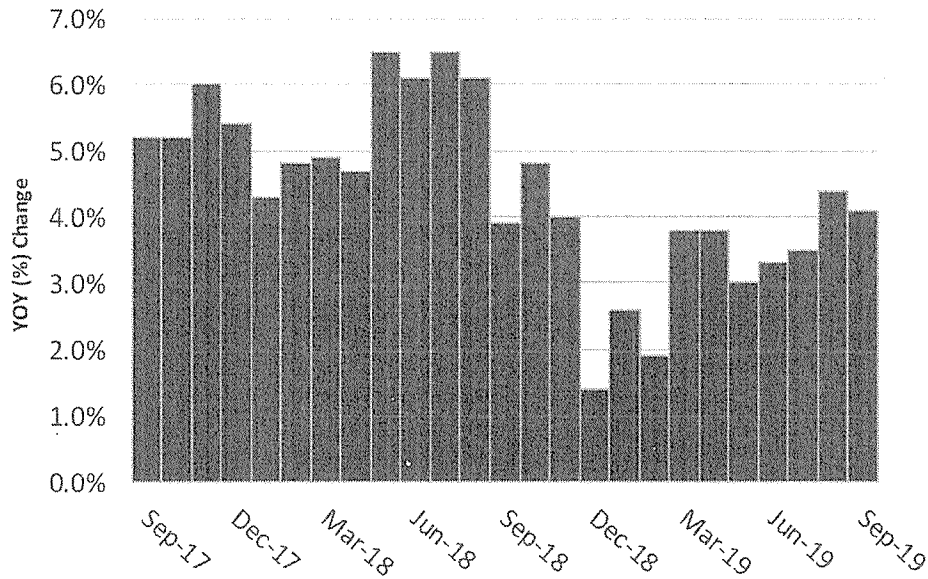


Source: US Department of Commerce

The Consumer Price Index (CPI) was up 1.7% year-over-year in September, unchanged from August. Core CPI (CPI less food and energy) was up 2.4% year-over-year in September, also unchanged from August. The Personal Consumption Expenditures (PCE) index was up 1.4% year-over-year in August, unchanged from July. Core PCE, which is the Fed's primary inflation gauge, was up 1.8% year-over-year in August versus 1.7% year-over-year in July. Core PCE remains below the Fed's 2.0% inflation target.

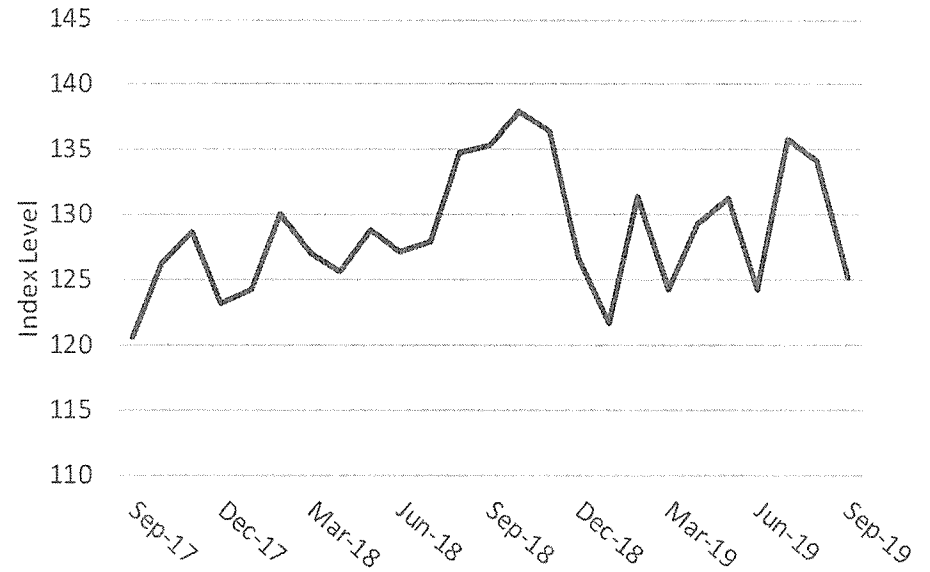
# Consumer

Retail Sales YOY % Change



Source: US Department of Commerce

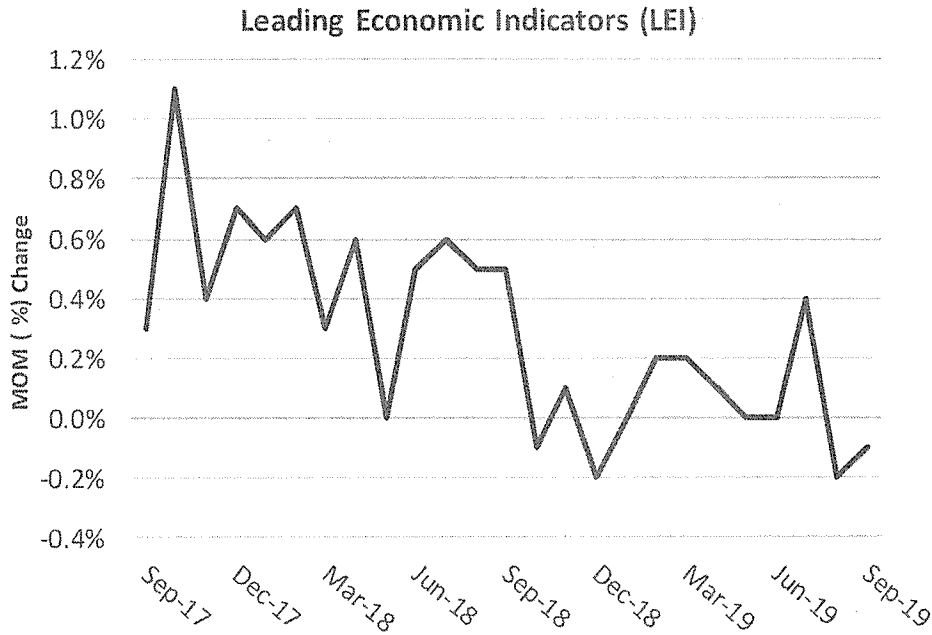
Consumer Confidence



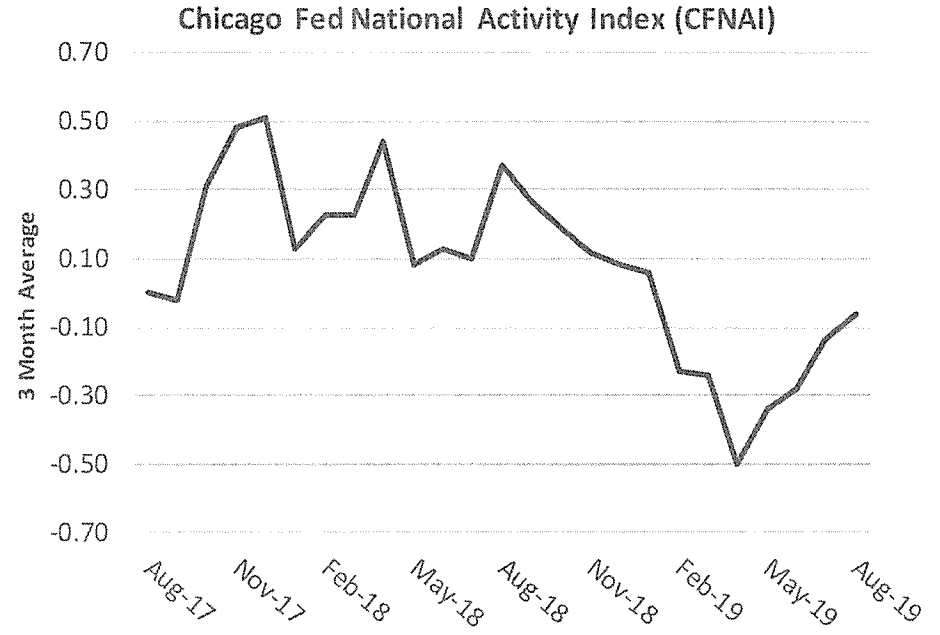
Source: The Conference Board

Retail sales were weaker than expected in September, down 0.3% in the month following an upwardly-revised 0.6% increase in August. Excluding auto and gas, retail sales were flat compared to expectations for a 0.3% increase. On a year-over-year basis, retail sales increased by 4.1% in September, versus up 4.4% in August, which is consistent with moderate growth. The Consumer Confidence Index unexpectedly declined to 125.1 in September from 134.2 in August. Nevertheless, the index remains at a strong level.

# Economic Activity



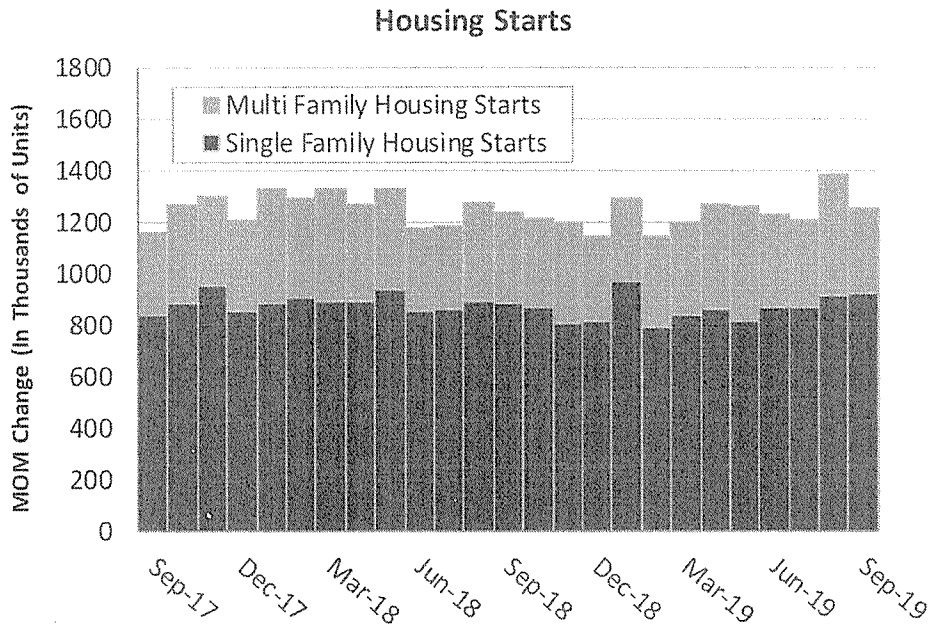
Source: The Conference Board



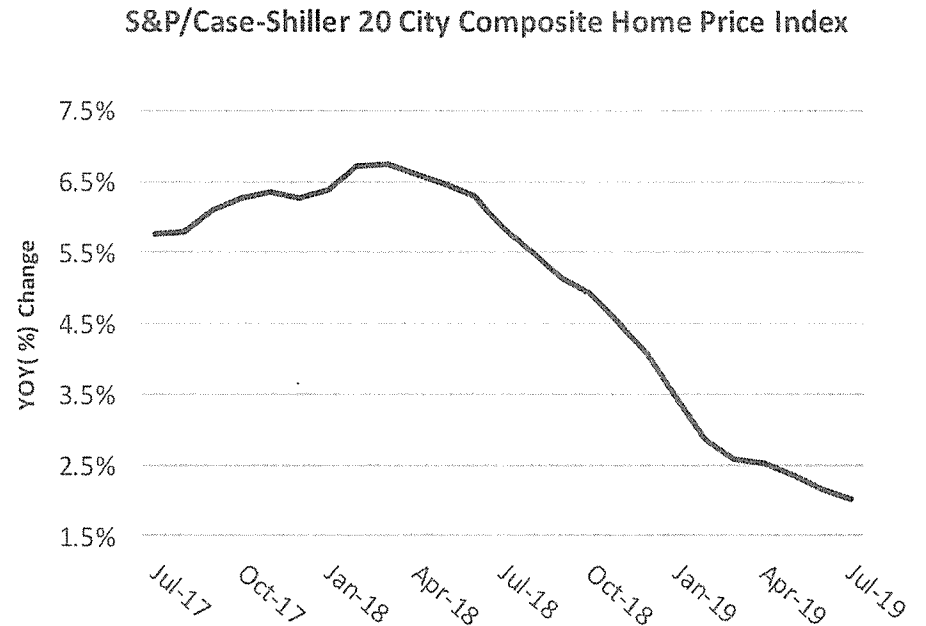
Source: Federal Reserve Bank of Chicago

The Leading Economic Index (LEI) declined 0.1% in September, below expectations of a 0.2% increase, following a downwardly-revised 0.2% decline in August. While the LEI remains higher on a year-over-year basis (up 0.4% in September) the pace of year-over-year improvement continues to decline, and the index suggests broad economic growth will continue to slow. The Chicago Fed National Activity Index (CFNAI) increased to 0.10 in August from -0.41 in July. On a 3-month moving average basis, the index improved to -0.06 in August versus -0.14 in July. Negative values are generally consistent with below-average growth. However, periods of economic contraction have historically been associated with values below -0.70 on a 3-month moving average basis.

# Housing



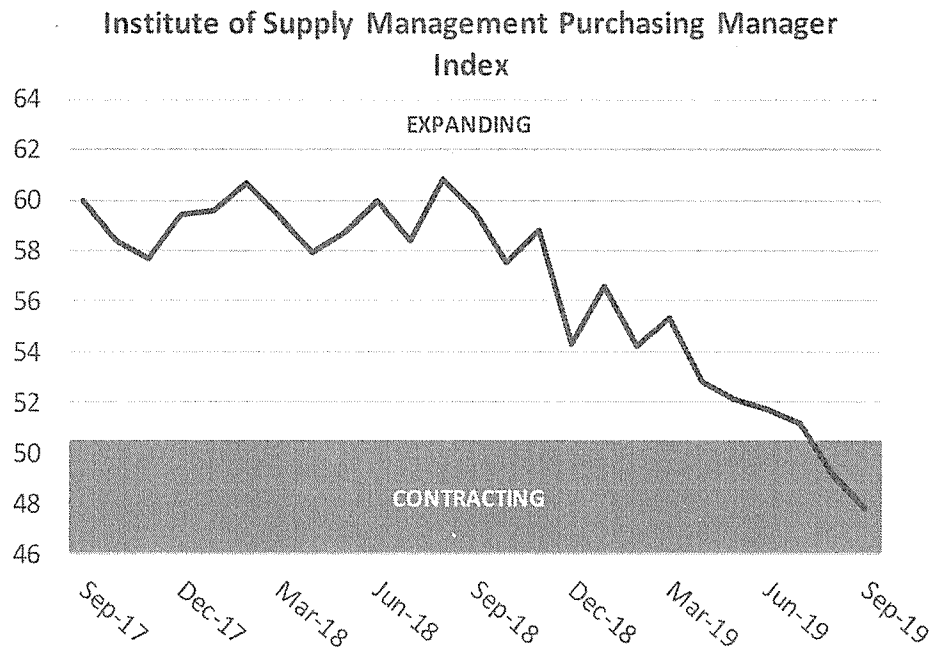
Source: US Department of Commerce



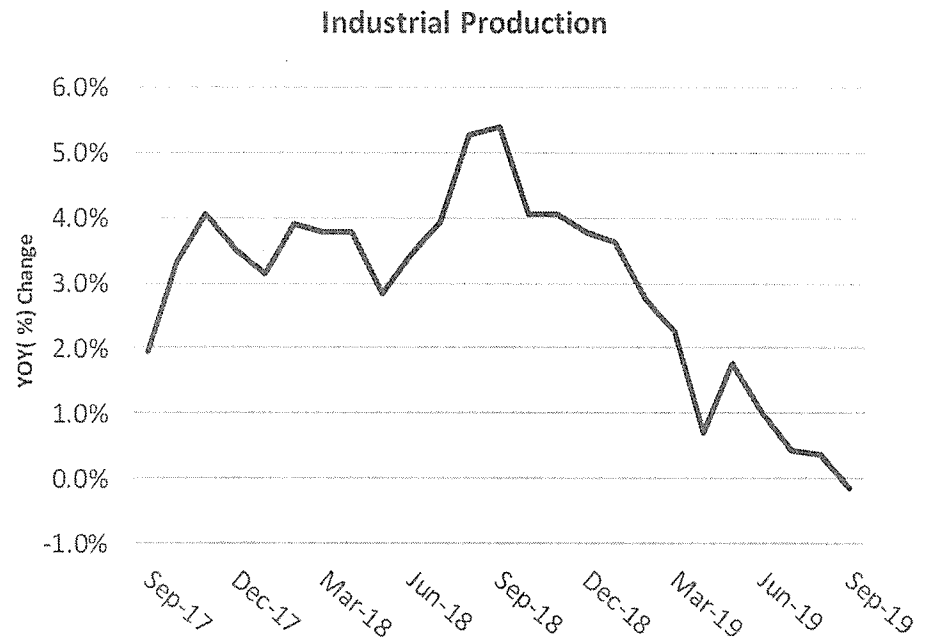
Source: S&P

Housing starts were softer than expected in September, down 9.4% month-over-month to a 1.256 million annualized rate, but starts in the prior month were revised higher. Housing starts on a 3-month average basis remain positive. Multi-family starts fell 28.2% month-over-month in September to an annualized rate of 338,000, following a 41.4% increase in August. Single-family starts were essentially flat in September at an annualized rate of 918,000. On a year-over-year basis, total housing starts were up 1.6% in September. Permits were stronger than expected in September, up 7.7% year-over-year. Although housing data tends to be volatile on a month-over-month basis, the underlying trends suggest that housing activity is accelerating. According to the Case-Shiller 20-City home price index, home prices were up just 2.0% year-over-year in July, versus up 2.2% in June. The year-over-year pace of price appreciation is at a 7-year low.

# Manufacturing



Source: Institute for Supply Management



Source: Federal Reserve

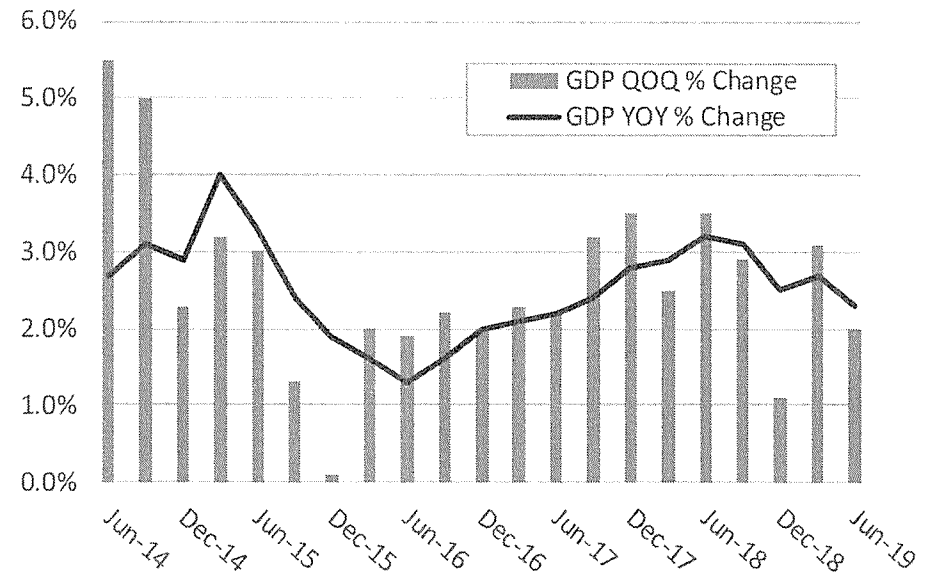
The Institute for Supply Management (ISM) manufacturing index declined to 47.8 in September from 49.1 in August. The reading was worse than expected and suggests the manufacturing sector remains in contraction. New orders and backlog orders also remained below 50.0 in September. Overall, the ISM Manufacturing report suggests the outlook for the manufacturing sector is weak. The Industrial Production index was down 0.1% year-over-year in September versus up 0.4% year-over-year in August. On a month-over-month basis, the index fell 0.4% in September, below the consensus forecast of -0.2%. The manufacturing component of the index fell 0.5% in September, also below consensus, following a 0.6% increase in August. The GM strike negatively impacted manufacturing volumes in September. Capacity Utilization declined to 77.5% in September from 77.9% in August, and remains below the long-run average of 79.8% indicating there is still excess capacity for growth.

## Gross Domestic Product (GDP)

Components of GDP	9/18	12/18	3/19	6/19
Personal Consumption Expenditures	2.3%	1.0%	0.8%	3.0%
Gross Private Domestic Investment	2.3%	0.5%	1.1%	-1.2%
Net Exports and Imports	-2.1%	-0.4%	0.7%	-0.7%
Federal Government Expenditures	0.2%	0.1%	0.1%	0.5%
State and Local (Consumption and Gross Investment)	0.2%	-0.1%	0.4%	0.3%
<b>Total</b>	<b>2.9%</b>	<b>1.1%</b>	<b>3.1%</b>	<b>2.0%</b>

Source: US Department of Commerce

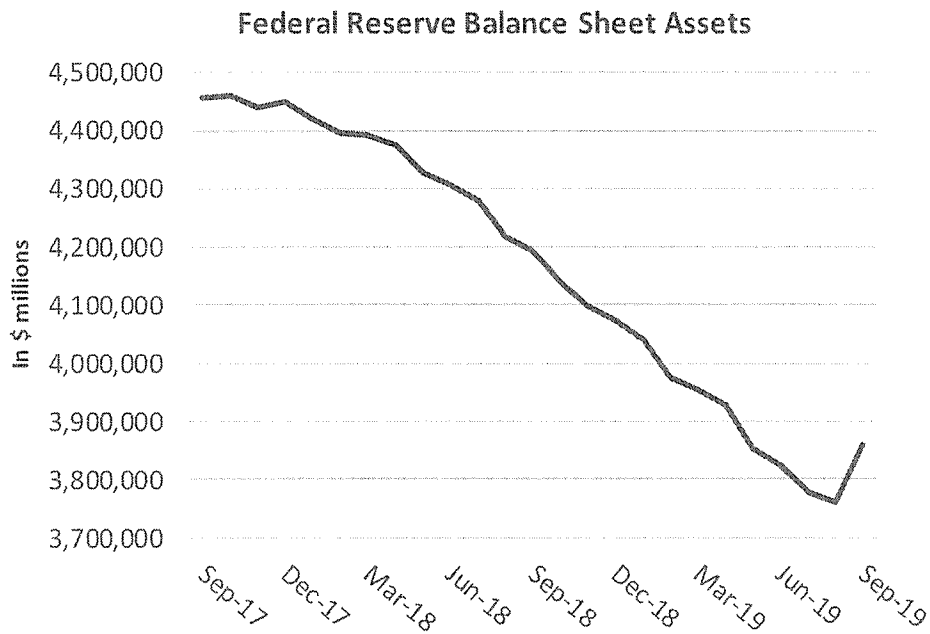
Gross Domestic Product (GDP)



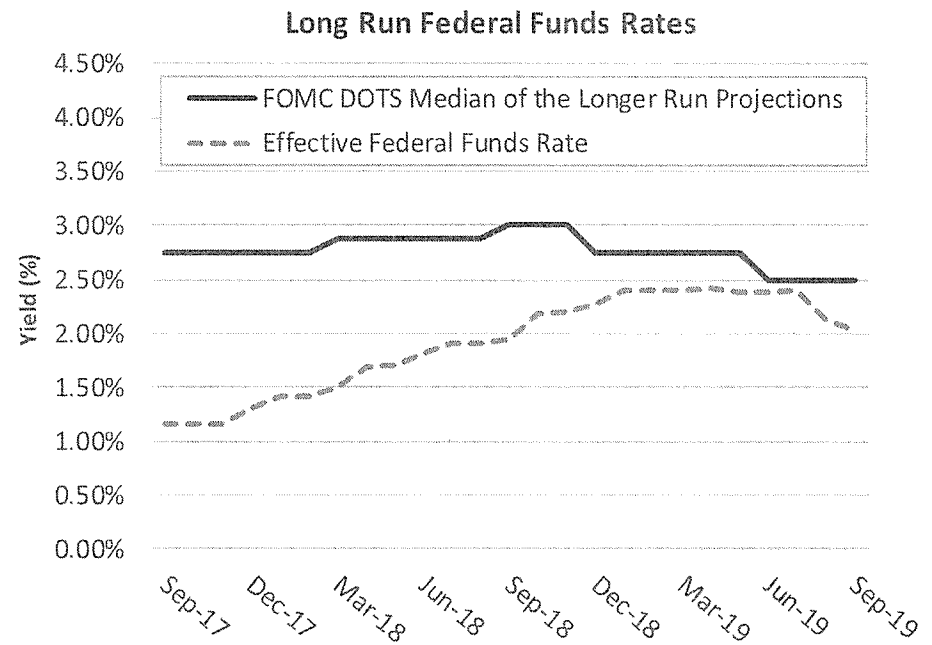
Source: US Department of Commerce

Second quarter GDP grew at an annualized rate of 2.0% following growth of 3.1% in the first quarter. Although the overall pace of GDP growth slowed in the second quarter (as expected), personal consumption expenditures accelerated and were up 4.6% in Q2, following sluggish growth of just 1.1% in Q1. Personal consumption expenditures contributed 3.00 percentage points to Q2 GDP, federal government spending contributed 0.53 percentage points, and state & local government spending contributed 0.29 percentage points. Meanwhile, gross private domestic investment and net exports were a drag on Q2 GDP growth. The consensus forecast calls for GDP growth of 1.9% in the third quarter and 1.7% in the fourth quarter, for full year growth of about 2.0-2.5% versus 2.9% growth in 2018.

# Federal Reserve



Source: Federal Reserve

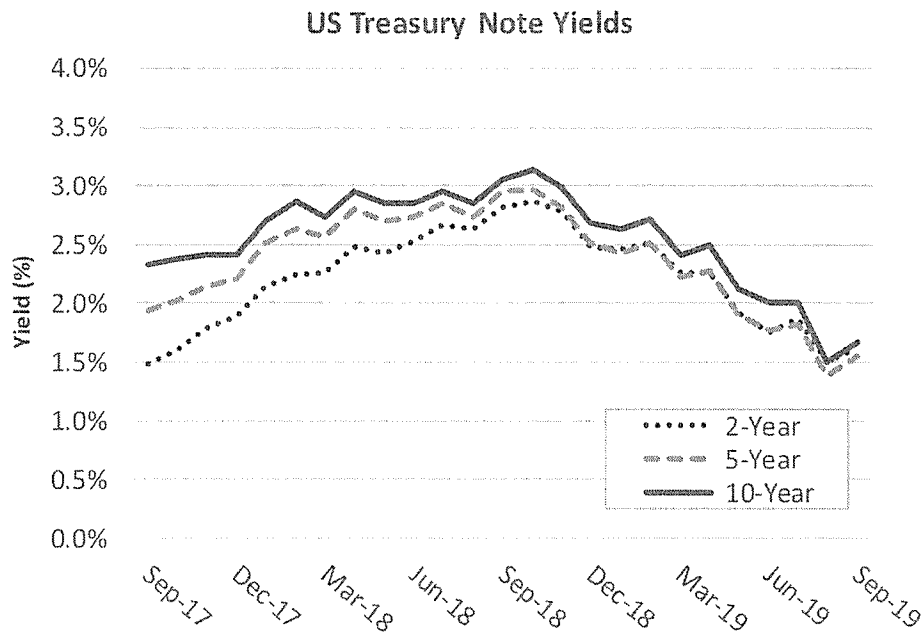


Source: Bloomberg

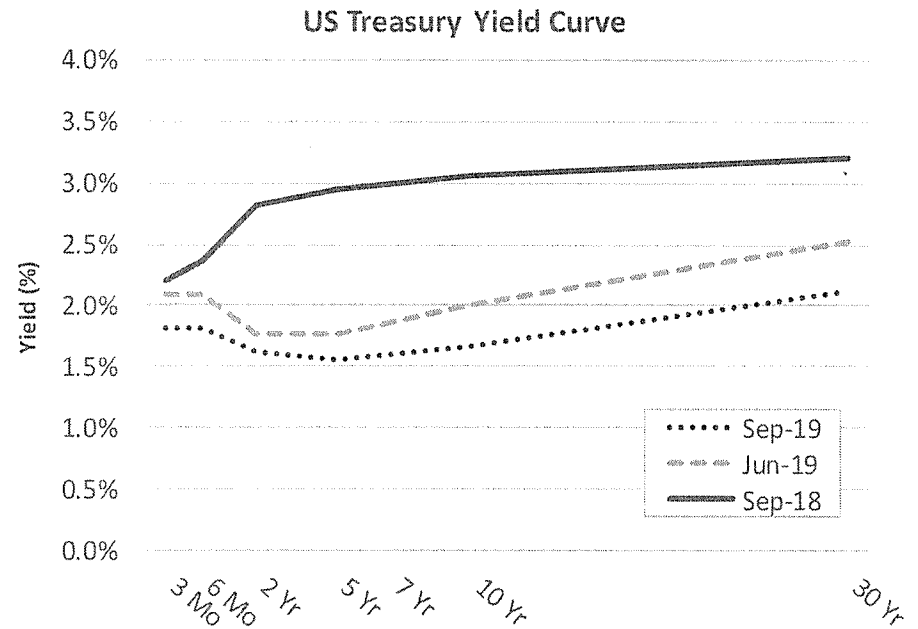
Fed policymakers have signaled they are prepared to act as appropriate to incoming data in order to sustain the economic expansion. The FOMC has cut the fed funds rate by 25 basis points twice this year to a range of 1.75-2.00%. The Fed concluded its balance sheet normalization program in August. However, the Federal Reserve has begun to increase its purchases of Treasury securities in order to provide sufficient liquidity to the banking system and money markets. Fed Chair Powell has emphasized that the purchases will be aimed at controlling the level of short-term lending rates but will not be a form of quantitative easing or stimulus. More details will be announced at the next FOMC meeting at the end of October.



# Bond Yields

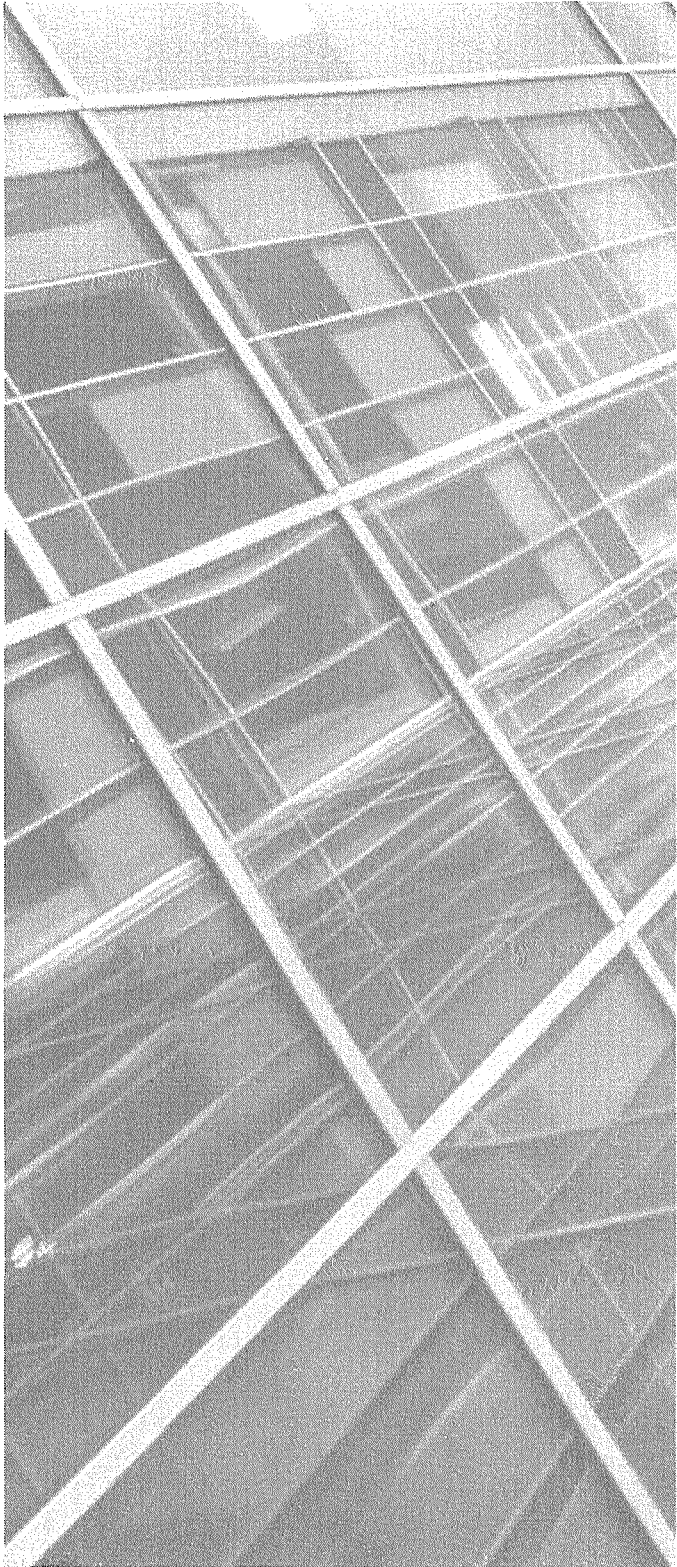


Source: Bloomberg



Source: Bloomberg

The shape of the Treasury yield curve has changed significantly on a year-over-year basis. As of September month-end, the 3-month T-bill yield was down 39 basis points, the 2-Year Treasury yield was down nearly 120 basis points, and the 10-Year Treasury yield was down nearly 140 basis points, year-over-year. The current shape of the yield curve implies that market participants are pricing-in additional rate cuts. We believe the year-over-year decline in long-term Treasury yields reflects a high level of market participants' nervousness about the outlook for global economic growth and a decline in global inflation expectations.



## Section 2 | Account Profile

## **Investment Objectives**

The investment objectives for the City of Solana Beach, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs, and a market rate of return consistent with the investment program.

## **Chandler Asset Management Performance Objective**

The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark index.

## **Strategy**

In order to achieve this objective, the portfolio invests in high-quality fixed income securities that comply with the investment policy and all regulations governing the funds.

## City of Solana Beach

Assets managed by Chandler Asset Management are in full compliance with state law and the City's investment policy.

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	25% per agency issuer	Complies
Municipal Securities	"A" or higher by a NRSRO; 30% maximum; 5% max per issuer	Complies
Supranationals	"AA" rated or higher by a NRSRO; 30% max; 10% max per issuer; U.S. dollar denominated; Issued by: IBRD, IFC, IADB	Complies
Corporate Medium Term Notes	"A" or higher by a NRSRO; 30% maximum; 5% max per issuer; Issuer is a corporation organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
FDIC insured Time Deposits/ Certificates of Deposit	Amount per institution limited to the max covered under FDIC; 20% maximum (combination of FDIC insured and collateralized TDs/ CDs); 5% max per issuer	Complies
Collateralized Time Deposits/ Certificates of Deposit	20% maximum (combination of FDIC insured and collateralized TDs/ CDs); 5% max per issuer	Complies
Negotiable Certificates of Deposit	No rating required if amount of the NCD is covered by FDIC insured limit; If above FDIC insured limit, requires "A-1" rated or higher by a NRSRO or "A" rated long term issuer by a NRSRO; 30% maximum (inclusive of CDARS); 5% max per issuer	Complies
Banker's Acceptances	"A-1" or higher short-term rating by a NRSRO; or "A" or higher long-term by a NRSRO; 40% maximum; 5% max per issuer; 180 days max maturity	Complies
Commercial Paper	"A-1" or higher short term rating by a NRSRO; "A" rated long term issuer by a NRSRO; 25% maximum; 5% max per issuer; 270 days max maturity; Issuer is a corporation organized and operating in U.S. with assets in excess of \$500 million; 10% max of the issuer's outstanding commercial paper	Complies
Asset-Backed Securities/ Mortgage- Backed Securities	"AA" or higher by a NRSRO; "A" rated issuer rating or higher by a NRSRO; 20% maximum; 5% max per Asset-backed or Commercial Mortgage security issuer; There is no issuer limitation on any Mortgage security where the issuer is the U.S. Treasury or a Federal City/GSE.	Complies
Mutual Funds and Money Market Mutual Funds	Highest rating or "AAA" rated by two NRSROs; or SEC registered adviser with AUM >\$500 million and experience greater than 5 years; 20% maximum combined in Money Market Mutual Funds and Mutual Funds; 10% max per Mutual Fund; 20% max per Money Market Mutual Fund	Complies
Prohibited Securities	Futures and Options; Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities; Margin; Reverse Repurchase Agreements; Securities lending; Foreign currency denominated; Purchases of securities issued by fossil fuel companies that directly source the majority of their revenue from oil, gas, and or coal production.	Complies
Repurchase Agreements	1 year max maturity; collateralized 102% of market value; Not used by investment adviser	Complies
Local Agency Investment Fund (LAIF)	Maximum amount permitted by LAIF; Not used by investment adviser	Complies
Investment Trust of California (CALTRUST)	Pursuant to CGC; Not used by investment adviser	Complies
Callable Securities	20% maximum (does not include "make whole call" securities)	Complies
Max per Issuer	No more than 5% in any single issuer, except US Gov, Agencies, Supranationals, Money Market Mutual Funds, LAIF, LGIP, or where otherwise specified in the investment policy	Complies
Maximum Maturity	5 years	Complies

# Portfolio Characteristics

As of September 30, 2019

## City of Solana Beach

	9/30/2019		6/30/2019
	Benchmark*	Portfolio	Portfolio
Average Maturity (yrs)	1.86	1.87	1.87
Average Modified Duration	1.80	1.75	1.76
Average Purchase Yield	n/a	2.17%	2.09%
Average Market Yield	1.69%	1.80%	1.97%
Average Quality**	AAA	AA+/Aa1	AA/Aa1
Total Market Value		28,885,122	31,664,872

\*ICE BAML 1-3 Yr US Treasury/Agency Index

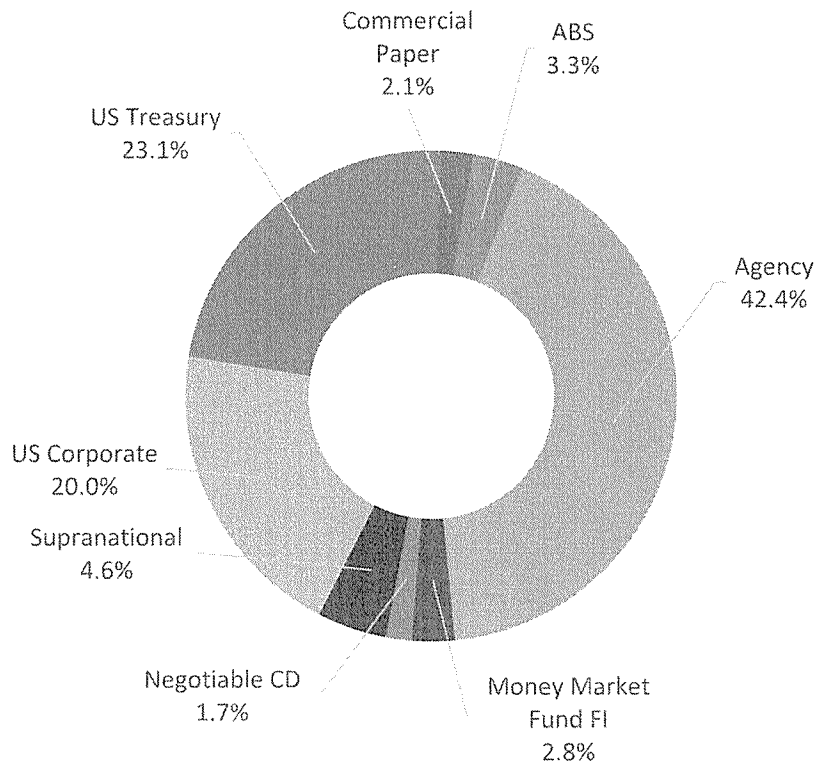
\*\*Benchmark is a blended rating of S&P, Moody's, and Fitch. Portfolio is S&P and Moody's respectively.

# Sector Distribution

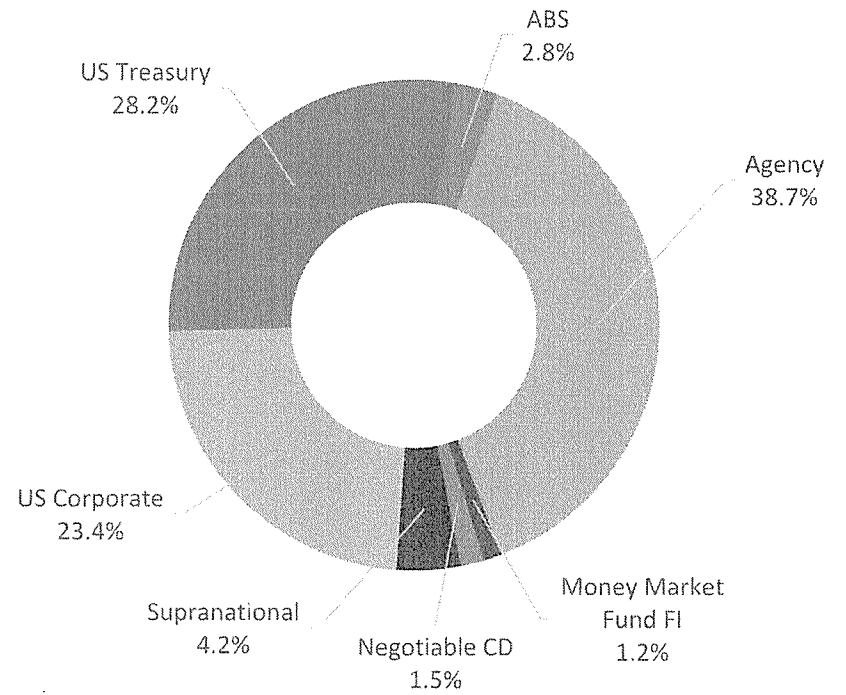
As of September 30, 2019

## City of Solana Beach

September 30, 2019



June 30, 2019



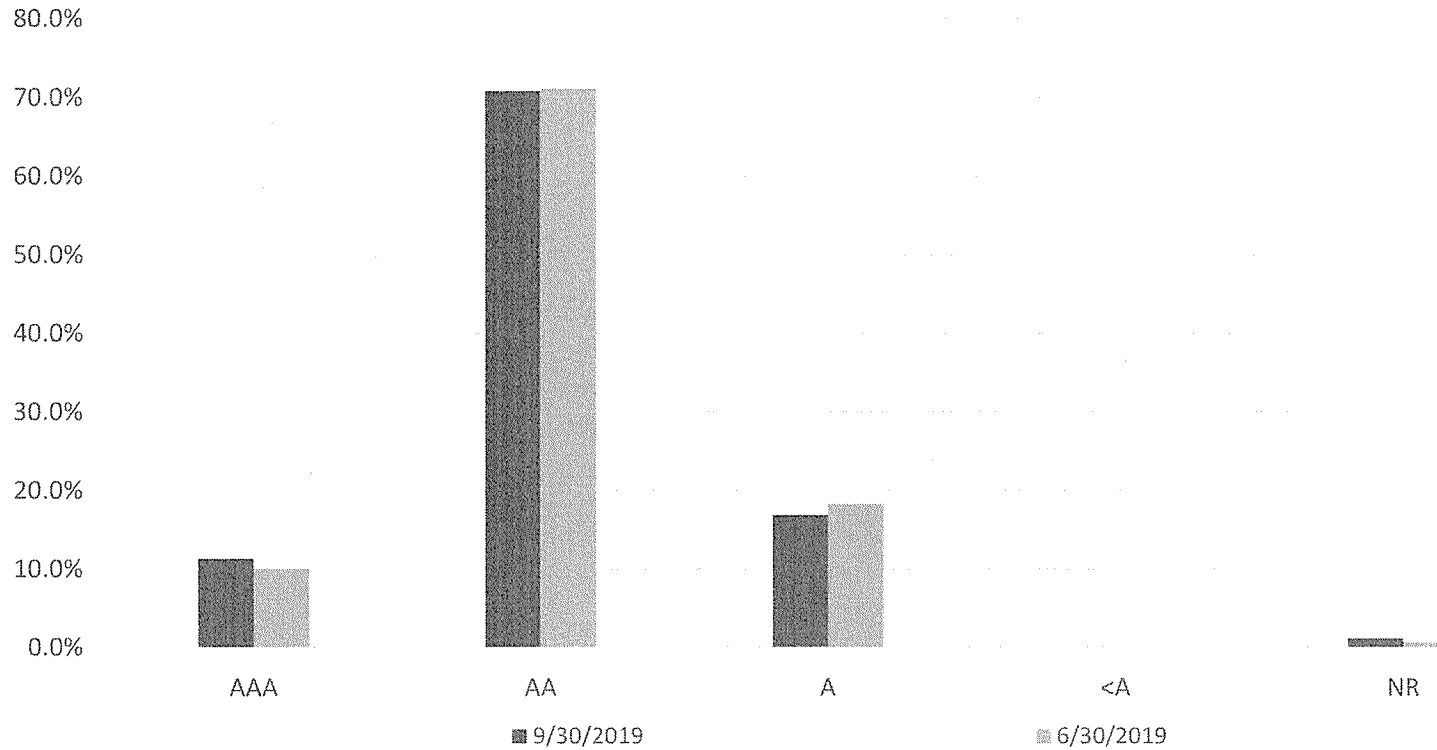
City of Solana Beach – Account #10471

Issue Name	Investment Type	% Portfolio
Government of United States	US Treasury	23.12%
Federal National Mortgage Association	Agency	14.09%
Federal Home Loan Bank	Agency	13.87%
Federal Farm Credit Bank	Agency	10.40%
Federal Home Loan Mortgage Corp	Agency	4.00%
First American Govt Oblig Fund	Money Market Fund FI	2.80%
Intl Bank Recon and Development	Supranational	2.24%
MUFG Bank Ltd/NY	Commercial Paper	2.07%
Paccar Financial	US Corporate	1.77%
Costco Wholesale Corporation	US Corporate	1.75%
Nordea Bank ABP New York	Negotiable CD	1.69%
Inter-American Dev Bank	Supranational	1.67%
PNC Financial Services Group	US Corporate	1.57%
Home Depot	US Corporate	1.48%
Deere & Company	US Corporate	1.46%
Honda ABS	ABS	1.41%
United Parcel Service	US Corporate	1.41%
Oracle Corp	US Corporate	1.40%
State Street Bank	US Corporate	1.40%
Praxair	US Corporate	1.39%
Berkshire Hathaway	US Corporate	1.26%
Bank of New York	US Corporate	1.22%
John Deere ABS	ABS	1.12%
Toyota Motor Corp	US Corporate	1.05%
Apple Inc	US Corporate	0.91%
Toyota ABS	ABS	0.78%
International Finance Corp	Supranational	0.72%
HSBC Holdings PLC	US Corporate	0.70%
Honda Motor Corporation	US Corporate	0.70%
Charles Schwab Corp/The	US Corporate	0.57%
<b>TOTAL</b>		<b>100.00%</b>

# Quality Distribution

As of September 30, 2019

**City of Solana Beach**  
September 30, 2019 vs. June 30, 2019



	AAA	AA	A	<A	NR
09/30/19	11.3%	70.8%	16.8%	0.0%	1.1%
06/30/19	10.0%	18.2%	18.2%	0.0%	0.6%

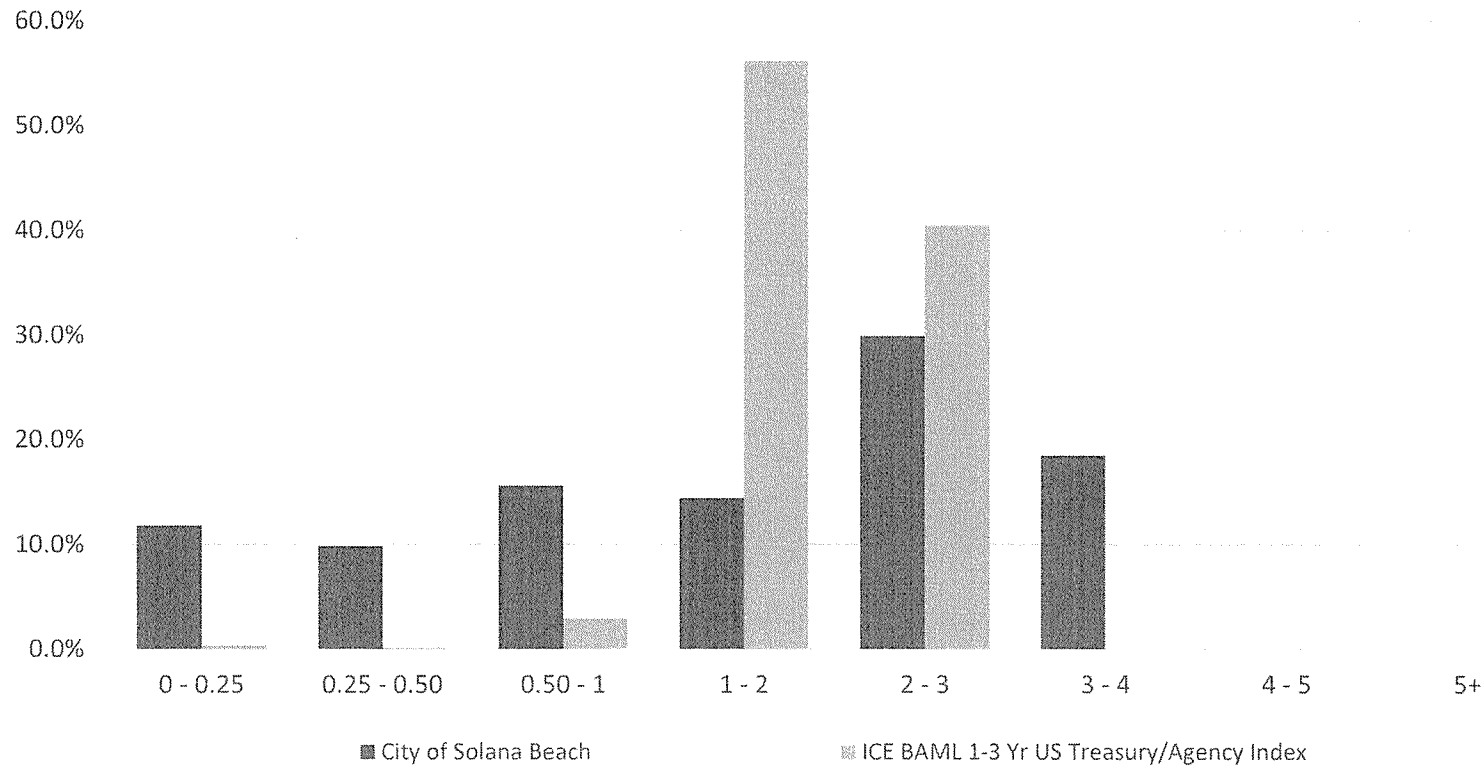
Source: S&P Ratings



# Duration Distribution

As of September 30, 2019

**City of Solana Beach**  
**Portfolio Compared to the Benchmark as of September 30, 2019**



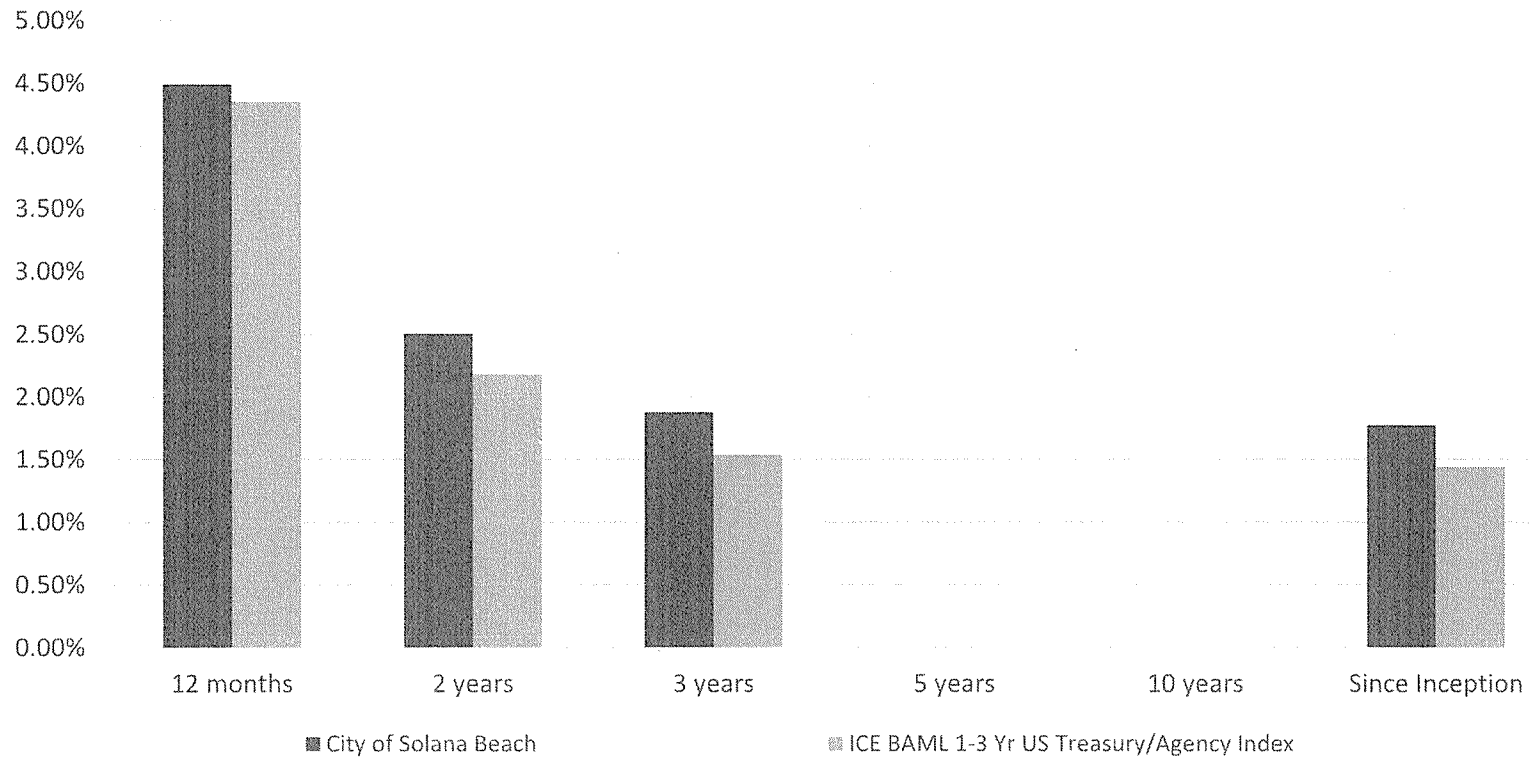
	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
Portfolio	11.8%	9.8%	15.6%	14.4%	29.9%	18.5%	0.0%	0.0%
Benchmark*	0.3%	0.1%	2.9%	56.2%	40.5%	0.0%	0.0%	0.0%

\*ICE BAML 1-3 Yr US Treasury/Agency Index

# Investment Performance

As of September 30, 2019

**City of Solana Beach**  
**Total Rate of Return Annualized Since Inception 03/31/2016**



TOTAL RATE OF RETURN	Annualized						
	3 months	12 months	2 years	3 years	5 years	10 years	Since Inception
City of Solana Beach	0.73%	4.49%	2.51%	1.88%	N/A	N/A	1.77%
ICE BAML 1-3 Yr US Treasury/Agency Index	0.58%	4.35%	2.18%	1.54%	N/A	N/A	1.44%

Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.

# Investment Comparison

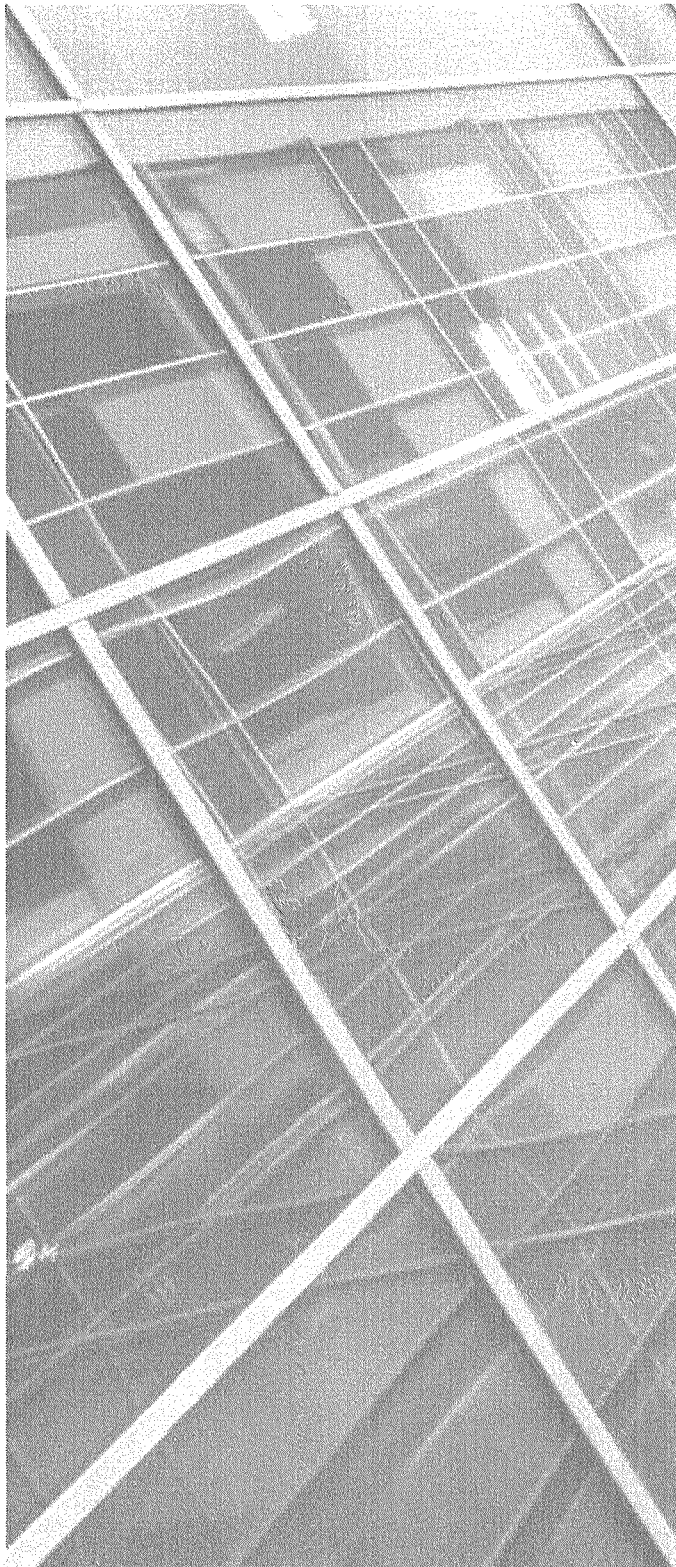
As of September 30, 2019

## City of Solana Beach

	LAIF EARNINGS ESTIMATE*	GROSS INCOME EARNED CHANDLER-MANAGED PORTFOLIO	INCOME EARNED CHANDLER-MANAGED PORTFOLIO**
Apr 2016 - Dec 2016	\$113,770	\$185,849	\$169,455
2017	\$327,563	\$439,162	\$410,891
2018	\$628,152	\$553,633	\$524,542
Jan 2019	\$62,904	\$48,060	\$45,797
Feb 2019	\$57,660	\$47,393	\$45,125
Mar 2019	\$65,260	\$51,043	\$48,768
Apr 2019	\$63,702	\$51,581	\$49,299
May 2019	\$66,152	\$51,048	\$48,758
June 2019	\$63,954	\$50,990	\$48,689
July 2019	\$64,870	\$51,355	\$49,050
Aug 2019	\$60,390	\$51,302	\$49,077
Sept 2019	\$54,849	\$49,070	\$46,926
<b>Total:</b>	<b>\$1,629,226</b>	<b>\$1,630,486</b>	<b>\$1,536,377</b>

\*LAIF earnings estimate calculated using daily yield

\*\*Income earned net of Chandler fees



## Section 3 | Portfolio Holdings

# Holdings Report

As of September 30, 2019

## City of Solana Beach - Account #10471

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
43814WAB1	HAROT 2019-1 A2 2.750% Due 09/20/2021	270,000.00	02/19/2019 2.77%	269,982.61 269,982.61	100.42 2.11%	271,129.14 268.13	0.94% 1,146.53	NR / AAA AAA	1.98 0.63
89239AAB9	Toyota Auto Receivables 2019-A A2A 2.830% Due 10/15/2021	225,000.00	02/05/2019 2.85%	224,979.57 224,979.57	100.35 2.13%	225,787.05 283.00	0.78% 807.48	Aaa / AAA NR	2.04 0.49
47789JAB2	John Deere Owner Trust 2019-A A2 2.850% Due 12/15/2021	200,000.00	03/05/2019 2.87%	199,990.88 199,990.88	100.46 2.09%	200,921.60 253.33	0.70% 930.72	Aaa / NR AAA	2.21 0.59
43814UAG4	Honda Auto Receivables 2018-2 A3 3.010% Due 05/18/2022	135,000.00	05/22/2018 3.03%	134,997.06 134,997.06	101.00 2.10%	136,349.19 146.74	0.47% 1,352.13	NR / AAA AAA	2.63 1.07
477870AC3	JDOT 2019-B A3 2.210% Due 12/15/2023	120,000.00	07/16/2019 2.23%	119,974.52 119,974.52	100.66 1.93%	120,789.96 117.87	0.42% 815.44	Aaa / NR AAA	4.21 2.23
<b>TOTAL ABS</b>		<b>950,000.00</b>	<b>2.78%</b>	<b>949,924.64</b>	<b>2.08%</b>	<b>954,976.94</b> <b>1,069.07</b>	<b>3.31%</b> <b>5,052.30</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>2.42</b> <b>0.85</b>
<b>Agency</b>									
3137EADM8	FHLMC Note 1.250% Due 10/02/2019	500,000.00	05/17/2016 1.13%	501,970.00 501,970.00	100.00 1.78%	499,985.00 3,107.64	1.74% (1,985.00)	Aaa / AA+ AAA	0.01 0.01
3135GOR39	FNMA Note 1.000% Due 10/24/2019	300,000.00	11/10/2016 1.22%	298,131.00 298,131.00	99.94 1.90%	299,819.40 1,308.33	1.04% 1,688.40	Aaa / AA+ AAA	0.07 0.07
3136FTB73	FNMA Callable Note 1X 2/7/2014 2.000% Due 02/07/2020	650,000.00	05/22/2017 1.51%	658,365.50 658,365.50	100.03 1.91%	650,201.50 1,950.00	2.26% (8,164.00)	Aaa / AA+ AAA	0.36 0.35
3135GOUU5	FNMA Callable Note 1X 3/6/2014 1.750% Due 03/06/2020	280,000.00	05/18/2016 1.33%	284,376.40 284,376.40	99.94 1.89%	279,830.60 340.28	0.97% (4,545.80)	Aaa / AA+ AAA	0.43 0.43
3133714H6	FHLB Note 3.000% Due 03/18/2020	100,000.00	04/25/2016 1.35%	106,253.00 106,253.00	100.52 1.87%	100,523.00 108.33	0.35% (5,730.00)	Aaa / AA+ AAA	0.47 0.46
3133EHFL2	FFCB Note 1.550% Due 04/13/2020	650,000.00	04/13/2017 1.51%	650,708.50 650,708.50	99.85 1.83%	649,047.10 4,701.67	2.26% (1,661.40)	Aaa / AA+ AAA	0.54 0.53
3137EAEF2	FHLMC Note 1.375% Due 04/20/2020	650,000.00	04/19/2017 1.48%	647,926.50 647,926.50	99.71 1.90%	648,105.25 3,997.05	2.26% 178.75	Aaa / AA+ AAA	0.56 0.55
3135GOU35	FNMA Note 2.750% Due 06/22/2021	700,000.00	06/28/2018 2.68%	701,295.00 701,295.00	101.77 1.70%	712,409.60 5,293.75	2.48% 11,114.60	Aaa / AA+ AAA	1.73 1.67
313383ZU8	FHLB Note 3.000% Due 09/10/2021	600,000.00	11/28/2018 2.95%	600,750.00 600,750.00	102.45 1.71%	614,701.80 1,050.00	2.13% 13,951.80	Aaa / AA+ NR	1.95 1.89
3133EJT74	FFCB Note 3.050% Due 11/15/2021	600,000.00	12/11/2018 2.87%	602,994.00 602,994.00	102.87 1.67%	617,229.60 6,913.33	2.16% 14,235.60	Aaa / AA+ AAA	2.13 2.04

# Holdings Report

As of September 30, 2019

## City of Solana Beach - Account #10471

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3135G0S38	FNMA Note 2.000% Due 01/05/2022	650,000.00	Various 2.04%	649,156.00 649,156.00	100.72 1.68%	654,650.75 3,105.55	2.28% 5,494.75	Aaa / AA+ AAA	2.27 2.20
3133EKBV7	FFCB Note 2.550% Due 03/01/2022	600,000.00	02/28/2019 2.57%	599,718.00 599,718.00	102.08 1.67%	612,457.80 1,275.00	2.12% 12,739.80	Aaa / AA+ AAA	2.42 2.34
3135G0V59	FNMA Note 2.250% Due 04/12/2022	360,000.00	04/11/2019 2.36%	358,819.20 358,819.20	101.60 1.60%	365,752.80 3,802.50	1.28% 6,933.60	Aaa / AA+ AAA	2.53 2.43
313379Q69	FHLB Note 2.125% Due 06/10/2022	700,000.00	06/06/2018 2.81%	681,828.70 681,828.70	101.27 1.64%	708,866.90 4,586.46	2.47% 27,038.20	Aaa / AA+ AAA	2.70 2.60
3135G0W33	FNMA Note 1.375% Due 09/06/2022	580,000.00	09/05/2019 1.49%	577,981.60 577,981.60	99.29 1.62%	575,885.48 553.82	2.00% (2,096.12)	NR / AA+ AAA	2.94 2.86
313380GJ0	FHLB Note 2.000% Due 09/09/2022	600,000.00	11/28/2018 3.02%	578,358.00 578,358.00	101.04 1.64%	606,236.40 733.33	2.10% 27,878.40	Aaa / AA+ NR	2.95 2.85
3130AFE78	FHLB Note 3.000% Due 12/09/2022	600,000.00	12/20/2018 2.77%	605,208.00 605,208.00	104.03 1.70%	624,172.80 5,600.00	2.18% 18,964.80	Aaa / AA+ AAA	3.19 3.02
3135G0T94	FNMA Note 2.375% Due 01/19/2023	500,000.00	10/04/2018 3.10%	485,610.00 485,610.00	102.49 1.60%	512,427.00 2,375.00	1.78% 26,817.00	Aaa / AA+ AAA	3.31 3.16
3133EKUA2	FFCB Note 1.850% Due 02/01/2023	600,000.00	07/23/2019 1.86%	599,850.00 599,850.00	100.77 1.61%	604,597.80 1,850.00	2.10% 4,747.80	Aaa / AA+ AAA	3.34 3.22
3130ADRG9	FHLB Note 2.750% Due 03/10/2023	600,000.00	01/18/2019 2.75%	600,072.00 600,072.00	103.51 1.70%	621,057.60 962.50	2.15% 20,985.60	Aaa / AA+ NR	3.44 3.28
3133834G3	FHLB Note 2.125% Due 06/09/2023	700,000.00	06/10/2019 2.00%	703,318.00 703,318.00	101.90 1.59%	713,290.20 4,627.78	2.49% 9,972.20	Aaa / AA+ NR	3.69 3.52
3133EKSN7	FFCB Note 1.770% Due 06/26/2023	500,000.00	06/21/2019 1.89%	497,675.00 497,675.00	100.59 1.61%	502,934.00 2,335.42	1.75% 5,259.00	Aaa / AA+ AAA	3.74 3.59
<b>TOTAL Agency</b>		<b>12,020,000.00</b>	<b>2.20%</b>	<b>11,990,364.40</b>	<b>1.71%</b>	<b>12,174,182.38</b>	<b>42.36%</b>	<b>Aaa / AA+</b>	<b>2.18</b>
						<b>60,577.74</b>	<b>183,817.98</b>	<b>Aaa</b>	<b>2.09</b>
<b>Commercial Paper</b>									
62479M2G1	MUFG Bank Ltd/NY Discount CP 2.210% Due 12/16/2019	600,000.00	07/29/2019 2.26%	594,843.33 597,200.66	99.53 2.26%	597,200.66 0.00	2.07% 0.00	P-1 / A-1 NR	0.21 0.21
<b>TOTAL Commercial Paper</b>		<b>600,000.00</b>	<b>2.26%</b>	<b>594,843.33</b>	<b>2.26%</b>	<b>597,200.66</b>	<b>2.07%</b>	<b>P-1 / A-1</b>	<b>0.21</b>
						<b>0.00</b>	<b>0.00</b>	<b>NR</b>	<b>0.21</b>

# Holdings Report

As of September 30, 2019

## City of Solana Beach - Account #10471

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>Money Market Fund FI</b>									
31846V203	First American Govt Obligation Fund Class Y	807,938.79	Various 1.57%	807,938.79 807,938.79	1.00 1.57%	807,938.79 0.00	2.80% 0.00	Aaa / AAA AAA	0.00 0.00
<b>TOTAL Money Market Fund FI</b>		<b>807,938.79</b>	<b>1.57%</b>	<b>807,938.79</b>	<b>1.57%</b>	<b>807,938.79</b>	<b>2.80%</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>0.00</b>
<b>Negotiable CD</b>									
65558TFW0	Nordea Bank ABP New York Yankee CD 2.640% Due 03/23/2020	480,000.00	03/21/2019 2.64%	480,000.00 480,000.00	100.00 2.64%	480,000.00 6,828.80	1.69% 0.00	P-1 / A-1+ F-1+	0.48 0.47
<b>TOTAL Negotiable CD</b>		<b>480,000.00</b>	<b>2.64%</b>	<b>480,000.00</b>	<b>2.64%</b>	<b>480,000.00</b>	<b>1.69%</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>0.48</b> <b>0.47</b>
<b>Supranational</b>									
459058FA6	Intl. Bank Recon & Development Note 1.375% Due 03/30/2020	650,000.00	02/27/2017 1.63%	645,060.00 645,060.00	99.67 2.04%	647,852.40 24.83	2.24% 2,792.40	Aaa / AAA AAA	0.50 0.49
4581X0CX4	Inter-American Dev Bank Note 1.625% Due 05/12/2020	480,000.00	04/05/2017 1.70%	478,862.40 478,862.40	99.81 1.94%	479,071.68 3,011.67	1.67% 209.28	Aaa / AAA AAA	0.62 0.61
45950KCM0	International Finance Corp Note 2.250% Due 01/25/2021	205,000.00	01/18/2018 2.35%	204,397.30 204,397.30	100.57 1.81%	206,170.55 845.63	0.72% 1,773.25	Aaa / AAA NR	1.32 1.29
<b>TOTAL Supranational</b>		<b>1,335,000.00</b>	<b>1.77%</b>	<b>1,328,319.70</b>	<b>1.97%</b>	<b>1,333,094.63</b>	<b>4.63%</b> <b>4,774.93</b>	<b>Aaa / AAA</b> <b>Aaa</b>	<b>0.67</b> <b>0.66</b>
<b>US Corporate</b>									
24422ETJ8	John Deere Capital Corp Note 1.250% Due 10/09/2019	419,000.00	Various 1.51%	416,207.35 416,207.35	99.98 2.00%	418,920.39 2,502.36	1.46% 2,713.04	A2 / A A	0.02 0.02
89236TDU6	Toyota Motor Credit Corp Note 1.950% Due 04/17/2020	150,000.00	04/24/2017 1.91%	150,154.50 150,154.50	100.01 1.94%	150,011.40 1,332.50	0.52% (143.10)	Aa3 / AA- A+	0.55 0.54
69353REP9	PNC Bank Callable Note 5/2/2020 2.300% Due 06/01/2020	450,000.00	06/07/2017 2.03%	453,442.50 453,442.50	100.14 2.06%	450,634.95 3,450.00	1.57% (2,807.55)	A2 / A A+	0.67 0.58
437076BQ4	Home Depot Note 1.800% Due 06/05/2020	425,000.00	05/24/2017 1.82%	424,753.50 424,753.50	99.87 2.00%	424,427.10 2,465.00	1.48% (326.40)	A2 / A A	0.68 0.67
40428HPV8	HSBC USA Inc Note 2.750% Due 08/07/2020	200,000.00	05/18/2017 2.16%	203,620.00 203,620.00	100.58 2.06%	201,156.80 825.00	0.70% (2,463.20)	A2 / A AA-	0.85 0.84
857477AS2	State Street Bank Note 2.550% Due 08/18/2020	400,000.00	Various 2.52%	401,010.00 401,010.00	100.47 2.01%	401,889.60 1,218.34	1.40% 879.60	A1 / A AA-	0.88 0.87

# Holdings Report

As of September 30, 2019

## City of Solana Beach - Account #10471

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
02665WAZ4	American Honda Finance Note 2.450% Due 09/24/2020	200,000.00	02/07/2017 2.16%	201,980.00 201,980.00	100.49 1.94%	200,986.00 95.28	0.70% (994.00)	A2 / A NR	0.99 0.97
74005PBP8	Praxair Note 2.250% Due 09/24/2020	400,000.00	04/25/2017 1.98%	403,524.00 403,524.00	100.27 1.98%	401,064.00 175.00	1.39% (2,460.00)	A2 / A NR	0.99 0.97
22160KAJ4	Costco Wholesale Corp Callable Note Cont 4/18/2021 2.150% Due 05/18/2021	500,000.00	Various 2.05%	501,777.00 501,777.00	100.42 1.87%	502,115.00 3,971.53	1.75% 338.00	Aa3 / A+ NR	1.63 1.51
808513AW5	Charles Schwab Corp Callable Note Cont 4/21/2021 3.250% Due 05/21/2021	160,000.00	05/17/2018 3.25%	159,995.20 159,995.20	102.06 1.90%	163,300.00 1,877.78	0.57% 3,304.80	A2 / A A	1.64 1.50
69371RP42	Paccar Financial Corp Note 3.150% Due 08/09/2021	500,000.00	08/06/2018 3.16%	499,845.00 499,845.00	102.07 2.01%	510,339.50 2,275.00	1.77% 10,494.50	A1 / A+ NR	1.86 1.79
68389XBK0	Oracle Corp Callable Note Cont 8/15/2021 1.900% Due 09/15/2021	250,000.00	10/12/2017 2.11%	248,072.50 248,072.50	99.88 1.96%	249,705.25 211.11	0.87% 1,632.75	A1 / A+ A	1.96 1.91
89236TDP7	Toyota Motor Credit Corp Note 2.600% Due 01/11/2022	150,000.00	04/18/2018 3.10%	147,382.50 147,382.50	101.58 1.89%	152,373.75 866.67	0.53% 4,991.25	Aa3 / AA- A+	2.28 2.20
68389XB80	Oracle Corp Callable Note Cont 3/15/2022 2.500% Due 05/15/2022	150,000.00	06/13/2018 3.21%	146,086.50 146,086.50	101.22 1.99%	151,828.05 1,416.67	0.53% 5,741.55	A1 / A+ A	2.62 2.35
084664BT7	Berkshire Hathaway Note 3.000% Due 05/15/2022	350,000.00	12/11/2018 3.31%	346,510.50 346,510.50	102.90 1.86%	360,152.10 3,966.67	1.26% 13,641.60	Aa2 / AA A+	2.62 2.50
911312BC9	UPS Callable Note Cont 4/16/2022 2.350% Due 05/16/2022	400,000.00	04/10/2018 2.99%	390,204.00 390,204.00	100.81 2.02%	403,231.20 3,525.00	1.41% 13,027.20	A2 / A NR	2.63 2.44
037833AK6	Apple Inc Note 2.400% Due 05/03/2023	256,000.00	05/02/2019 2.75%	252,605.44 252,605.44	101.65 1.92%	260,216.06 2,525.87	0.91% 7,610.62	Aa1 / AA+ NR	3.59 3.40
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.200% Due 08/16/2023	350,000.00	09/12/2019 2.15%	350,616.00 350,616.00	100.35 2.10%	351,209.25 962.50	1.22% 593.25	A1 / A AA-	3.88 3.54
<b>TOTAL US Corporate</b>		<b>5,710,000.00</b>	<b>2.40%</b>	<b>5,697,786.49</b>	<b>1.98%</b>	<b>5,753,560.40</b>	<b>20.04%</b>	<b>A1 / A+</b>	<b>1.63</b>
<b>US Treasury</b>									
912828UB4	US Treasury Note 1.000% Due 11/30/2019	525,000.00	Various 1.01%	524,848.25 524,848.25	99.83 2.03%	524,093.33 1,764.34	1.82% (754.92)	Aaa / AA+ AAA	0.17 0.17
912828UF5	US Treasury Note 1.125% Due 12/31/2019	260,000.00	04/26/2016 1.20%	259,320.40 259,320.40	99.80 1.94%	259,471.94 739.20	0.90% 151.54	Aaa / AA+ AAA	0.25 0.25

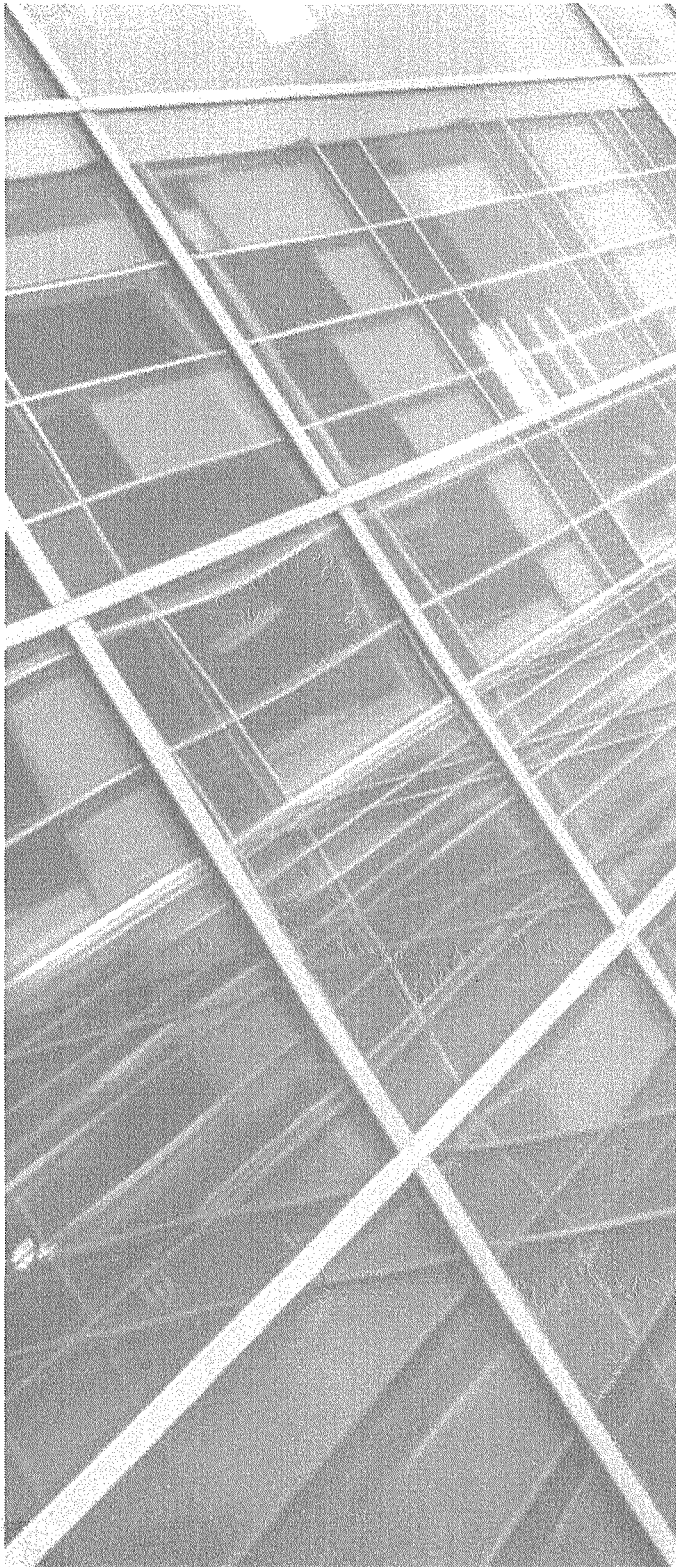


# Holdings Report

As of September 30, 2019

## City of Solana Beach - Account #10471

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
912828H52	US Treasury Note 1.250% Due 01/31/2020	450,000.00	05/18/2016 1.21%	450,581.58 450,581.58	99.78 1.92%	448,997.85 947.69	1.56% (1,583.73)	Aaa / AA+ AAA	0.34 0.33
912828M98	US Treasury Note 1.625% Due 11/30/2020	450,000.00	03/08/2017 1.90%	445,606.98 445,606.98	99.80 1.80%	449,086.05 2,457.48	1.56% 3,479.07	Aaa / AA+ AAA	1.17 1.14
912828T34	US Treasury Note 1.125% Due 09/30/2021	600,000.00	08/14/2017 1.67%	586,923.89 586,923.89	98.98 1.65%	593,859.60 18.44	2.06% 6,935.71	Aaa / AA+ AAA	2.00 1.97
912828U81	US Treasury Note 2.000% Due 12/31/2021	700,000.00	01/30/2018 2.41%	689,226.56 689,226.56	100.81 1.63%	705,687.50 3,538.04	2.46% 16,460.94	Aaa / AA+ AAA	2.25 2.18
912828H86	US Treasury Note 1.500% Due 01/31/2022	550,000.00	08/15/2017 1.77%	543,578.01 543,578.01	99.73 1.62%	548,517.75 1,389.95	1.90% 4,939.74	Aaa / AA+ AAA	2.34 2.28
912828W55	US Treasury Note 1.875% Due 02/28/2022	700,000.00	Various 2.03%	695,585.94 695,585.94	100.59 1.63%	704,101.30 1,117.79	2.44% 8,515.36	Aaa / AA+ AAA	2.42 2.35
912828XW5	US Treasury Note 1.750% Due 06/30/2022	700,000.00	Various 2.56%	677,368.48 677,368.48	100.44 1.59%	703,062.50 3,095.79	2.44% 25,694.02	Aaa / AA+ AAA	2.75 2.66
912828L24	US Treasury Note 1.875% Due 08/31/2022	600,000.00	04/08/2019 2.30%	591,632.81 591,632.81	100.84 1.58%	605,038.80 958.10	2.10% 13,405.99	Aaa / AA+ AAA	2.92 2.83
9128284D9	US Treasury Note 2.500% Due 03/31/2023	500,000.00	02/21/2019 2.51%	499,707.03 499,707.03	103.14 1.57%	515,722.50 34.15	1.79% 16,015.47	Aaa / AA+ AAA	3.50 3.35
912828R69	US Treasury Note 1.625% Due 05/31/2023	600,000.00	04/11/2019 2.30%	584,062.50 584,062.50	100.20 1.57%	601,171.80 3,276.64	2.09% 17,109.30	Aaa / AA+ AAA	3.67 3.53
<b>TOTAL US Treasury</b>		<b>6,635,000.00</b>	<b>1.98%</b>	<b>6,548,442.43</b>	<b>1.69%</b>	<b>6,658,810.92</b>	<b>23.12%</b>	<b>Aaa / AA+</b>	<b>2.15</b>
<b>TOTAL PORTFOLIO</b>		<b>28,537,938.79</b>	<b>2.18%</b>	<b>28,397,619.78</b>	<b>1.80%</b>	<b>28,759,764.72</b>	<b>100.00%</b>	<b>Aa1 / AA+</b>	<b>1.87</b>
<b>TOTAL MARKET VALUE PLUS ACCRUALS</b>						<b>125,357.63</b>	<b>359,787.61</b>	<b>Aaa</b>	<b>1.75</b>
						<b>28,885,122.35</b>			



## Section 4 | Transactions

# Transaction Ledger

As of September 30, 2019

## City of Solana Beach - Account #10471

June 30, 2019 through September 30, 2019

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	07/24/2019	3133EKUA2	600,000.00	FFCB Note 1.85% Due: 02/01/2023	99.975	1.86%	599,850.00	709.17	600,559.17	0.00
Purchase	07/24/2019	477870AC3	120,000.00	JDOT 2019-B A3 2.21% Due: 12/15/2023	99.979	2.23%	119,974.52	0.00	119,974.52	0.00
Purchase	07/29/2019	62479MZG1	600,000.00	MUFG Bank Ltd/NY Discount CP 2.21% Due: 12/16/2019	99.141	2.26%	594,843.33	0.00	594,843.33	0.00
Purchase	09/06/2019	3135GOW33	580,000.00	FNMA Note 1.375% Due: 09/06/2022	99.652	1.49%	577,981.60	0.00	577,981.60	0.00
Purchase	09/16/2019	06406FAD5	350,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due: 08/16/2023	100.176	2.15%	350,616.00	641.67	351,257.67	0.00
<b>Subtotal</b>			<b>2,250,000.00</b>				<b>2,243,265.45</b>	<b>1,350.84</b>	<b>2,244,616.29</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>2,250,000.00</b>				<b>2,243,265.45</b>	<b>1,350.84</b>	<b>2,244,616.29</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Sale	08/06/2019	912828J76	600,000.00	US Treasury Note 1.75% Due: 03/31/2022	100.426	1.59%	602,554.69	3,672.13	606,226.82	3,044.87
Sale	08/06/2019	912828S27	200,000.00	US Treasury Note 1.125% Due: 06/30/2021	99.059	1.63%	198,117.19	226.22	198,343.41	2,429.02
Sale	08/06/2019	912828T67	400,000.00	US Treasury Note 1.25% Due: 10/31/2021	99.207	1.61%	396,828.13	1,331.52	398,159.65	3,154.91
Sale	08/06/2019	912828XW5	50,000.00	US Treasury Note 1.75% Due: 06/30/2022	100.617	1.53%	50,308.59	87.98	50,396.57	1,925.12
Sale	08/07/2019	44932HAB9	600,000.00	IBM Credit Corp Note 1.8% Due: 01/20/2021	99.587	2.09%	597,522.00	510.00	598,032.00	5,784.00
<b>Subtotal</b>			<b>1,850,000.00</b>				<b>1,845,330.60</b>	<b>5,827.85</b>	<b>1,851,158.45</b>	<b>16,337.92</b>

# Transaction Ledger

As of September 30, 2019

## City of Solana Beach - Account #10471

June 30, 2019 through September 30, 2019

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Redemption	08/27/2019	46625HKA7	350,000.00	JP Morgan Chase Callable Note Cont 12/23/2019 2.25% Due: 01/23/2020	100.055	2.08%	350,192.50	743.75	350,936.25	4,235.00
<b>Subtotal</b>			<b>350,000.00</b>				<b>350,192.50</b>	<b>743.75</b>	<b>350,936.25</b>	<b>4,235.00</b>
Maturity	07/01/2019	3133EFWS2	500,000.00	FFCB Note 1.15% Due: 07/01/2019	100.000		500,000.00	0.00	500,000.00	-282.80
Maturity	07/12/2019	02665WBE0	225,000.00	American Honda Finance Note 1.2% Due: 07/12/2019	100.000		225,000.00	0.00	225,000.00	1,566.00
Maturity	07/15/2019	912828S43	500,000.00	US Treasury Note 0.75% Due: 07/15/2019	100.000		500,000.00	0.00	500,000.00	2,029.57
Maturity	08/01/2019	3137EADK2	500,000.00	FHLMC Note 1.25% Due: 08/01/2019	100.000		500,000.00	0.00	500,000.00	-3,620.00
Maturity	08/08/2019	594918BN3	305,000.00	Microsoft Note 1.1% Due: 08/08/2019	100.000		305,000.00	0.00	305,000.00	314.15
Maturity	08/31/2019	912828TN0	260,000.00	US Treasury Note 1% Due: 08/31/2019	100.000		260,000.00	0.00	260,000.00	-183.68
Maturity	09/11/2019	06406HCW7	500,000.00	Bank of New York Callable Note Cont 8/11/2019 2.3% Due: 09/11/2019	100.000		500,000.00	0.00	500,000.00	-8,003.60
Maturity	09/18/2019	3133EDVE9	229,000.00	FFCB Note 1.9% Due: 09/18/2019	100.000		229,000.00	0.00	229,000.00	-6,460.09
Maturity	09/30/2019	912828TR1	260,000.00	US Treasury Note 1% Due: 09/30/2019	100.000		260,000.00	0.00	260,000.00	-51.65
<b>Subtotal</b>			<b>3,279,000.00</b>				<b>3,279,000.00</b>	<b>0.00</b>	<b>3,279,000.00</b>	<b>-14,692.10</b>
<b>TOTAL DISPOSITIONS</b>			<b>5,479,000.00</b>				<b>5,474,523.10</b>	<b>6,571.60</b>	<b>5,481,094.70</b>	<b>5,880.82</b>

# Important Disclosures

*As of September 30, 2019*

2019 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Source ice Data Indices, LLC ("ICE"), used with permission. ICE permits use of the ICE indices and related data on an "as is" basis; ICE, its affiliates and their respective third party suppliers disclaim any and all warranties and representations, express and/or implied, including any warranties of merchantability or fitness for a particular purpose or use, including the indices, index data and any data included in, related to, or derived therefrom. Neither ICE data, its affiliates or their respective third party providers guarantee the quality, adequacy, accuracy, timeliness or completeness of the indices or the index data or any component thereof, and the indices and index data and all components thereof are provided on an "as is" basis and licensee's use it at licensee's own risk. ICE data, its affiliates and their respective third party do not sponsor, endorse, or recommend chandler asset management, or any of its products or services.

This report is provided for informational purposes only and should not be construed as a specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

## Benchmark Disclosures

As of September 30, 2019

### ICE BAML 1-3 Yr US Treasury/Agency Index

*The ICE BAML 1-3 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than three years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies. (Index: G1A0. Please visit [www.mlindex.ml.com](http://www.mlindex.ml.com) for more information)*



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** City Manager's  
**SUBJECT:** Council Consideration of Resolution 2020-004 to Amend the I.T. Support Agreement with Managed Solution

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## **BACKGROUND:**

In November 2005, the City of Solana Beach hired its first full time Network Systems Engineer to manage the City's Information Technology (I.T.) systems. Prior to that time, the City had been using outside consultants contracted on a part time basis to support its I.T. systems. Since hiring the I.T. Manager, the City's I.T. infrastructure has grown significantly in size, complexity and in services provided. City Staff has also grown more reliant on that technology to perform their daily tasks and to communicate with one another and the community. The City is also providing enhanced services to the community using these updated technologies.

In order to continue to maintain the current level of service and provide technology enhancements to Staff and the public and to ensure a successful business continuity plan in the event of a vacancy, absence or vacation in the I.T. Manager position, the City needs additional support available that is familiar with these systems.

This item is before City Council to consider adopting Resolution 2020-004 (Attachment 1) authorizing the City Manager to amend an Information Technology support agreement with Managed Solutions.

## **DISCUSSION:**

The City currently has one full-time employee to manage all of the City's I.T. support and communication needs. In recent years, the City collaborated with the City of Del Mar at an annual cost of \$19,500 to assist the I.T. Manager with needed additional support. However, in July 2019, the agreement with the City of Del Mar ended. In order to maintain current service levels but, more importantly, to implement enhanced

CITY COUNCIL ACTION:

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technology services, the City entered into an agreement with Managed Solution on July 10, 2019, to support the I.T. Department.

Managed Solution's duties include assisting the I.T. Manager with the planning, development, and implementation of essential information system projects including server monitoring and migrations, network connection upgrades, and continued uptime of systems for all department Staff. The City currently has an agreement for roughly 40 service hours at a rate of \$185 an hour, which has been exhausted.

Staff would now like to increase the Professional Service support hours and increase the scope of Managed Solution's contract to monitor servers 24 hours a day and to notify the I.T. Manager if they go offline. This is at a rate of \$800 per month for a yearly cost of \$9,600.

Additionally, the Staff is working to upgrade and migrate the outdated e-mail Exchange 2010 server from an antiquated on-premise system to Microsoft's Government Cloud with Office 365 Professional Plus. Upgrades to the City's systems have been anticipated for this year as part of the I.T. Asset Replacement Budget. Managed Solution is a licensed Office 365 distributor who can assist in the implementation and migration of the City's systems. The Office 365 migration would be at a cost of \$21,555, with a monthly subscription cost of \$601. This would make the total cost for Office 365 Professional Plus \$25,162 for Fiscal Year (FY) 2019/20.

Upgrading from Exchange 2010 to Microsoft's Government Cloud with Office 365 Professional Plus offers Staff multiple benefits. The largest benefit being the latest security patch updates from Microsoft, as the City's current exchange server shall no longer be provided security patch updates by Microsoft beginning in January of 2020. Furthermore, the implementation shall increase collaboration among Staff, offering programs such as SharePoint and OneDrive allowing employees to more seamlessly connect with documents, information, people, and projects they need to perform their jobs more efficiently. Microsoft Teams is a collaboration tool that will help increase efficiency in business communication by leveraging technology for internal conversations. These applications offer an opportunity for departments to streamline and automate key processes by making it easy to transmit data, track information, manage documents, and work on group projects among assigned personnel. Office 365 also eliminates version control issues that are prevalent when storing files on a traditional server or file share. Finally, migrating to Office 365 increases redundancy of critical documents by having them backed up in a secure government cloud.

Staff is recommending the approval of an amendment to the Managed Solution I.T. Support Agreement to increase the amount not to exceed to \$43,000 for FY 2019/2020 and allow the City Manager to execute future agreement extensions in an amount not to exceed \$25,000 per fiscal year.

**CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.



**FISCAL IMPACT:**

There are sufficient funds in the Information Technology budget to support an agreement increase for an amount not to exceed \$43,000. Based on the approved budget, and the cost savings of ending the agreement with the City of Del Mar, there are sufficient funds to increase the current agreement with Managed Solution for additional I.T. support services for FY 2019/2020 and 2020/21.

Budget Unit	Description	FY 2019/20 Costs	Future Years Costs
I.T. Asset Replacement (135-5000-5450-6440)	Microsoft's Government Cloud with Office 365 Professional Plus Migration and Implementation	\$21,555	N/A
I.T. Asset Replacement (135-5000-5450-6440)	Office 365 Professional Plus monthly Subscription (\$601/month)	\$3,607	\$7,214
IT Professional Services (001-5000-5450-6530)	Server monitoring 24 hours a day (\$800/month)	\$9,600	\$9,600
IT Professional Services (001-5000-5450-6530)	On call IT Support (40 hours @ \$185)	\$7,400	\$7,400
	<b>Total</b>	<b>\$42,162</b>	<b>\$24,214</b>

**WORK PLAN:**

N/A

**OPTIONS:**

- Approve Staff recommendation
- Approve Staff recommendation with alternative amendments / modifications.
- Deny Staff recommendation and provide direction.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council Adopt Resolution 2020-004:

1. Authorizing the City Manager to amend the FY 2019/2020 agreement with Managed Solution for an increased amount not to exceed of \$43,000.

2. Authorizing the City Manager, at his discretion, to extend the Professional Services Agreement with Managed Solution for up to four (4) additional years in an amount not to exceed \$25,000 per fiscal year.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



\_\_\_\_\_  
Gregory Wade, City Manager

Attachments:

1. Resolution No. 2020-004

**RESOLUTION 2020-004**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AMENDING THE INFORMATION TECHNOLOGY SUPPORT AGREEMENT WITH MANAGED SOLUTION**

**WHEREAS**, the City of Solana Beach needs additional support to continue to adequately provide service to Staff and the public and to ensure a successful business continuity plan in the event of vacancy, absence or vacation in the I.T. Manager Position; and

**WHEREAS**, the City of Solana Beach desires to enlist support from Managed Solution for supplemental Information Technology services; and

**WHEREAS**, Managed Solution has Information Technology staff capable of supporting the City of Solana Beach's Information Technology infrastructure; and

**WHEREAS**, Managed Solution is a licensed retailer of Microsoft's Government Cloud with Office 365 Professional Plus; and

**WHEREAS**, the City needs to upgrade its infrastructure systems, as the current version will no longer be supported by Microsoft beginning January 2020.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council authorizes the City Manager to amend the Information Technology support agreement with Managed Solution for Fiscal Year 2019/20 for an amount not to exceed \$43,000.

3. That the City Council authorizes the City Manager, at his discretion, to extend the Professional Services Agreement with managed Solution for up to four (4) additional years in an amount not to exceed \$25,000.

**PASSED AND ADOPTED** this 8th day of January 2020, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Engineering Department  
**SUBJECT:** **Council Consideration of Resolution 2020-005 Declaring an Emergency and Approving Change Order No. 1 to the Construction Agreement with Pal General Engineering, Inc. for Emergency CMP Storm Drain Repairs**

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## **BACKGROUND:**

The City of Solana Beach owns and operates numerous segments of Corrugated Metal Pipes (CMP) throughout the City. The majority of these pipes were constructed over 30 years ago and have surpassed their useful life. Recently, the City performed a condition assessment of the CMP network and found several locations that need immediate attention.

This item is before the City Council for the consideration of Resolution 2020-005 (Attachment 1) to declare an emergency pursuant to Public Contract Code Section 20168, ratify the City Manager's decision to execute contracts necessary to perform the repairs, and direct Staff to report to City Council regarding the emergency as required by Public Contract Code Section 22050.

## **DISCUSSION:**

After experiencing a few CMP storm drain failures, the City Manager directed Staff to conduct a comprehensive condition assessment of the City's CMP network. This investigative approach was carried out to identify any system weak points and to prioritize any necessary improvements. Staff started the investigation by performing Closed Circuit Televising (CCTV) along the majority of CMP segments. The preliminary investigation was not successfully completed primarily due to invert (bottom of pipe) conditions and heavy bed-load sedimentation. Staff identified a few locations that need immediate attention. At the time of the preparation of the Staff Report, the full scope of

COUNCIL ACTION:

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the repairs have yet to be determined, however, work was initiated because several significant storms were forecasted. Staff is in the process of developing the final scope of work for Phase I Repair and is planning to start the work immediately.

California Public Contract Code Section 20168 allows immediate expenditures to safeguard life, health and property without competitive bidding when there is an emergency. Public Contract Code Section 22050 provides the procedures for emergency contracting and allows City Council to delegate emergency authority.

Pursuant to Resolution No. 2008-091 (Attachment 2), the City Council has authorized the City Manager, after consultation with the City Attorney, to take corrective action during an emergency, including entering into contracts for the purchase of supplies, materials, equipment and other necessary items directly related to an imminent threat to City owned, operated or maintained infrastructure, property and facilities. SBMC Section 3.08.060, Emergency Purchases, states, in part: "Emergency purchases that exceed \$25,000...are required to be ratified by the city council at the soonest available regular city council meeting."

Resolution No. 2008-091 also requires the City Manager to report to the City Council on any action undertaken pursuant to his emergency contracting authority. Public Contract Code Section 22050(c) also requires the regular review and reporting of actions during the emergency.

On September 25, 2019, the City Council awarded a construction contract to PAL General Engineering, Inc. (PAL) for the City's annual pavement maintenance program through a competitive bidding process consistent with the State of California Public Contract Code. PAL is a general contractor and holds a License "A" (General Engineering Contractor) in good standing. PAL has performed several pipeline projects for the City in the past 10 years. Staff engaged PAL to develop the scope of work and method of repair for immediate construction.

After completion of the Phase I Repairs, Staff will continue the investigative work which will provide an overall assessment of the CMP network and corresponding methods of repairs and prioritization. Staff will report to the City Council as required by Public Contract Code Section 22050.

**CEQA COMPLIANCE STATEMENT:**

This project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15302(c) of the State CEQA Guidelines.

**FISCAL IMPACT:**

The costs associated with the Phase I Repairs have not yet been determined as the scope of work is being developed. The Fiscal Year 2019/20 Capital Improvement Program has set aside two storm drain projects. The first project is for the Citywide

CMP condition assessment for \$15,000 and the second is for storm drain repair for \$250,000. Staff anticipates the costs associated with Phase I Repair will be well below the appropriated amounts. Since the work associated with these repairs is still underway, Staff will report to the City Council with a full financial accounting once the repairs are completed.

**WORKPLAN:**

The Project is consistent with Item B.2 of the Environmental Sustainability section of the FY 2019/20 Work Plan.

**OPTIONS:**

- Approve Staff recommendation.
- Do not approve Staff recommendation.
- Provide direction / feedback.

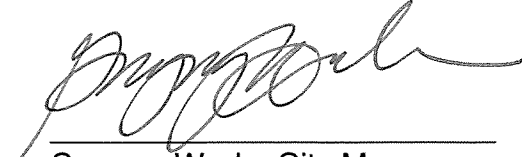
**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution 2020-005:

1. Declaring an emergency under Public Contract Code Sections 20168 and 22050 regarding the storm drain repair.
2. Authorizing the City Manager to take any directly related and immediate action required by the emergency and directing Staff to report to City Council as required by Public Contract Code Section 22050 and Resolution 2008-091.
3. Authorizing the City Manager to execute a change order, for an amount to be determined, for construction and repairs for miscellaneous CMP storm drain repairs at various locations throughout the City.
4. Approving an additional amount, equal to 15%, of the change order executed for storm drain repairs for construction contingency.
5. Authorizing the City Manager to approve cumulative change orders up to the combined construction contingency amount.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation.



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Gregory Wade, City Manager

1. Resolution 2020-005
2. Resolution 2008-091 (provided for historical context)



**RESOLUTION NO. 2020-005**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, DECLARING AN EMERGENCY AND APPROVING CHANGE ORDER NO. 1 TO THE CONSTRUCTION AGREEMENT WITH PAL GENERAL ENGINEERING, INC. FOR EMERGENCY CMP STORM DRAIN REPAIRS**

**WHEREAS**, the City of Solana Beach owns and operates numerous segments of Corrugated Metal Pipes (CMP) throughout the City. The majority of these pipes were constructed over 30 years ago and have surpassed their useful life. Recently, the City performed a condition assessment of the CMP network. The preliminary investigation could not be successfully completed primarily due to imperfect invert conditions, heavy bed-load sedimentation and because of the several storms forecasted immediate attention is needed; and

**WHEREAS**, after experiencing a few CMP storm drain failures, Staff was directed by City Council to perform a comprehensive condition assessment of the City's CMP network; and

**WHEREAS**, the preliminary assessment revealed a few locations that require immediate repairs to prevent catastrophic failure posing a threat to the health and safety of the public.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the City Council declares an emergency under Public Contract Code Sections 20168 and 22050 regarding the storm drain.
3. That the City Council authorizes the City Manager to take any directly related and immediate action required by the emergency, directing staff to report to City Council as required by Public Contract Code Section 22050 and Resolution 2008-091.
4. That the City Council authorizes the City Manager to execute a change order, for an amount to be determined, for construction and repairs to miscellaneous CMP storm drain repairs at various locations throughout the City.
5. That the City Council approves an additional amount, equal to 15%, of the change order executed for storm drain repairs for construction contingency.

6. That the City Council authorizes the City Manager to approve cumulative change orders up to the construction contingency amount.

**PASSED AND ADOPTED** this 8th day of January 2020, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSENT: Councilmembers –  
ABSTAIN: Councilmembers –

\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Community Development  
**SUBJECT:** **Council Consideration of Resolution 2020-006 Authorizing Submittal of SB 2 Planning Grant Program Application**

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## **BACKGROUND:**

The State of California Department of Housing and Community Development (HCD) is now accepting grant applications for planning activities that further State priorities. HCD is authorized to provide up to \$123 million under Senate Bill (SB) 2 Planning Grant Program (PGP) from the Building Homes and Jobs Trust Fund. The deadline for HCD to receive PGP applications was Friday, December 20, 2019. Part of the PGP application process requires a formal Resolution from the City Council authorizing the submittal of the grant application.

This item is before Council to consider approving Resolution 2020-006 authorizing/ratifying submittal of a SB 2 PGP application, in the amount of \$160,000, to the State of California Department of Housing and Community Development.

## **DISCUSSION:**

In 2019, HCD issued a Notice of Funding Availability (NOFA) for its SB 2 PGP. The PGP is intended for the preparation, adoption, and implementation of plans that streamline housing approvals, accelerate housing production, facilitate housing affordability for lower- and moderate-income households, promote development consistent with the State Planning Priorities, and ensure geographic equity in the distribution and expenditure of the funds.

The program provides grants through a noncompetitive, over-the-counter process for local governments who meet certain criteria: 1) have a HCD-compliant housing element, 2) have submitted a recent Annual Progress report, 3) demonstrate a nexus to accelerating housing production, and 4) demonstrate that the application is consistent with State Planning Priorities.

CITY COUNCIL ACTION:

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Eligible activities include, 1) updates to general plans, community plans, specific plans local planning related to implementation of sustainable communities strategies, or local coastal plans, 2) updates to zoning ordinances, 3) environmental analyses that eliminate the need for project-specific review, and 4) local process improvements that expedite local planning and permitting. The PGP funds pursued through this Resolution would be used toward the certification of the City Local Coastal Program and Local Implementation Plan (LIP) approval, update of the City's Housing and Safety Elements, and any Zoning Ordinance updates that would be associated with the LIP, Housing and Safety Element policies and programs.

**CEQA COMPLIANCE STATEMENT:**

Submittal of an application for funding is not a project under the California Environmental Quality Act (CEQA).

**FISCAL IMPACT:**

There is no fiscal impact for this grant application. A budget adjustment will be presented to City Council at a later time if awarded funding.

**WORK PLAN:**

Application for PGP funds is consistent with the implementation of Community Character Priorities as identified in the Work Plan Items A.1, General Plan Update (Housing and Safety Element updates); and A.2, Local Coastal Program (LIP preparation).

**OPTIONS:**

- Approve Staff recommendation.
- Deny Staff recommendation.
- Provide other direction to Staff.

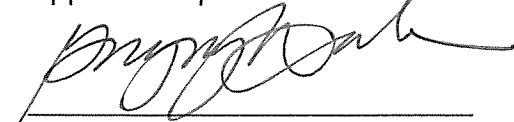
**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution No. 2020-006 (Attachment 1):

1. Authorizing/ratifying submittal of a SB 2 PGP application to the California State Department of Housing and Community Development.
2. Authorizing the City Manager to act on behalf of the City of Solana Beach, in consultation with the City Attorney, to negotiate and execute all agreements and amendments necessary to comply with the grant requirements.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation.



\_\_\_\_\_  
Gregory Wade, City Manager

Attachments:

1. Resolution 2020-006

**RESOLUTION NO. 2020-006**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS PROGRAM FUNDS**

**WHEREAS**, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (NOFA) on March 28, 2019, for its Planning Grants Program (PGP); and

**WHEREAS**, the City of Solana Beach desires to submit a project application for the PGP to accelerate the production of housing and will submit a 2019 PGP grant application as described in the PGP NOFA and SB 2 PGP Guidelines release by the Department for the PGP; and

**WHEREAS**, the Department is authorized to provide up to \$123 million under the SB 2 PGP from the Building Homes and Jobs Trust Fund for assistance to Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)) related to the PGP; and

**WHEREAS**, a formal resolution of support from the City Council is a required component of the PGP application submittal package indicating that the City authorizes the submittal of a grant application.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. The City Council of the City of Solana Beach hereby authorizes and directs the City Manager to apply for and submit to the Department the 2019 PGP application released March 28, 2019 in the amount of One Hundred Sixty Thousand Dollars (\$160,000.00).
3. In connection with the PGP grant, if the application is approved by the Department, the City Manager is authorized to enter into, execute, and deliver a State of California Agreement (Standard Agreement) for the amount of \$160,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP grant, the City's obligations related thereto, and all amendments thereto (collective, the "PGP Grant Documents").
4. The City shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 PGP Guidelines, and any applicable PGP guidelines published by the Department. Funds are to be used for allowable

expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The City Council hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the Planning Grants NOFA, the PGP Guidelines, and the 2019 PGP Application.

5. The City Manager is authorized to execute the City of Solana Beach PGP application, the PGP Grant Documents, and any amendments thereto, on behalf of the City as require by the Department for receipt of the PGP Grant.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of January, 2020 at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

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ANGELA IVEY, City Clerk



# STAFF REPORT

## CITY OF SOLANA BEACH/SOLANA BEACH SUCCESSOR AGENCY

**TO:** Honorable Mayor/Chair and City Councilmembers/Directors  
**FROM:** Gregory Wade, City Manager/Executive Director  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Finance  
**SUBJECT:** **Consideration of Resolution No. SA-024 Approving the Administrative Budget and Resolution No. SA-025 Approving the Recognized Obligation Payment Schedule (ROPS) Both for the Period July 1, 2020 to June 30, 2021**

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### **BACKGROUND:**

As of February 1, 2012, the Solana Beach Redevelopment Agency (the "Agency") was dissolved pursuant to Assembly Bill (AB) 1x26, which was found to be constitutional by the California Supreme Court in its decision in the *California Redevelopment Association v. Matosantos* case. Prior to the dissolution of the Agency, on January 11, 2012, the City Council adopted Resolution 2012-011, electing to become the Successor Agency (SA) to the Agency. Included as part of this legislation was the formation of a Countywide Oversight Board (OB) to replace all local Oversight Boards for each city's SA to be effective July 1, 2016. However, Senate Bill (SB) 107 delayed the formation of this Countywide OB until July 1, 2018.

On June 27, 2012, as part of the Fiscal Year (FY) 2012/13 State budget package, the Legislature passed, and the Governor signed, AB 1484, the primary purpose of which was to make technical and substantive amendments to AB 1x26, and SB 107 (collectively referred to as the "Dissolution Laws"), based on experience at the State and local level in implementing that AB 1x26. AB 1484 made several changes to the process and timing for preparation and approval of a SA's Recognized Obligation Payment Schedule (ROPS). The ROPS sets forth the payment amounts needed for the SA to meet its outstanding enforceable obligations for each fiscal year period until all outstanding debt and obligations are paid.

As part of the FY 2015/16 State budget package, the Legislature passed Senate Bill (SB) 107. As a budget "trailer bill", SB 107 took immediate effect upon signature by the Governor on September 22, 2015. The primary purpose of SB 107 was to make technical and substantive amendments to the existing Dissolution Laws including

SUCCESSOR AGENCY ACTION: \_\_\_\_\_  
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requiring an annual rather than a biannual ROPS and new administrative cost allocation formulas.

This item is before the City Council, in its capacity as the SA, for consideration of Resolutions No. SA-024 (Attachment 1) approving the SA's Administrative Budget for the period of July 1, 2020 to June 30, 2021 and No. SA-025 (Attachment 2) approving the ROPS 20-21 for the period of July 1, 2020 to June 30, 2021.

## **DISCUSSION:**

### **Recognized Obligation Payment Schedule (ROPS)**

As noted above, the ROPS sets forth the payment amounts needed for the SA to meet its outstanding enforceable obligations for each fiscal year period until all outstanding debt and obligations are paid. The ROPS 20-21 will cover the twelve-month enforceable obligation payment cycle under the Dissolution Laws, and will control distributions from the Redevelopment Property Tax Trust Fund ("RPTTF") to pay enforceable obligations during the period from July 2020 through June 2021. The enforceable obligations in Solana Beach consist primarily of bond payments (which includes \$200,906 in bond debt service and \$7,200 in related fees) and payments for legal services for the "The Affordable Housing Coalition of San Diego v Sandoval, et al" and "San Diego County Board of Education (SDCBoE), et al vs Sandoval, et al" cases (which totals \$40,000). For the ROPS 20-21 period, enforceable obligations for which RPTTF will be requested totals \$294,606.

The ROPS 20-21 must be prepared on a template form released by the DOF and must be approved by the SA's Oversight Board and transmitted to the DOF and other specified recipients by February 1, 2020. As previously noted, beginning with the ROPS 19-20, there is one Countywide Oversight Board as opposed to individual Oversight Boards for each successor agency. The DOF must approve or disapprove the various enforceable obligations (including payment amounts and funding sources) set forth on an oversight board-approved ROPS 20-21 by April 15, 2020. If necessary, the SA then has five (5) business days to request a "meet and confer" session with the DOF to seek reconsideration by the DOF of any disputed enforceable obligation items.

The DOF meet and confers will generally occur within the following 30-day period, with the DOF required to provide its final determination on ROPS 20-21 enforceable obligations by May 15, 2019 (15 days prior to the next RPTTF distribution). The ROPS 20-21 preparation and approval process will culminate this year with a June 1, 2020 distribution to the SA of RPTTF funds by each county auditor-controller to cover specified administrative costs and for payment of upcoming enforceable obligations during July 2020 through June 2021, along with RPTTF pass-through payments and the distribution of any remaining residual RPTTF funds to other affected taxing entities.

The ROPS 20-21 will be submitted to the Oversight Board for approval at their regular meeting on January 16, 2020, with a subsequent submission to the DOF by the February 1, 2020 deadline.

The ROPS 20-21 (Attachment 3) consists entirely of items included on ROPS 19-20 and previously approved by the DOF.

If necessary, pursuant to SB 107, the annual ROPS can only be amended once and no later than October 1<sup>st</sup> of a given fiscal year.

### **Successor Agency Administrative Budget and Administrative Cost Allowance**

Pursuant to the Dissolution Laws, the SA must also prepare an Administrative Budget (Attachment 4) for the fiscal year for approval by the Oversight Board.

Before the passage of SB 107, the SA was entitled to an Administrative Cost Allowance for a fiscal year equal to the greater of \$250,000 or 3% of the RPTTF received by the SA from the County Auditor-Controller to make enforceable obligation payments during the fiscal year. In the case of Solana Beach, the SA typically received \$250,000 annually or \$125,000 for each six-month ROPS period.

Beginning July 1, 2016, the Administrative Cost Allowance is the greater of \$250,000 or up to 3% of the actual RPTTF distributed to the successor agency in the preceding fiscal year, reduced by the successor agency's Administrative Cost Allowance. However, in no case can the Administrative Cost Allowance exceed 50% of the total RPTTF distributed to pay enforceable obligations in the preceding fiscal year, reduced by administrative costs paid for by RPTTF. In Solana Beach, under the 50% formula, the maximum Administrative Cost Allowance would be \$63,255 for the upcoming ROPS period. Last year, or FY 2019/20, the City was eligible to receive \$118,799 using the new formula but requested only \$41,400 due to reduced SA administrative expenditures.

The Administrative Cost Allowance calculation for the period of July 1, 2020 to June 30, 2021, using the criteria in the paragraph above, is shown in the Administrative Cost Allowance (ACA) for ROPS 20-21 table in Attachment 5.

This Administrative Budget must include:

- Estimated amounts for SA administrative costs for the upcoming two six-month periods.
- Proposed sources of payment for such administrative costs, which may include the Administrative Cost Allowance described below, as well as other eligible sources available to the SA.
- Proposals for arrangements for administrative/operations services to be provided to the SA by the Sponsoring Community or other entity.

The Administrative Budget for the period of July 1, 2020 to June 30, 2021 is prepared in conjunction with the ROPS for the same time period. Though the SA can request up to \$63,255 as an Administrative Cost Allowance, the SA is requesting an amount of \$46,500 for the Administrative Budget for July 1, 2020 to June 30, 2021. The Administrative Budget includes \$27,700 for staff salary and benefits to reimburse the City of Solana Beach (City) for staff work, \$10,500 for legal and audit professional

services, \$1,500 for materials and supplies, and \$6,800 for related costs based on the City's cost allocation plan that are based on a City-wide allocation of staff salary and benefits.

The requested Administrative Budget amount of \$46,500 for FY 2020/21 is greater than the \$41,400 amount requested in FY 2019/20 primarily due to increased salaries and benefits.

The administrative budget will also be submitted to the Oversight Board for approval at a regular meeting on January 16, 2020. The administrative budget is no longer required to be submitted to the DOF for their approval.

**CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

For the ROPS 20-21 period, enforceable obligations for which RPTTF will be requested totals \$294,606. This amount includes \$200,906 of bond debt service payments, \$7,200 of bond-related fees, and \$40,000 of Dissolution Laws Litigation costs. RPTTF reserves are being requested to pay for enforceable obligations in the amount of \$97,004 as well as the administrative allowance. The administrative Cost Allowance requested will be \$46,500.

**WORK PLAN:**

N/A

**OPTIONS:**

- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments/modifications.
- Provide direction and feedback.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the Successor Agency:

1. Receive the Successor Agency's enforceable obligations payment information and administrative budget for the period July 1, 2020 to June 30, 2021.
2. Adopt Resolution No. SA-024 approving the SA Administrative Budget for July 1, 2020 to June 30, 2021.

3. Adopt Resolution No. SA-025 approving the ROPS 20-21 for July 1, 2020 to June 30, 2021.

**CITY MANAGER/EXECUTIVE DIRECTOR'S RECOMMENDATION:**

Approve Department Recommendation.



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Gregory Wade, City Manager/Executive Director

Attachments:

1. Resolution No. SA-024
2. Resolution No. SA-025
3. Recognized Obligation Payment Schedule for the period July 1, 2020 to June 30, 2021.
4. Successor Agency Administrative Budget for the period July 1, 2020 to June 30, 2021.
5. Administrative Cost Allowance (ACA) for ROPS 20-21

## SUCCESSOR AGENCY RESOLUTION NO. SA-022

### RESOLUTION OF THE SUCCESSOR AGENCY FOR THE SOLANA BEACH REDEVELOPMENT AGENCY APPROVING THE SUCCESSOR AGENCY ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2020/21 AND REQUESTING OVERSIGHT BOARD APPROVAL

**WHEREAS**, on December 29, 2011, the California Supreme Court delivered its decision in *California Redevelopment Association v. Matosantos*, finding Assembly Bill X1 26 (the "Dissolution Act") largely constitutional; and

**WHEREAS**, under the Dissolution Act and the California Supreme Court's decision in *California Redevelopment Association v. Matosantos*, all California redevelopment agencies, including the Solana Beach Redevelopment Agency (the "Former RDA"), were dissolved on February 1, 2012, and successor agencies were designated and vested with the responsibility of winding down the business and fiscal affairs of the former redevelopment agencies; and

**WHEREAS**, on January 11, 2012, the City Council of the City of Solana Beach adopted Resolution No. 2012-011 accepting for the City the role of Successor Agency to the Former RDA (the "Successor Agency"); and

**WHEREAS**, under the Dissolution Act, an oversight board is established for each successor agency to a former redevelopment agency with the responsibility of overseeing the activities of the successor agency and approving certain actions of the successor agency in connection with the successor agency's wind down of the affairs of the former redevelopment agency; and

**WHEREAS**, the oversight board (the "Oversight Board") for the Successor Agency has been duly constituted pursuant to the Dissolution Act; and

**WHEREAS**, Health & Safety Code Section 34177(j) requires the Successor Agency to prepare an Administrative Budget for Fiscal Year 2020/21 and to submit it to the Oversight Board for approval; and

**WHEREAS**, an Administrative Budget for Fiscal Year 2020/21 has been prepared in conformance with State law and has been presented to the Successor Agency.

**NOW, THEREFORE, BE IT RESOLVED**, by the Successor Agency for the Solana Beach Redevelopment Agency, as follows:

**Section 1. Recitals Correct.** The Successor Agency finds that the above Recitals are true and correct and have served as the basis for the findings and approvals set forth below.

**Section 2. Approval of Administrative Budget for Fiscal Year 2020/21.** The Successor Agency hereby approves the Administrative Budget for Fiscal Year 2020/21, attached hereto as Exhibit A.

**Section 3. Request for Oversight Board Approval of Administrative Budget.** The Successor Agency hereby requests the Oversight Board to approve the Administrative Budget for Fiscal Year 2020/21, attached hereto as Exhibit A.

**Section 4. California Environmental Quality Act.** The Successor Agency determines that the activity approved by this Resolution is not a "project" for purposes of CEQA, as that term is defined by Guidelines Section 15378, because this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the Guidelines.

**Section 5. Further Actions and Documents.** The Executive Director or designee, following consultation with the Agency Counsel, is authorized to take all actions and execute all documents on behalf of the Successor Agency necessary to effectuate the purpose of this Resolution.

**Section 6. Severability.** If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Successor Agency declares that its board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

**Section 6. Effective Date.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED, APPROVED, AND ADOPTED** by the Successor Agency to the Solana Beach Redevelopment Agency at its meeting held on the 8<sup>th</sup> day of January 2020, by the following vote:

AYES: Board Member –  
NOES: Board Member –  
ABSENT: Board Member –  
ABSTAIN: Board Member –

\_\_\_\_\_  
JEWEL EDSON, Chair

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, Agency Counsel

\_\_\_\_\_  
ANGELA IVEY, Agency Secretary

# EXHIBIT A

**SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF SOLANA BEACH  
ADMINISTRATIVE BUDGET  
July 1, 2020 to June 30, 2021**

Expenditure Category	Payee	Description	Amount
Salary/Benefits	Various	Employee Salaries and Benefits	27,700
Legal Services	McDougal, Love, et al	Contract for Professional Services-Legal	4,000
Legal Services	Goldfarb & Lipman	Contract for Professional Services-Legal	4,000
Audit	Lance, Sol	Contract for Professional Services-Audit	2,500
Material, Supplies, & Services	Various	Costs - material, supplies and services expenditure categories	1,500
Administrative Charges	City of Solana Beach	Successor Agency share of City's overhead costs	2,800
Claims Liability Charges	City of Solana Beach	Successor Agency share of City's self-insured liability	500
Workers Comp Charges	City of Solana Beach	Successor Agency share of City's workers comp liability	600
Pension Trust Charges	City of Solana Beach	Successor Agency share of City's pension trust liability	1,600
OPEB Trust Charges	City of Solana Beach	Successor Agency share of City's OPEB liability	1,300
<b>TOTAL</b>			<b>\$ 46,500</b>

1. The Successor Agency has arranged with the City of Solana Beach to provide the staff, material, and equipment needed to
2. Activities may be added, revised, or deleted from this listing as needed during the RDA dissolution process.
3. Costs shown for each activity are estimates only. Actual costs required for each activity may be higher or lower than the amount shown, not to exceed the TOTAL maximum amount shown.

## SUCCESSOR AGENCY RESOLUTION NO. SA-025

### RESOLUTION OF THE SUCCESSOR AGENCY FOR THE SOLANA BEACH REDEVELOPMENT AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR FISCAL YEAR 2020/21 AND REQUESTING OVERSIGHT BOARD APPROVAL

**WHEREAS**, on December 29, 2011, the California Supreme Court delivered its decision in *California Redevelopment Association v. Matosantos*, finding Assembly Bill X1 26 (the "Dissolution Act") largely constitutional; and

**WHEREAS**, under the Dissolution Act and the California Supreme Court's decision in *California Redevelopment Association v. Matosantos*, all California redevelopment agencies, including the Solana Beach Redevelopment Agency (the "Former RDA"), were dissolved on February 1, 2012, and successor agencies were designated and vested with the responsibility of winding down the business and fiscal affairs of the former redevelopment agencies; and

**WHEREAS**, on January 11, 2012, the City Council of the City of Solana Beach adopted Resolution No. 2012-011 accepting for the City the role of Successor Agency to the Former RDA (the "Successor Agency"); and

**WHEREAS**, under the Dissolution Act, an oversight board is established for each successor agency to a former redevelopment agency with the responsibility of overseeing the activities of the successor agency and approving certain actions of the successor agency in connection with the successor agency's wind down of the affairs of the former redevelopment agency; and

**WHEREAS**, the oversight board (the "Oversight Board") for the Successor Agency has been duly constituted pursuant to the Dissolution Act: and

**WHEREAS**, Health & Safety Code Sections 34177(l) and 34177(o) require the Successor Agency to submit a Recognized Obligation Payment Schedule ("ROPS") for fiscal year 2020/21 to the San Diego County Auditor-Controller and the California Department of Finance by February 1, 2020, after approval by the Oversight Board; and

**WHEREAS**, a ROPS for Fiscal Year 2020/21 has been prepared in conformance with State law and has been presented to the Successor Agency.

**NOW, THEREFORE, BE IT RESOLVED**, by the Successor Agency for the Solana Beach Redevelopment Agency, as follows:

**Section 1. Recitals Correct.** The Successor Agency finds that the above Recitals are true and correct and have served as the basis for the findings and approvals set forth below.

**Section 2. Approval of ROPS for Fiscal Year 2020/21.** The Successor Agency hereby approves the Recognized Obligation Payment Schedule for Fiscal Year 2020/21, attached hereto as Exhibit A.



**Section 3. Request for Oversight Board Approval of ROPS.** The Successor Agency hereby requests the Oversight Board to approve the Recognized Obligation Payment Schedule for Fiscal Year 2020/21, attached hereto as Exhibit A.

**Section 4. California Environmental Quality Act.** The Successor Agency determines that the activity approved by this Resolution is not a “project” for purposes of CEQA, as that term is defined by Guidelines Section 15378, because this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the Guidelines.

**Section 5. Further Actions and Documents.** The Executive Director or designee, following consultation with the Agency Counsel, is authorized to take all actions and execute all documents on behalf of the Successor Agency necessary to effectuate the purpose of this Resolution.

**Section 6. Severability.** If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Successor Agency declares that its board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

**Section 6. Effective Date.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED, APPROVED, AND ADOPTED** by the Successor Agency to the Solana Beach Redevelopment Agency at its meeting held on the 8<sup>th</sup> day of January 2020, by the following vote:

- AYES: Board Member –
- NOES: Board Member –
- ABSENT: Board Member –
- ABSTAIN: Board Member –

\_\_\_\_\_  
JEWEL EDSON, Chair

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, Agency Counsel

\_\_\_\_\_  
ANGELA IVEY, Agency Secretary

# EXHIBIT A

## Recognized Obligation Payment Schedule (ROPS 20-21) - Summary Filed for the July 1, 2020 through June 30, 2021 Period

**Successor Agency:** Solana Beach

**County:** San Diego

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	20-21A Total (July - December)	20-21B Total (January - June)	ROPS 20-21 Total
<b>A Enforceable Obligations Funded as Follows (B+C+D)</b>	<b>\$ 99,054</b>	<b>\$ 44,450</b>	<b>\$ 143,504</b>
B Bond Proceeds	-	-	-
C Reserve Balance	99,054	44,450	143,504
D Other Funds	-	-	-
<b>E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)</b>	<b>\$ 50,098</b>	<b>\$ 101,004</b>	<b>\$ 151,102</b>
F RPTTF	50,098	101,004	151,102
G Administrative RPTTF	-	-	-
<b>H Current Period Enforceable Obligations (A+E)</b>	<b>\$ 149,152</b>	<b>\$ 145,454</b>	<b>\$ 294,606</b>

**Certification of Oversight Board Chairman:**

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

\_\_\_\_\_  
Name Title

/s/ \_\_\_\_\_  
Signature Date

**Solana Beach**  
**Recognized Obligation Payment Schedule (ROPS 20-21) - ROPS Detail**  
 July 1, 2020 through June 30, 2021

A	B	C	D	E	F	G	H	I	J	K	ROPS 20-21A (Jul - Dec)					Q	ROPS 20-21B (Jan - Jun)					W		
											Fund Sources						20-21A Total	Fund Sources					20-21B Total	
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF			Bond Proceeds	Reserve Balance	Other Funds	RPTTF			Admin RPTTF
								\$5,213,362		\$294,606	\$-	\$99,054	\$-	\$50,098	\$-	\$149,152	\$-	\$44,450	\$-	\$101,004	\$-	\$145,454		
2	Trustee Services	Fees	06/01/2006	12/01/2035	Wells Fargo Bank	Contract for Professional Services-Trustee Services	Solana Beach Redevelopment Project	64,000	N	\$4,000	-	4,000	-	-	-	\$4,000	-	-	-	-	-	\$-		
3	Continuing Disclosure	Fees	06/01/2006	12/01/2035	Urban Futures	Contract for Professional Services-Continuing Disclosure	Solana Beach Redevelopment Project	38,100	N	\$1,200	-	-	-	-	-	\$-	-	1,200	-	-	-	\$1,200		
4	Arbitrage	Fees	06/01/2006	12/01/2035	Koppel & Gruber	Contract for Professional Services - Arbitrage	Solana Beach Redevelopment Project	20,100	N	\$2,000	-	2,000	-	-	-	\$2,000	-	-	-	-	-	\$-		
21	Legal Services	Litigation	01/01/2014	12/01/2035	McDougal, Love, et al, and Goldfarb and Lipman, LLP, and Solana Beach Successor Agency	Defend Third Party litigation against Successor Agency regarding case: "The Affordable Housing Coalition of San Diego v Sandoval, et al." Case No. 34-2012-80001158-CU-WM-GDS	Solana Beach Redevelopment Project	160,000	N	\$20,000	-	10,000	-	-	-	\$10,000	-	10,000	-	-	-	\$10,000		
22	Successor Agency Administrative Expenses	Admin Costs	01/01/2014	12/01/2035	City of Solana Beach	Successor Agency administrative obligations relating to maintaining payments on enforceable obligations and other activities as required by AB1X26	Solana Beach Redevelopment Project	1,658,600	N	\$46,500	-	23,250	-	-	-	\$23,250	-	23,250	-	-	-	\$23,250		
24	2017 Tax Allocation Refunding Bond	Bonds Issued After 12/31/10	11/10/2017	12/01/2035	Wells Fargo Bank	Refunding of 2006 Tax Allocation Bonds that were used to fund Public Improvements		3,112,562	N	\$200,906	-	49,804	-	50,098	-	\$99,902	-	-	-	101,004	-	\$101,004		
25	Legal Services	Litigation	01/01/2017	12/01/2035	McDougal, Love, et al, and Colantuono, Highsmith & Whatley, PC, and Solana	Defend Third Party litigation against Successor Agency regarding case: "San Diego County Board of Education, et al v Sandoval, et al." Case No.		160,000	N	\$20,000	-	10,000	-	-	-	\$10,000	-	10,000	-	-	-	\$10,000		



**Solana Beach**  
**Recognized Obligation Payment Schedule (ROPS 20-21) - Report of Cash Balances**  
**July 1, 2017 through June 30, 2018**  
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
	<b>ROPS 17-18 Cash Balances (07/01/17 - 06/30/18)</b>			<b>Fund Sources</b>			<b>Comments</b>
		<b>Bond Proceeds</b>		<b>Reserve Balance</b>	<b>Other Funds</b>	<b>RPTTF</b>	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	<b>Beginning Available Cash Balance (Actual 07/01/17)</b> RPTTF amount should exclude "A" period distribution amount.	236,089		80,455	64	121,173	
2	<b>Revenue/Income (Actual 06/30/18)</b> RPTTF amount should tie to the ROPS 17-18 total distribution from the County Auditor-Controller	327	60			479,836	
3	<b>Expenditures for ROPS 17-18 Enforceable Obligations (Actual 06/30/18)</b>	236,416				336,332	
4	<b>Retention of Available Cash Balance (Actual 06/30/18)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	<b>ROPS 17-18 RPTTF Prior Period Adjustment</b> RPTTF amount should tie to the Agency's ROPS 17-18 PPA form submitted to the CAC			No entry required			143,504
6	<b>Ending Actual Available Cash Balance (06/30/18)</b> C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$60	\$80,455	\$64	\$121,173	

**Solana Beach**  
**Recognized Obligation Payment Schedule (ROPS 20-21) - Notes**  
**July 1, 2020 through June 30, 2021**

Item #	Notes/Comments
2	
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**Recognized Obligation Payment Schedule (ROPS 20-21) - Summary**  
**Filed for the July 1, 2020 through June 30, 2021 Period**

**Successor Agency:** Solana Beach  
**County:** San Diego

<b>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</b>	<b>20-21A Total (July - December)</b>	<b>20-21B Total (January - June)</b>	<b>ROPS 20-21 Total</b>
<b>A Enforceable Obligations Funded as Follows (B+C+D)</b>	<b>\$ 99,054</b>	<b>\$ 44,450</b>	<b>\$ 143,504</b>
B Bond Proceeds	-	-	-
C Reserve Balance	99,054	44,450	143,504
D Other Funds	-	-	-
<b>E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)</b>	<b>\$ 50,098</b>	<b>\$ 101,004</b>	<b>\$ 151,102</b>
F RPTTF	50,098	101,004	151,102
G Administrative RPTTF	-	-	-
<b>H Current Period Enforceable Obligations (A+E)</b>	<b>\$ 149,152</b>	<b>\$ 145,454</b>	<b>\$ 294,606</b>

**Certification of Oversight Board Chairman:**

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

\_\_\_\_\_  
Name Title

*/s/* \_\_\_\_\_  
Signature Date

Solana Beach  
 Recognized Obligation Payment Schedule (ROPS 20-21) - ROPS Detail  
 July 1, 2020 through June 30, 2021

A Item #	B Project Name	C Obligation Type	D Agreement Execution Date	E Agreement Termination Date	F Payee	G Description	H Project Area	I Total Outstanding Obligation	J Retired	K ROPS 20-21 Total	ROPS 20-21A (Jul - Dec)					Q 20-21A Total	ROPS 20-21B (Jan - Jun)					W 20-21B Total
											Fund Sources						Fund Sources					
											L Bond Proceeds	M Reserve Balance	N Other Funds	O RPTTF	P Admin RPTTF		R Bond Proceeds	S Reserve Balance	T Other Funds	U RPTTF	V Admin RPTTF	
								\$5,213,362		\$294,606	\$-	\$99,054	\$-	\$50,098	\$-	\$149,152	\$-	\$44,450	\$-	\$101,004	\$-	\$145,454
2	Trustee Services	Fees	06/01/2006	12/01/2035	Wells Fargo Bank	Contract for Professional Services-Trustee Services	Solana Beach Redevelopment Project	64,000	N	\$4,000	-	4,000	-	-	-	\$4,000	-	-	-	-	-	\$-
3	Continuing Disclosure	Fees	06/01/2006	12/01/2035	Urban Futures	Contract for Professional Services-Continuing Disclosure	Solana Beach Redevelopment Project	38,100	N	\$1,200	-	-	-	-	-	\$-	-	1,200	-	-	-	\$1,200
4	Arbitrage	Fees	06/01/2006	12/01/2035	Koppel & Gruber	Contract for Professional Services - Arbitrage	Solana Beach Redevelopment Project	20,100	N	\$2,000	-	2,000	-	-	-	\$2,000	-	-	-	-	-	\$-
21	Legal Services	Litigation	01/01/2014	12/01/2035	McDougal, Love, et al, and Goldfarb and Lipman, LLP, and Solana Beach Successor Agency	Defend Third Party litigation against Successor Agency regarding case: "The Affordable Housing Coalition of San Diego v Sandoval, et al." Case No. 34-2012-80001158-CU-WM-GDS	Solana Beach Redevelopment Project	160,000	N	\$20,000	-	10,000	-	-	-	\$10,000	-	10,000	-	-	-	\$10,000
22	Successor Agency Administrative Expenses	Admin Costs	01/01/2014	12/01/2035	City of Solana Beach	Successor Agency administrative obligations relating to maintaining payments on enforceable obligations and other activities as required by AB1X26	Solana Beach Redevelopment Project	1,658,600	N	\$46,500	-	23,250	-	-	-	\$23,250	-	23,250	-	-	-	\$23,250
24	2017 Tax Allocation Refunding Bond	Bonds Issued After 12/31/10	11/10/2017	12/01/2035	Wells Fargo Bank	Refunding of 2006 Tax Allocation Bonds that were used to fund Public Improvements		3,112,562	N	\$200,906	-	49,804	-	50,098	-	\$99,902	-	-	-	101,004	-	\$101,004
25	Legal Services	Litigation	01/01/2017	12/01/2035	McDougal, Love, et al, and Colantuono, Highsmith & Whatley, PC, and Solana	Defend Third Party litigation against Successor Agency regarding case: "San Diego County Board of Education, et al v Sandoval, et al." Case No.		160,000	N	\$20,000	-	10,000	-	-	-	\$10,000	-	10,000	-	-	-	\$10,000





**Solana Beach**  
**Recognized Obligation Payment Schedule (ROPS 20-21) - Report of Cash Balances**  
**July 1, 2017 through June 30, 2018**  
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
ROPS 17-18 Cash Balances (07/01/17 - 06/30/18)		Fund Sources					Comments
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/17) RPTTF amount should exclude "A" period distribution amount.	236,089		80,455	64	121,173	
2	Revenue/Income (Actual 06/30/18) RPTTF amount should tie to the ROPS 17-18 total distribution from the County Auditor-Controller	327	60			479,836	
3	Expenditures for ROPS 17-18 Enforceable Obligations (Actual 06/30/18)	236,416				336,332	
4	Retention of Available Cash Balance (Actual 06/30/18) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	ROPS 17-18 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 17-18 PPA form submitted to the CAC		No entry required			143,504	
6	Ending Actual Available Cash Balance (06/30/18) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$60	\$80,455	\$64	\$121,173	

**Solana Beach**  
**Recognized Obligation Payment Schedule (ROPS 20-21) - Notes**  
**July 1, 2020 through June 30, 2021**

Item #	Notes/Comments
2	
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**SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF SOLANA BEACH**  
**ADMINISTRATIVE BUDGET**  
**July 1, 2020 to June 30, 2021**

Expenditure Category	Payee	Description	Amount
Salary/Benefits	Various	Employee Salaries and Benefits	27,700
Legal Services	McDougal, Love, et al	Contract for Professional Services-Legal	4,000
Legal Services	Goldfarb & Lipman	Contract for Professional Services-Legal	4,000
Audit	Lance, Sol	Contract for Professional Services-Audit	2,500
Material, Supplies, & Services	Various	Costs - material, supplies and services expenditure categories	1,500
Administrative Charges	City of Solana Beach	Successor Agency share of City's overhead costs	2,800
Claims Liability Charges	City of Solana Beach	Successor Agency share of City's self-insured liability	500
Workers Comp Charges	City of Solana Beach	Successor Agency share of City's workers comp liability	600
Pension Trust Charges	City of Solana Beach	Successor Agency share of City's pension trust liability	1,600
OPEB Trust Charges	City of Solana Beach	Successor Agency share of City's OPEB liability	1,300
<b>TOTAL</b>			<b>\$ 46,500</b>

1. The Successor Agency has arranged with the City of Solana Beach to provide the staff, material, and equipment needed to
2. Activities may be added, revised, or deleted from this listing as needed during the RDA dissolution process.
3. Costs shown for each activity are estimates only. Actual costs required for each activity may be higher or lower than the amount shown, not to exceed the TOTAL maximum amount shown.

Administrative Cost Allowance (ACA) for ROPS 20-21

A	July to Dec RPTTF Distribution	\$ 25,610
B	Jan to June RPTTF Distribution	100,899
C = A+B	Actual RPTTF Distributed Prior Fiscal Year (2019/20)	\$ 126,509
D	Less: Prior Fiscal Year Administrative Cost Allowance (Not applicable because prior year ACA was paid by previous year reserves and not FY 2018/19 distributions)	-
E=C-D	Adjusted RPTTF Distribution Prior Fiscal Year	\$ 126,509
	Multiply Adjusted RPTTF by 3%	3%
F=E x 3%	Agency Calculated ACA	\$ 3,795.27
G	Allowable ACA:	
	Minimum of \$250,000 per fiscal year	\$ 250,000
		or
	3% of Adjusted RPTTF Distribution (F)	\$ 3,795
		or
	The annual ACA shall not exceed 50% of the Adjusted RPTTF distribution (E x 50%)	\$ 63,255

Since the Administrative Cost Allowance cannot exceed 50% of the total RPTTF distributed to pay enforceable obligations in the preceding fiscal year, reduced by administrative costs paid for by RPTTF, the SA's maximum allowable Administrative Cost Allowance is \$103,482.



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Engineering  
**SUBJECT:** **Council Consideration of Resolution 2020-002 to Restrict Parking on Castro, Gonzales and Academy Streets to Facilitate Emergency Access and Movement of Traffic**

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## **BACKGROUND:**

Some time ago, residents on Castro and Gonzales Streets began expressing concerns that emergency vehicle access to this neighborhood could be blocked when vehicles park on both sides of the narrow streets. This concern was confirmed by the City's Fire Department. As such, Staff began exploring the prohibition of parking on one side of each of these streets to accommodate the passage of emergency vehicles. On Academy Drive, concerns have also been raised from nearby residents and businesses about traffic congestion during drop-off and pick-up periods for Santa Fe Christian School.

Chapter 10.28 of Solana Beach Municipal Code (SBMC) provides regulations for establishment of parking restrictions on public streets. The City Council, by resolution, may direct the City Manager to establish parking restrictions in public right-of-way consistent with the SBMC.

This item is before the City Council to consider Resolution 2020-002 (Attachment 1) to prohibit parking on one side of Castro and Gonzales Streets where the street width is less than 30-feet wide, and to restrict parking on a portion of Academy Drive to facilitate traffic flow.

COUNCIL ACTION:

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## **DISCUSSION:**

### Castro and Gonzales Streets

In response to resident concerns of restricted and blocked vehicle access when parking is allowed on both side of the narrow streets, City Staff measured the roadway widths and prepared an exhibit that recommends prohibiting parking on one side of Castro and Gonzales Streets where the width is less than 30-feet wide, including existing rolled curbs (Attachment 2). Staff considered fire hydrants, driveways and sidewalks in determining the parking restrictions. City Staff also coordinated with the Fire Department and the Sheriff's Department. Staff then sent a letter to all residents on Castro and Gonzales and conducted a neighborhood meeting on October 2, 2019 at La Colonia Park to discuss the issues and receive feedback. The meeting was well attended and the City also received many emails and phone calls supporting the parking restrictions. Residents along Castro and Gonzales said most parked cars are from Valley Avenue apartment residents and attendees of Del Mar Fairgrounds events. After discussing specific locations for controlled parking, the consensus from the neighborhood meeting was to implement the no-parking zones in strategic locations that would both accommodate resident parking as well as passageway for emergency vehicles and larger trucks (see Attachment 2).

SBMC Section 10.28.040, *Parking prohibited on narrow streets*, states, "The city manager is authorized to place signs or markings indicating no parking upon any highway when the width of the roadway and shoulders of such highway does not exceed 20 feet, or upon one side of a highway as indicated by such signs or markings when the width of the roadway and shoulders of such highway does not exceed 30 feet." While the SBMC authorizes the City Manager to prohibit parking on one side of these narrow streets, Staff is presenting this proposal to City Council in a public forum for review and discussion. Staff mailed a letter to all residents and property owners on Castro and Gonzales Streets notifying them of this Council Meeting.

Staff is recommending that the City Council authorize the City Manager to restrict parking on one side of Castro and Gonzales Street where the street width, including rolled curbs, is less than 30-feet wide as shown in Attachment 2. Parking in the Gonzales Street cul-de-sac shall be prohibited, unless parked off pavement.

### Academy Drive

Staff has also received complaints from residents and business owners on Mola Vista Way and Academy Drive about traffic congestion during drop-off and pick-up periods for Santa Fe Christian School (SFCS). Parents line up along Academy, restricting access to business driveways and residents along the south side of Academy and on Mola Vista Way. One specific driveway entrance next to a large business park (761 Academy) is often blocked, and their employees and patrons are having a difficult time entering the parking lot. While some improvements such as minor red curbing, signage and striping has been done, the problem has not been fully resolved. Establishment of no parking



zones or limited parking zones for a short segment along the south side of Academy (741-761 Academy) should alleviate this issue (see Attachment 3).

Solana Beach Municipal Code Section 10.28.080 provides for the Council to adopt a resolution that would prohibit or restrict parking at certain times to facilitate the movement of traffic. While no parking zones will prohibit parking at all times, limited parking zones would allow parking during non-peak hours. Because the main issue for this location is traffic congestion during SFCS's pick-up and drop-off period, it is recommended that the City Council establish a limited parking zone in order to accommodate parking when there are no school traffic times such as non-peak hours, weekends, holidays and during the summer. This proposal is shown in Attachment 3. Alternatively, this area could be entirely red curbed, however this would permanently eliminate four to five on-street parking spaces, that would otherwise be available during non-pickup/drop-off hours for SFCS.

**CEQA COMPLIANCE STATEMENT:**

Placement of parking signs and markings are exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) of the State CEQA Guidelines.

**FISCAL IMPACT:**

The incidental cost for purchasing and installing no-parking signs is included in the Traffic Safety budget.

**WORK PLAN:** N/A

**OPTIONS:**

- Approve Staff recommendation.
- Do not approve Staff recommendation.
- Provide direction / feedback.

**DEPARTMENT RECOMMENDATION:**

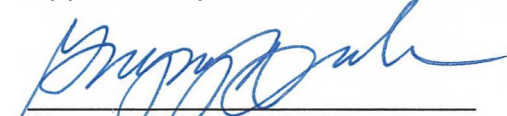
Staff recommends that the City Council:

1. Authorize the City Manager to restrict parking on one side of Castro and Gonzales Street where the street width, including rolled curbs, is less than 30-feet wide. Parking in the Gonzales Street cul-de-sac shall be prohibited, unless parked off pavement.
2. Authorize the City Manager to prohibit stopping, standing or parking at 741-761 Academy Drive during certain hours of the day in order to facilitate the movement of traffic during school drop-off and pick-up times.



**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation.



---

Gregory Wade, City Manager

Attachments:

1. Resolution 2020-002
2. Castro-Gonzales proposed parking restrictions exhibit
3. Academy Drive exhibit

**RESOLUTION 2020 - 002**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING PARKING RESTRICTIONS ON CASTRO, GONZALES AND ACADEMY STREETS**

**WHEREAS**, Chapter 10.28 of Solana Beach Municipal Code provides regulations for establishment of parking restrictions on public streets; and

**WHEREAS**, roadway widths on Castro and Gonzales Streets are narrower than 30-feet and parked vehicles on both sides may restrict or block through traffic, including emergency vehicles; and

**WHEREAS**, on Academy Drive, during peak school traffic, access to businesses and residents is delayed by queuing of vehicles.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the City Council authorizes the City Manager to restrict parking on one side of Castro and Gonzales Street where the street width, including rolled curbs, is less than 30-feet wide. Parking in the Gonzales Street cul-de-sac shall be prohibited, unless parked off pavement.
2. That the City Council authorizes the City Manager to prohibit stopping, standing or parking at 741-761 Academy Drive during certain hours of the day in order to facilitate the movement of traffic during school drop-off and pick-up times.

**PASSED AND ADOPTED** this 8th day of January 2020, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk

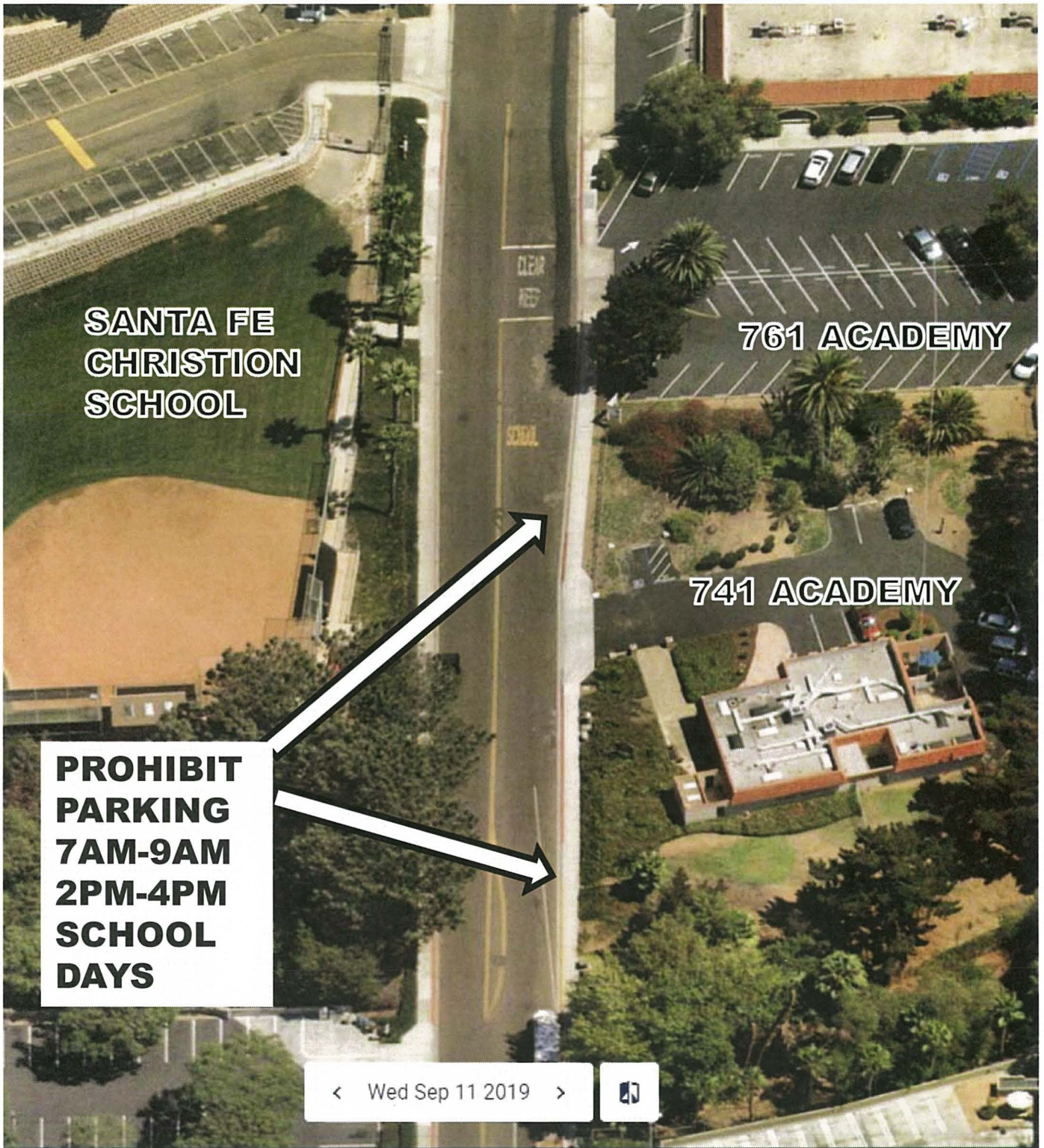


# Proposed NO PARKING additions on Castro and Gonzales Streets



- - - - - Proposed NO PARKING additions
- Existing NO PARKING
- 24 Roadway Width (includes 24" rolled curbs)





**SANTA FE  
CHRISTION  
SCHOOL**

**761 ACADEMY**

**741 ACADEMY**

**PROHIBIT  
PARKING  
7AM-9AM  
2PM-4PM  
SCHOOL  
DAYS**

< Wed Sep 11 2019 >



**ACADEMY DRIVE  
RECOMMENDED PARKING RESTRICTIONS**

**ATTACHMENT 3**



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** City Clerk's Department  
**SUBJECT:** **Council Boards, Committees, & Commissions Mid-Term Review**

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## **BACKGROUND:**

Members of City Council (Council) serves on a variety of outside Boards, Committees and Commissions. City Council Policy No. 2 (Attachment 1) establishes guidelines for the Council to appoint Councilmembers to share in the Council's representation on these outside agencies. The policy states that appointments will be made for two-year terms, unless otherwise stated by the Boards/Commissions/Committee, resulting in a biennial review to address expiring terms and changes in members due to an election/appointment. However, this policy does not prevent Council from making changes when necessary, therefore, an annual report is submitted for review in alternate years to perform any desired modifications of appointments as well as to reaffirm all positions for those agencies that request annual confirmation.

This Staff Report is before Council to provide an opportunity to make any desired mid-term changes to the Council Boards, Committees & Commissions.

### *Regional Committee Terms*

Regional committee terms may be set pursuant to their respective bylaws. Council Policy No. 2 states that any change of an appointee at mid-term shall complete the existing two-year term for which they are appointed. Therefore, a mid-term change to an existing appointment will result in the appointed Councilmember completing the remainder of the term for which they have been appointed.

CITY COUNCIL ACTION:

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*Appointment Review*

City Council historically reviews appointments annually and makes changes as needed and for the following events:

<b>Events Triggering Appointment Review</b>	<b>Annually Review</b>	<b>Bi-annually Appointments</b>
Annual Mayoral Rotation: Reconfirm or assess the City Selection Committee appointment, if not the current Mayor.	x	
Agencies requiring annual confirmation of appointees (new, re-appointed, or no changes) i.e. SANDAG	x	
Reviewing any potential conflicts, changes in Councilmember schedules, or the desire to change current appointments.	x	
Term Expirations: Regional and Council Standing Committees (2 year terms)		x
General Election: Council reorganization of leaving and/or new members.		x

**DISCUSSION:**

*Regional Committees (Attachment 2)*

Attachment 2 contains the City Council's Regional Agencies which are appointed by Council. With the exception of the City Selection Committee, all Regional Boards/Committees/Commissions have a two-year term. Appointments were last made to these committees in January 2019, following an election cycle; therefore, these appointments do not technically expire until January 2021, following the next election cycle. Council may review appointments to these external agencies at this time and, if necessary, modify any current appointments. The Regional chart has been modified with each organization's updates following an annual verification process, which was completed prior to this report.

*City Selection Committee*

The City Selection Committee generally meets once a year, but may meet as often as needed. This Committee is responsible for the appointment of area city members to the San Diego County Regional Airport Authority (SDCRAA) and also is responsible for the nomination, selection and appointment of a city representative to a city office on the San Diego Local Agency Formation Commission (LAFCO).

The City Selection Committee typically expects the current Mayor of the city to be the appointed committee member. However, because the City of Solana Beach does not have an elected Mayor and rotates the mayor annually, past practice has been to appoint the League of California Cities Executive Committee appointee as the City's



Selection Committee member. The City has taken this approach for the following reasons:

1. The City's annual Mayoral Rotation triggers the potential appointee of this appointment every January.
2. City Selection Committee meetings are held immediately before the League of California Cities meetings and at the same location for the convenience of the attending elected officials.

While the City Selection Committee typically assumes a city's Mayor will be their appointee, their bylaws allow for any member of the body to be appointed along with notification of alternates. While the City of Solana Beach's League appointee may or may not be the City's current Mayor, the City has generally appointed the current League of California Cities appointee to the City Selection Committee for the above reasons. Since Solana Beach rotates Mayors, this designation should be re-examined annually.

#### *Stipend/Compensated Appointment Positions (identified on Attachment 2)*

Certain agencies' bylaws provide for a stipend paid for each meeting's attendance. Appointments made by a governing body of elected or appointed members to serve as an officer of a board for additional pay requires disclosure when the nominated member participates in the vote for their own appointment. Subsequently, pursuant to Fair Political Practices Commission (FPPC) Regulation 18705.5, appointments providing additional compensation or a stipend of \$250 or more, within a 12-month period, must be disclosed on the Form 806 (Agency Report of Public Official Appointments). The City complies with the requirements of the Form 806 which is monitored, updated, and posted by the City Clerk, including making updates promptly when triggered. This procedure allows the governing body to operate with the entire body present, rather than members recusing their participation for each individual appointment, which could risk the presence of a quorum needed to complete the appointment process.

#### *Standing Committees (Attachment 3)*

Council Standing Committee appointments are two-year expiring terms, thus, new appointments, or re-appointments, are not required at this time. The current appointments were made in January 2019 and can remain unless Council desires to make changes, in which case the appointment date will be updated to reflect the new two-year term.

All appointments must be approved by a Council majority vote. It is recommended that appointments be made for each of the 2 different groups (Regional and Standing). However, procedures for making the appointments within these groups may be made all in one vote (unless recusals are enacted) or votes may be taken on each individual Board/Commission/Committee, as well as each individual appointment position. Either way, the motion, motioners, and votes should be clearly communicated for the record.

**CEQA COMPLIANCE STATEMENT:** N/A

**FISCAL IMPACT:** N/A

**WORK PLAN:** N/A

**OPTIONS:**

- Approve Staff recommendation and review current appointments.
- Review and make any changes to existing positions.

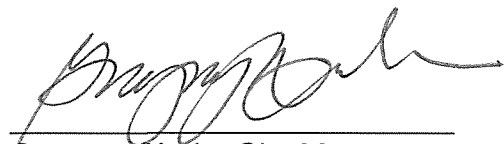
**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council:

1. Review the Regional Boards/Commissions/Committees.
  - a. Determine the City Selection Committee 2020 annual term appointment, if any changes.
  - b. Make alternate appointments, if necessary.
2. Review Council Standing Committees and make alternate appointments, if necessary.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. Council Policy No. 2
2. Council Regional (*external*) Committee Chart
3. Council Standing (*internal*) Committee Chart



<b>CITY OF SOLANA BEACH</b>	<b>Policy No. 2</b>
<b>COUNCIL POLICY</b>	Date Issued: January 19, 1988 Revised: January 23, 2008 by Resolution 2008-22
<b>GENERAL SUBJECT:</b> Boards, Commissions & Committees	
<b>SPECIFIC SUBJECT:</b> Appointments of Councilmembers to Boards, Commissions and Committees	

**PURPOSE**

The purpose of this policy is to establish guidelines for appointment of Councilmembers to various Boards, Commissions and Committees.

- Council Regional Committees – not established by this Council.
- Council Standing Committees – established by the City Council.
- Council Ad Hoc Committees – established by the City Council.

**POLICY**

I. Regional Boards, Commissions or Committees (Outside Agencies)

1. The City Council shall divide appointments of the various Boards, Commissions or Committees so that all Councilmembers share in the representation on outside agencies.
2. The appointment shall be made by vote of at least three members of the City Council.
3. Appointments shall be made only at regularly scheduled Council Meetings.
4. Appointments shall generally be for a term of two years unless the regulations of the body to which the appointment is made requires a different term.
5. Appointments will be reviewed bi-annually in even numbered years to address expiring terms. This cycle is tied into the November Election cycle in consideration of Council reorganization.
6. When appointments are required at a different time than the even numbered year cycle, the appointments will follow the two year term, unless it is changed by Council reorganizations.
7. These guidelines do not prevent Council from annual reviews and changes at any other time, as determined by Council.

II. Council Standing Committees

(City sponsored committees that are ongoing and permanent in nature).

1. Council shall make appointments to Standing Committees sharing

the responsibility among the members.

2. The appointment shall be made by vote of a majority of the City Council.
3. Council shall make appointments to Standing Committees for a two year term.
4. Appointments will be reviewed bi-annually in even numbered years to address expiring terms. This cycle is tied into the November Election cycle in consideration of Council reorganization.
5. When appointments are required at a different time than the even numbered year cycle, the appointments will follow the two year term, unless it is changed by Council reorganizations.
6. These guidelines do not prevent Council from annual reviews and changes at any other time, as determined by Council.

### III. Council Ad Hoc Committees

(City sponsored committees that are temporary and are not intended to have a permanent existence).

1. Council shall make appointments to Ad Hoc Committees sharing the responsibility among the members.
2. The appointment shall be made by vote of a majority of the City Council.
3. The term of an appointment shall be for the duration of the Ad Hoc Committee, unless Council majority changes the appointment prior to the expiration of the committee.

IV. A Councilmember may serve any number of terms.

V. If a Councilmember chooses to relinquish an appointment during a term, the alternate shall serve as the regular appointee for the remainder of the term, unless a new appointment is made by the Council majority.

VI. The City Clerk shall maintain a list of Boards, Commissions or Committees with the meeting time and locations. The City Clerk shall periodically advise the Council of vacancies on all Boards, Commission and Committees.

**Solana Beach City Council Regional Boards/Committees/Commissions/JPAs (external agencies)**

Listing only includes those positions required to be appointed by the Solana Beach City Council

	Committee	Primary Member / Alternate	Appointed	Current Term (per Policy No. 2, unless otherwise required)	Agency Term	General Regular Meeting Schedule	Meeting Location unless otherwise noticed	Committee Contact	Mailing Address	Stipend	Agency Type
1	<b>City Selection Committee</b>	<b>Edson</b> Zito (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021	Annual	2nd Mon of Oct. 11:00am (or called as needed)	Held at League of California Cities Mtgs or SANDAG Mtgs	Grace Andoh grace.andoh@sdcounty.ca.gov 619-531-4870	County of San Diego 1600 Pacific Hwy, Room 402 San Diego, CA 92101	N/A	External agency
2	<b>Clean Energy Alliance (CEA)</b> Joint Powers Authority (JPA)	<b>Becker</b> Hegenauer (alternate)	Oct 2019 Oct 2019	Oct 2019 - Oct 2021 Oct 2019 - Oct 2021	2-Year Terms (Begins following each election cycle, replacements follow existing term)	3rd Thurs. 2:00pm	Alternating Locations: Carlsbad, Del Mar, Solana Beach	TBD	TBD		Joint Partnership
3	<b>CSA 17</b> <b>County Service Area</b> <small>Form 700 original signature</small>	<b>Harless</b> Edson (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		1st Tues · 4:00-6:00pm Quarterly (Feb, May, Aug, Nov)	Solana Beach City Hall	Nicole del Toro Nicole.deltoro@sdcounty.ca.gov 619-285-6476	c/o EMS, 6255 Mission Gorge Road San Diego, CA 92120 www.sdcounty.ca.gov/hhsa www.sandiegocountyeys.com	N/A	External agency
4	<b>Escondido Creek Watershed Alliance (ECWA)</b>	<b>Becker / Staff</b>	Jan 2019	Jan 2019 - Jan 2021		No Reg. Mtg. Schedule As Needed	Varies (provided on agenda)	Teresa Chase 760-632-4641 tchase@olivenhain.com	1966 Olivenhain Road Encinitas, CA 92024 http://escondidocreek.org/	N/A	External agency
5	<b>League Ca. Cities Exec. Committee</b> (SD County division)	<b>Becker</b> Harless (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		2nd Mon 11:30am-1:00pm	Four Points Sheraton Hotel 8110 Aero Dr. San Diego, CA	Catherine Hill 619-733-1751 chill@cacities.org	P.O. Box 82081 San Diego, CA 92138 www.californiacities.org	N/A	External agency
6	<b>League Ca. Cities Legislative Subcommittee</b> <i>not currently active</i>	<b>Harless</b> Becker (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		when Mtg called, usually 2nd Mon · Quarterly 10:30-11:30am	Four Points Sheraton Hotel 8110 Aero Dr. San Diego CA	Catherine Hill 619-733-1751 chill@cacities.org	P.O. Box 82081 San Diego, CA 92138 www.californiacities.org	N/A	External agency
7	<b>League of Ca. Cities Coastal Cities Group</b>	<b>Becker</b> Harless (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		No Reg. Mtg. Schedule As Needed	By conference call	Derek Dolfie 916-658-8218 ddolfie@cacities.org Caroline Cirrincione 916-658-8250 ccirrincione@cacities.org	1400 K Street Ste. 400 Sacramento, CA 95814 www.californiacities.org	N/A	External agency
8	<b>North County Dispatch (NCDJ)</b> <b>Joint Powers Authority (JPA)</b> <small>Form 700 online filing using their e-system</small>	<b>Harless</b> Becker (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		4th Thur 10:00am Quarterly (Feb, May, Aug, Nov/Dec)	Vista Civic Center 200 Civic Center Dr. Vista, CA 92067	Larissa Patros (Acct/AdminMgr) 858-400-2811 lpatros@ncdjpa.org Gina Medina (FinAdminAsst) 858-400-2812 gmedina@ncdjpa.org Christopher Herren (Administrator) 858-400-2801 cherren@ncdjpa.org	P.O. Box 1206 Rancho Santa Fe, CA 92067-1206 www.ncdjpa.org	\$50	Joint Partnership
9	<b>North County Transit District</b> <small>Form 700 online filing using their e-system</small>	<b>Edson</b> Becker (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		3rd Thurs · 2:00pm Dark in August	810 Mission Ave. Oceanside CA 92054	Anthony Flores, Clerk of Brd & Mgr of Administration 760-966-6553 aflores@nctd.org	810 Mission Ave. Oceanside, CA 92054 www.gonctd.com	\$150 / Mtg not to exceed \$750 / month	External agency
10	<b>Regional Solid Waste Assoc. RSWA</b> Joint Powers Authority (JPA) <small>Form 700 original hard copy filing</small>	<b>Hegenauer</b> Becker (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		1st Thurs 9:00am-10:30am Quarterly (Jan, April, July, Oct)	Fletcher Cove Community Center	James H. Eggart 714-415-1062 jeggart@wss-law.com Susan M. Morilla 714-415-1020 smorilla@wss-law.com	James H. Eggart, General Manager c/o Woodruff, Spradlin & Smart 555 Anton Boulevard, Ste. 1200 Costa Mesa, CA 92626 RSWA.org	\$150 up to a max of 3 mgs per month	Joint Partnership
11	<b>SANDAG Board of Directors</b> <small>Form 700 online filing</small>	<b>Zito</b> Edson (1st alternate) Becker (2nd alternate)	Jan 2019 Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		Business (4th Fri) 9:00am-12:00pm Policy Board (2nd Fri) 10:00am-12:00pm	401 B Street, Suite 800 (7th floor Brd Rm) San Diego, CA 92101	Tessa Lero 619-595-5629 tessa.lero@sandag.org	401 B St. Ste. 800 San Diego, CA 92101 www.sandag.org	\$150 Business \$100 Policy	External agency
12	<b>SANDAG Shoreline Preservation Working Group</b>	<b>Hegenauer</b> Zito (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		1st Thurs · 11:30am Quarterly (Mar, June, Sept, Dec)	401 B Street, Suite 800 (7th floor Brd Rm) San Diego, CA 92101	Sarah Pierce 619-699-7312 sarah.pierce@sandag.org Keith Greer 619-699-7390 keith.greer@sandag.org	401 B St. Ste. 800 San Diego, CA 92101 www.sandag.org	N/A	External agency
13	<b>San Dieguito River Valley Joint Powers Authority (JPA)</b> (aka San Dieguito River Park) <small>Form 700 original hard copy signature</small>	<b>Hegenauer</b> Zito (alternate)	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		3rd Fri. 11:00am-12:30pm	County of San Diego 1600 Pacific Hwy Rm 302/303 San Diego, CA 92101	Brenda Miller 858-674-2275 x10 brenda@sdrp.org	18372 Sycamore Creek Rd. Escondido, CA 92025 www.sdrp.org	N/A	Joint Partnership
14	<b>San Elijo JPA (SEJPA)</b> Joint Powers Authority (JPA) <small>Form 700 original hard copy signature</small>	<b>Zito</b> <b>Becker</b> City Manager (alternate)	Jan 2019 Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021 By Laws		2nd Mon · 8:30am	2695 Manchester Ave. Cardiff by the Sea Encinitas	Mike Thornton 760-753-6203 thorntonm@sejpa.org	P.O. Box 1077 Cardiff by the Sea, CA 92007 sejpa.org	\$160	Joint Partnership
15	<b>22nd District Agricultural Association Community Relations</b>	<b>Edson</b> <b>Harless</b>	Jan 2019 Jan 2019	Jan 2019 - Jan 2021 Jan 2019 - Jan 2021		2nd Tues · 10:30pm Expectations: Unless otherwise scheduled	Del Mar Fairgrounds Admin. Conf. Rm (2nd floor) Jimmy Durante Blvd. Del Mar, CA	Donna O'Leary 858-792-4490 doleary@sdfair.com	22nd Agricultural Association District 2260 Jimmy Durante Blvd. Del Mar, CA 92014 www.delmarfairgrounds.com	None	External agency

Stipends are per meeting unless noted. If "alternate" is not indicated, both councilmembers will serve as equal "primary" members. // Form 700 online filings refers to that agency's electronic online filing system.

Updated 01-08-20 Maintained by City Clerk's Office

**COUNCIL COMMITTEES** (Councilmembers Appointed to Solana Beach Council Committees and Citizen Commission)

**COMMITTEES - 2 year terms / On-Going Committees (Brown Act Compliant)**

**SUBJECT TO  
the "Brown Act "**

Standing Committee		Primary Members	Appointed Date	Mtg Date/Time	Location	Contact	Established Date
1	<b>Business Liaison</b> The purpose of the Business Liaison Committee is to coordinate and communicate with the Chamber of Commerce, Cedros Merchants Associations, and Village walk (Highway 101) Association on City/Business issues.	<b>Zito Edson</b>	Jan 2019 - 2021 Jan 2019 - 2021	Regular Schedule Quarterly 3rd Mon 5:00pm (Jan, Apr, July, Oct)	Solana Beach City Hall	City Mgr	Reso 2005-146 10-26-2005
2	<b>Fire Department Management Governance &amp; Organizational Evaluation</b> This committee explores and evaluates potential fire department governance and organizational structural opportunities, possibly with other participating entities involved in the Agreement for Cooperative (Fire) Management Services.	<b>Hegenauer Harless</b>	Jan 2019 - 2021 Jan 2019 - 2021	As Needed	Encinitas or TBD	City Mgr	Reso 2017-012 1-25-17
3	<b>Highway 101/Cedros Avenue Development Committee</b> This committee shall coordinate and communicate with the Highway 101 Village Walk Association regarding funding mechanisms to revitalize the Highway 101 corridor, address landscape issues in these areas, and review general business development.	<b>Edson Becker</b>	Jan 2019 - 2021 Jan 2019 - 2021	As Needed	Solana Beach City Hall	City Mgr	Reso 2007-059 05-23-2007
4	<b>Parks and Recreation</b> This committee acts as a liaison to the Parks & Recreation Citizen Commission to discuss issues that will come before Council, consider work plan task, consideration of impact fees, long and short term objectives, and use of the Parks and Recreation reserve account.	<b>Zito Harless</b>	Jan 2019 - 2021 Jan 2019 - 2021	As Needed	Solana Beach City Hall	City Mgr	Reso 2011-023 02-09-2011
5	<b>Public Arts</b> This committee acts as a liaison to the Public Arts Citizen Commission to consider work plan tasks associated with public arts such as the Public Art Master Plan, Temporary Art Installations, Art Gallery, and other public arts projects that will come before Council.	<b>Edson Hegenauer</b>	Jan 2019 - 2021 Jan 2019 - 2021	As Needed	Solana Beach City Hall	City Mgr	Reso 2005-146 10-26-2005
6	<b>School Relations</b> This committee shall handle relations with San Dieguito Union High School District, Solana Beach School District and Solana Beach and private schools located within the Solana Beach boundaries.	<b>Hegenauer Harless</b>	Jan 2019 - 2021 Jan 2019 - 2021	Regular Schedule Quarterly 1st Thurs 7:30 am (Mar, June, Sept, Dec)	Solana Beach City Hall	City Mgr	Reso 2007-011 01-10-2007
7	<b>Solana Beach - Del Mar Relations</b> To discuss and address items of mutual interest of each City.	<b>Zito Edson</b>	Jan 2019 - 2021 Jan 2019 - 2021	As Needed	TBD	City Mgr	Reso 2017-148 9-27-2017
Citizen Commission(s) Councilmember(s) Appointed To/Serving On Citizen Commissions		Primary Members	Appointed Date	Mtg Date/Time	Location	Contact	Established Date
1	<b>Climate Action Commission</b> This committee shall assist in developing a Climate Action Plan, including updating the City's Greenhouse Emissions Inventory, setting reduction targets, implementing mitigation measures and performing periodic monitoring, verification and evaluations.	<b>Hegenauer Becker</b>	Jan 2019 - 2021	Regular Schedule Monthly 3rd Wed. 5:30pm	Solana Beach City Hall	City Mgr	Reso 2015-127 11-04-2015

**SUBJECT TO the "Brown Act"**

\* Not required to establish a regular mtg schedule.  
\* If a regular mtg schedule is established, formally adopted, agendas must be posted 72 hrs prior to the regular meeting.  
\* Otherwise, non-regular mtgs shall meet required noticing for special meetings (24 hrs. prior to meeting)  
\* All Standing Committee Mtgs are Open to the Public



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Community Development  
**SUBJECT:** **Adopt (2<sup>nd</sup> Reading) Ordinance 508 – Accessory Dwelling Unit Ordinance Update**

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## **BACKGROUND:**

On December 11, 2019, the City Council introduced Ordinance 508 (Attachment 1), and is now before Council for the second reading and adoption to amend Title 17 of the Solana Beach Municipal Code incorporating the State mandated regulations concerning Junior and Accessory Dwelling Units.

## **DISCUSSION:**

In 2019, the Governor signed three bills, Assembly Bill 881 (AB 881), Assembly Bill 68 (AB 68), and Senate Bill 13 (SB 13), mandating local agencies to adopt an ordinance that allows for the development of junior and accessory dwelling units.

The proposed Ordinance 508 would update the provisions of Title 17 of the Solana Beach Municipal Code (SBMC) to be consistent with the aforementioned current State mandated Bills. The City's current Section 17.20.040(D) would be repealed and replaced with new sections that outline unit size, parking, fees, and other requirements that are not arbitrary, excessive, or burdensome so as to unreasonably restrict the ability of homeowners to create accessory dwelling units in zones in which they are authorized by local ordinance.

## **CEQA COMPLIANCE STATEMENT:**

This project is exempt from the provisions of the California Environmental Quality Act pursuant to Section 15061(b)(3) because it entails the adoption of State mandated building and fire codes with or without minor amendments, intended to improve the public health, safety and welfare, and will not have a significant effect on the environment.

CITY COUNCIL ACTION:

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**FISCAL IMPACT:**

There would be no impact to the General Fund from Ordinance 508, as proposed. No changes to existing City fees are proposed at this time.

**WORK PLAN:**

N/A

**OPTIONS:**

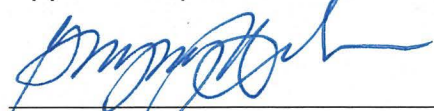
- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments / modifications.
- Deny Staff recommendation.
- Provide other direction to Staff.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council adopt Ordinance 508 (2<sup>nd</sup> Reading) amending Title 17 of the Solana Beach Municipal Code.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation.



\_\_\_\_\_  
Gregory Wade, City Manager

Attachments:

1. Ordinance 508

**ORDINANCE NO. 508**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, REPEALING SECTION 17.20.040(D) AND ADOPTING A REVISED SECTION 17.20.040(D) OF THE SOLANA BEACH MUNICIPAL CODE TO PROVIDE FOR REGULATIONS CONCERNING JUNIOR AND ACCESSORY DWELLING UNITS**

**WHEREAS**, the City Council of the City of Solana Beach seeks to implement Assembly Bill 881 (AB 881), Assembly Bill 68 (AB 68), and Senate Bill 13 (SB 13) through the implementation of regulations concerning accessory dwelling units; and

**WHEREAS**, accessory dwelling units are commonly referred to as “second units,” and are additional living quarters on single-family lots that are independent of the primary dwelling unit. They are also known as accessory apartments, accessory dwellings, mother-in-law units, or granny flats. They may be either attached or detached to the primary dwelling unit, and they typically provide complete independent living facilities, including facilities for living, sleeping, eating, cooking, and sanitation; and

**WHEREAS**, Section 65852.150(b) of the California Government Code provides that the Legislature’s intent with the adoption of AB 881, AB 68 and SB 13 was that local agencies adopt an ordinance relating to matters including unit size, parking, fees, and other requirements, that are not arbitrary, excessive, or burdensome so as to unreasonably restrict the ability of homeowners to create accessory dwelling units in zones in which they are authorized by local ordinance; and

**WHEREAS**, the proposed regulations and standards are intended to be consistent with the provisions contained in AB 881, AB 68 and SB 13 which go into effect on January 1, 2020.

**NOW, THEREFORE**, the City Council of the City of Solana Beach hereby ordains as follows:

Section 1. All of the above statements are true; and

Section 2. Section 17.20.040(D) of the Solana Beach Municipal Code is hereby repealed and replaced with a new Section 17.20.040(D) of the Solana Beach Municipal Code to read as follows:

**17.20.040 Specific requirements.**

D. Accessory Dwelling Units. The purpose of this subsection is to provide regulations for the establishment of accessory dwelling units in residential zones and to define an approval process for such accessory dwelling units. The intent of this subsection is to provide opportunities for more affordable housing in areas where adequate public facilities and services are available, and impacts upon the residential neighborhoods directly affected would be minimized. It is the goal of the council that accessory dwelling units be equitably distributed throughout the city.

1. For purposes of this section:

a. “Accessory dwelling unit” shall have the meaning defined in Section 65852.2 of the California Government Code.

b. "Junior accessory dwelling unit" shall have the meaning defined in Section 65852.22 of the California Government Code. An interior unit that is 500 square feet or less and built entirely within a single-family home shall be considered a junior accessory dwelling unit.

2. Junior and accessory dwelling units are residential uses consistent with the uses permitted in zones that allow for residential and mixed use residential development.

3. Junior and accessory dwelling units developed pursuant to the requirements of this subsection shall not cause the lot upon which the accessory dwelling unit is located to exceed the allowable density otherwise permitted for the lot. Therefore, the ADU/JADU shall not count as units when calculating density of the lot.

4. Junior and accessory dwelling units shall be permitted in zones which allow residential and mixed use residential development and shall comply with the following standards:

a. A detached primary single-family dwelling unit shall exist or be proposed on the lot, or existing multifamily dwelling units shall exist on the lot.

b. The accessory dwelling unit may be created within the existing walls of a primary residence or accessory structure (an "interior" accessory unit), may be created by an addition attached to an existing or proposed primary residence (an "attached" accessory dwelling unit), or may be a new structure detached from the primary residence (a "detached" accessory dwelling unit). It must be located on the same lot as the existing or proposed single family home or multifamily dwelling.

c. Any construction of a junior or accessory dwelling unit shall conform to all property development regulations of the zone in which the property is located including, but not limited to, height limits, setback, lot coverage, landscape, and floor area ratio (FAR), as well as all fire, health, safety and building provisions of this title, subject to the following exceptions:

i. No setback is required for an existing living area converted to a junior or accessory dwelling unit or for an existing accessory structure converted to an accessory dwelling unit, or for a new accessory dwelling unit constructed in the same location and built to the same dimensions as an existing structure.

ii. For all other accessory dwelling units, a minimum setback of four feet is required from the rear and side property lines.

iii. Limits on lot coverage, floor area ratio, open space, and size must permit at least an eight hundred (800) square feet detached or attached accessory dwelling unit sixteen (16) feet high with four-foot side and rear yards, if the proposed accessory dwelling unit is in compliance with all other development standards.

d. No more than one junior accessory dwelling unit or one accessory dwelling unit shall be permitted per single-family lot, except as permitted in subsection 5(b) below.

e. For a junior or accessory dwelling unit that is contained within or attached to the primary dwelling, there shall be an independent exterior access.

f. The floor area of an attached or detached accessory dwelling unit shall not exceed 850 square feet for a studio or one bedroom or one thousand (1,000) square feet for a unit



that contains more than one bedroom. No accessory dwelling unit may be smaller than the size required to allow an efficiency unit as defined in Section 17958.1 of the Health & Safety Code.

g. A new structure or an addition to an existing structure for an accessory dwelling unit shall not exceed sixteen (16) feet in height measured from pre-existing grade or finished grade, whichever is lower, to the highest point of the roof.

h. To ensure compliance with the provisions of the California Coastal Act of 1976 and the approved Land Use Plan of the City's Local Coastal Program, junior and accessory dwelling units may not be permitted in the following locations:

- i. On any site where grading of more than 50 cubic yards is required to create the accessory dwelling unit.
- ii. On any site designated as an Environmentally Sensitive Habitat Area (ESHA).
- iii. On any bluff top site or in the Hillside Overlay Zone.
- iv. On any site within the Wildland Urban Interface, Very High Fire Hazard Area.

i. The junior and accessory dwelling unit shall not be owned, sold, transferred, or otherwise conveyed sold separate from the primary residence.

j. For applications received after January 1, 2025, one of the dwellings on the lot must be the bona fide principal residence of at least one legal owner of the lot containing the dwelling, as evidenced at the time of approval of the accessory dwelling unit by appropriate documents of title and residency. Prior to the issuance of a building permit, the applicant shall provide evidence that a covenant has been recorded stating that one of the dwelling units on the lot shall remain owner occupied.

k. Junior and accessory dwelling units shall only be used for rentals of terms of 30 consecutive days or more.

l. The following provisions are applicable to junior accessory dwelling units:

i. A junior accessory dwelling unit shall not exceed 500 square feet in size and shall contain at least an efficiency kitchen which includes cooking appliances (i.e. stove, oven, and microwave), refrigerator, a sink with garbage disposal, and a food preparation counter and storage cabinets that are of reasonable size in relation to the junior accessory dwelling unit.

ii. The junior accessory dwelling unit shall include access to sanitation facilities.

iii. One of the dwellings on the lot must be the bona fide principal residence of at least one legal owner of the lot, as evidenced at the time of approval and upon demand thereafter of the junior accessory dwelling unit by appropriate documents of title and residency.

iv. Prior to issuance of a building permit for a junior accessory dwelling unit, the owner shall record a covenant in a form prescribed by the city attorney, which shall run with the land and provide for the following:

- (a) A prohibition on the separate ownership, sale, transfer, or other conveyance of the junior accessory dwelling unit separate from the sale of the single-family residence;
- (b) A restriction on the size and attributes of the junior accessory dwelling unit consistent with this section;
- (c) A prohibition against renting the junior accessory dwelling unit for fewer than 30 consecutive calendar days; and
- (d) A requirement that either the primary residence or the junior accessory dwelling unit be the owner's bona fide principal residence, unless the owner is a governmental agency, land trust, or housing organization.

m. One off-street parking space shall be provided for the accessory dwelling unit, which may be provided as tandem parking on an existing driveway and shall be permitted in setback areas in locations determined by the director of community development or the director's designee unless the director of community development or the director's designee makes specific findings that parking in setback areas or tandem parking is not feasible based upon specific site topographical or fire and life safety conditions. No off-street parking shall be required for the accessory dwelling unit in any of the following instances:

- i. The accessory dwelling unit is located within one-half mile walking distance of a public transit stop.
- ii. The accessory dwelling unit is located within an architecturally and historically significant historic district.
- iii. The accessory dwelling unit is part of the existing primary residence or an existing accessory structure.
- iv. The accessory dwelling unit is located in an area of the city where on-street parking permits are required but not offered to the occupant of the accessory dwelling unit.
- v. The accessory dwelling unit is located within one block of a car share vehicle pick-up location, as established by the city.

n. Design.

- i. A junior or accessory dwelling unit, whether attached or detached, shall utilize the same architectural style, exterior materials, and colors as the existing or proposed primary dwelling, and the quality of the materials shall be the same or exceed that of the primary dwelling.
- ii. The primary entrance to the accessory dwelling unit(s) shall not be visible from the street adjacent to the front yard setback.
- iii. A minimum building separation of six feet shall be maintained (eave to eave) between the primary residence and a detached accessory dwelling unit. A



minimum building separation of 10 feet shall be maintained (eave to eave) from the entrance of an accessory dwelling unit if it is facing the wall of another structure on the property.

iv. ADU parking in setback areas visible from the street shall be screened by vegetation that has a maximum maturity height of 42 inches.

o. Except as provided in subparagraph (p) below, accessory dwelling units shall provide a new or separate utility connection directly between the accessory dwelling unit and the utility. The connection may be subject to a connection fee or capacity charge that shall be proportionate to the burden of the proposed accessory dwelling unit, based upon either its size in square feet or the number of its plumbing fixtures, upon the water or sewer system; provided, however, that this fee or charge shall not exceed the reasonable cost of providing this service. A sub-meter may be allowed to meet this requirement.

p. The installation of a new or separate utility connection directly between the accessory dwelling unit and the utility shall not be required, and a related connection fee or capacity charge shall not be imposed for the following:

i. Junior accessory dwelling unit.

ii. Accessory dwelling unit meeting the requirements of Section 5(a)

q. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

r. No impact fees may be imposed on a junior or accessory dwelling unit that is less than seven hundred fifty (750) square feet in size. For purposes of this section, "impact fees" include the fees specified in Sections 66000 and 66477 of the Government Code, but do not include utility connection fees or capacity charges. For accessory dwelling units that have a floor area of seven hundred fifty (750) square feet or more, impact fees shall be charged proportionately in relation to the square footage of the primary dwelling unit.

5. The following types of accessory dwelling units are required to be permitted. Other accessory dwelling units, including attached and detached accessory dwelling units, are also permitted if they conform to the requirements of subsection (4):

a. One junior accessory dwelling unit or accessory dwelling unit within the existing space of a single-family dwelling or accessory structure or the proposed space of a single-family structure, if all the following apply:

i. In an accessory structure an expansion beyond the existing physical structure is limited to 150 square feet and is permitted solely to accommodate ingress and egress.

ii. The unit has exterior access separate from the existing or proposed single family dwelling.

iii. The side and rear setbacks are sufficient for fire and safety.

iv. Any junior accessory dwelling unit complies with Section (D)(4)(I).

b. One new detached accessory dwelling unit not larger than eight hundred (800) square feet or more than sixteen (16) feet high, with side and rear yard setbacks of at least four (4) feet on a lot with an existing or proposed single-family dwelling. A junior accessory dwelling unit complying with Section (D)(4)(l) may be developed on the same lot.

c. Accessory dwelling units within the portions of an existing multifamily dwelling structure that are not used as livable space, provided that each unit complies with state building standards for dwellings. An accessory dwelling unit shall not be created within any portion of the habitable area of an existing dwelling unit in a multifamily structure. Up to 25 percent of the number of existing multifamily units in the building, but at least one unit, shall be allowed.

d. Up to two detached accessory dwelling units on a lot with an existing multifamily dwelling structure, provided that the height does not exceed sixteen (16) feet and that four-foot side and rear yard setbacks are maintained.

6. Applications for junior and accessory dwelling units conforming to the requirements of subsection (D)(4) or (5) of this section shall be considered ministerially without discretionary review or a hearing, and the director of community development shall approve or deny such applications within sixty (60) days after receiving a complete application. Incomplete applications will be returned with an explanation of what additional information is required. The city shall grant a delay in processing if requested by the applicant. If the permit application is submitted with a permit application to create a new single-family dwelling on the lot, the application for the junior or accessory dwelling unit shall not be acted upon until the application for the new single-family dwelling is approved, but thereafter shall be ministerially processed within sixty (60) days of receipt of a complete application and approved if it meets the requirements of this section. Occupancy of the junior or accessory dwelling unit shall not be allowed until the city approves occupancy of the primary dwelling.

7. In cases of conflict between this section and any other provision of this title, the provisions of this section shall prevail. To the extent that any provision of this section is in conflict with State law, the applicable provision of State law shall control, but all other provisions of this section shall remain in full force and effect.

8. The city may offer incentives to encourage development of accessory dwelling units. If owners of accessory units elect to record a ninety-nine (99) year deed restriction to rent the unit to lower income households, the city will consider waiving fees, reducing parking and development standards, or approving other forms of assistance specified in Chapter 4.3 (commencing with Section 65915) of Division 1 of Title 7 of the Government Code. Receipt of such incentives shall require the owner to:

a. Rent the accessory dwelling unit to a lower income household, as defined annually by the State Department of Housing and Community Development at a rate that shall not exceed an amount which is equal to thirty (30) percent of the gross monthly income of a low-income household, at eighty (80) percent of the San Diego County median income, adjusted for household size.

b. File an annual agreement with the city's community development department documenting the household's eligibility to occupy the accessory unit.



c. Record a covenant specifying the property restrictions on the accessory dwelling unit for the ninety (99) year term.

d. Assign the covenant using a form of assignment and assumption approved by the director of community development in the director’s reasonable direction in the event that the property is transferred or sold.

Section 3. The City Council finds that this Ordinance is exempt from the provisions of the California Environmental Quality Act (“CEQA”) pursuant to Section 15305 of the California Environmental Quality Act (CEQA) Guidelines, which exempts minor alterations in land use limitations which will not result in any changes in land use or density. The City Council further finds that there is no possibility that the activity may have a significant effect on the environment and that therefore, pursuant to Section 15061(b)(3) of the CEQA Guidelines, the Ordinance is exempt from the provisions of CEQA.

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Chapter, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Chapter, or its application to any other person or circumstance. The City Council declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

**EFFECTIVE DATE:** This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Solana Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code Section 36933.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Solana Beach, California, on the 11th day of December, 2019; and

**THEREAFTER ADOPTED** at a regular meeting of the City Council of the City of Solana Beach, California, on the 8th day of January, 2020, by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Finance  
**SUBJECT:** **Adopt (2<sup>nd</sup> Reading) Ordinance 509 Amending Chapter 15.50.080 of the Solana Beach Municipal Code (SBMC); Ordinance 510 Amending Chapter 15.60.080 of the SBMC; Ordinance 511 Amending Chapter 15.65.080 of the SBMC; Ordinance 512 Amending Chapter 15.66.080 of the SBMC to Change Annual Adjustments to Occur January 1 Instead of July 1**

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## **BACKGROUND:**

On June 28, 2017, the City Council adopted Resolution 2017-018 approving the establishment of the Transportation Impact Fee (TIF). A provision was included as part of the adoption of the TIF that the fees be adjusted annually effective July 1st of each fiscal year based on the annual percentage increase in the “Los Angeles Construction Cost Index” (LACCI), as compiled and reported by Engineering News Record.

On November 28, 2018, the City Council adopted Resolution 2018-147 approving the establishment of the Fire Mitigation Impact Fee (FMIF), the Park Development Impact Fee (PDIF) and the Public Use Facilities Impact Fee (PUFIF) (Impact Fees). A provision was included as part of the adoption of the Impact Fees that the fees be adjusted annually effective July 1st of each fiscal year based on the San Diego-Carlsbad Consumer Price Index (CPI), All Items, for All Urban Consumers (CPI-U) Index for the prior calendar year period January through December. The first adjustment of the Schedule of Fees was to be effective July 1, 2019.

The City implemented TRAKiT, a new permitting and land management software, during the summer of 2019. As part of the implementation process, Staff learned that TRAKiT would be unable to accommodate a fee schedule change based on the City’s fiscal year that runs July to June.

COUNCIL ACTION:

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On December 11, 2019, the City Council introduced the following following ordinances:

- Ordinance 509 Amending Chapter 15.50.080 of the Solana Beach Municipal Code (SBMC) (Attachment 1);
- Ordinance 510 Amending Chapter 15.60.080 of the SBMC (Attachment 2);
- Ordinance 511 Amending Chapter 15.65.080 of the SBMC (Attachment 3);
- Ordinance 512 Amending Chapter 15.66.080 of the SBMC (Attachment 4).

This item is before the City Council to adopt the ordinances.

### **DISCUSSION:**

As part of the establishment of the TIF on June 28, 2017, Ordinance 479 included a provision that the fees be adjusted annually effective July 1st of each fiscal year based on the annual percentage increase in the LACCI, as compiled and reported by Engineering News Record. No adjustment to the TIF has been made since its adoption.

The establishment of the FMIF, PDIF, and PUFIF on November 28, 2018 by Ordinances 492, 493 and 496 respectively included a provision that the fees be adjusted annually effective July 1st of each fiscal year based on the San Diego-Carlsbad Consumer Price Index (CPI), All Items, for All Urban Consumers (CPI-U) Index, not to exceed 2.5% annually. The first adjustment of the Impact Fees was to be effective July 1, 2019.

In July 2019, the City implemented its new permitting and land management software, TRAKiT, and continued using the calendar year in the numbering system for plans and permits as was done in the City's old system. Using the calendar year as part of the numbering system allows Staff to better track plans and permits. Subsequent to the software implementation, Staff learned that TRAKiT is only able to accommodate a fee schedule change based on the calendar year with the City's numbering system. Therefore, Staff is recommending that the effective date for adjustment of the TIF, FMIF, PDIF, and PUFIF be January 1 instead of July 1 and thereafter, be adjusted on a calendar year basis.

The amendments to the applicable SBMC sections would be the following:

- Ordinance 509 (TIF)

15.50.080 - Annual adjustment of fees

The TIF may be adjusted annually starting ~~July 1, 2018~~ January 1, 2020, and on each ~~July~~ January 1st thereafter, based on the following factors:

A. The cost of construction based on the Los Angeles Construction Cost Index.

B. Changes in the type, size, location or cost of the transportation facilities, if any, to be financed by the TIF, changes in land use designations in the city's general plan, and upon other sound engineering, financing, and planning information.

C. Adjustments to the TIF resulting from review of the factors above may be made by resolution amending the fee schedule and subject to compliance with the Mitigation Fee Act.

D. Adjustments to the fees resulting from the annual review may be made by resolution amending the fee rate tables contained in the TIF report and subject to the notice and public meeting requirements of Government Code Section 66016.

- Ordinance 510 (FMIF)

15.60.080 - Annual adjustment of fees

The FMIF may be adjusted annually starting ~~July 1, 2019~~ January 1, 2020, and on each ~~July~~ January 1st thereafter, based on the following factors:

1. The cost of construction based on the San Diego-Carlsbad CPI, All Items, for All Urban Consumers (CPI-U) Index, not to exceed 2.5 percent annually.

2. Changes in the type, size, location or cost of the acquisition of fire suppression/rescue facilities, vehicles and equipment, if any, to be financed by the FMIF, changes in land use designations in the city's general plan, and upon other sound engineering, financing, and planning information.

B. Adjustments to the FMIF resulting from review of the factors above may be made by resolution amending the fee schedule and subject to compliance with the Mitigation Fee Act.

C. Adjustments to the fees resulting from the annual review may be made by resolution amending the fee rate tables contained in the FMIF Nexus Report and subject to the notice and public meeting requirements of Government Code Section 66016.

- Ordinance 511 (PDIF)

15.65.080 - Annual adjustment of fees

The PDIF may be adjusted annually starting ~~July 1, 2019~~ January 1, 2020, and on each ~~July~~ January 1st thereafter, based on the following factors:

- A. The cost of construction based on the San Diego-Carlsbad CPI, All Items, for All Urban Consumers (CPI-U) Index, not to exceed 2.5 percent annually.

- B. Changes in the type, size, location or cost of the acquisition of park space and of the additional park improvements, if any, to be financed by the PDIF, changes in land use designations in the city's general plan, and upon other sound engineering, financing, and planning information.



C. Adjustments to the PDIF resulting from review of the factors above may be made by resolution amending the fee schedule and subject to compliance with the Mitigation Fee Act.

D. Adjustments to the fees resulting from the annual review may be made by resolution amending the fee rate tables contained in the PDIF Nexus Report and subject to the notice and public meeting requirements of Government Code Section 66016.

- Ordinance 512 (PUFIF)

15.66.080 - Annual adjustment of fees

The PUFIF may be adjusted annually starting ~~July 1, 2019~~ January 1, 2020, and on each ~~July~~ January 1st thereafter, based on the following factors:

A. The cost of construction based on the San Diego-Carlsbad CPI, All Items, for All Urban Consumers (CPI-U) Index, not to exceed 2.5 percent annually.

B. Changes in the type, size, location or cost of the acquisition of public use facilities, if any, to be financed by the PUFIF, changes in land use designations in the city's general plan, and upon other sound engineering, financing, and planning information.

C. Adjustments to the PUFIF resulting from review of the factors above may be made by resolution amending the fee schedule and subject to compliance with the Mitigation Fee Act.

D. Adjustments to the fees resulting from the annual review may be made by resolution amending the fee rate tables contained in the PUFIF Nexus Report and subject to the notice and public meeting requirements of Government Code Section 66016.

**CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

An adjustment to the City's TIF, FMIF, PDIF, and PUFIF helps to maintain impact fees to more efficiently support future development. Such revenues must be deposited in separate dedicated accounts and the Mitigation Fee Act requires specific accounting and reporting procedures.

**WORK PLAN:**

Fiscal Sustainability

**OPTIONS:**

- Approve Staff Recommendation.
- Approve Staff Recommendation with modifications.
- Provide direction.


**DEPARTMENT RECOMMENDATION:**

Staff recommends the City Council:

1. Adopt Ordinance 509 Amending Chapter 15.50.080 of the SBMC.
2. Adopt Ordinance 510 Amending Chapter 15.60.080 of the SBMC.
3. Adopt Ordinance 511 Amending Chapter 15.65.080 of the SBMC.
4. Adopt Ordinance 512 Amending Chapter 15.66.080 of the SBMC.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation.



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Gregory Wade, City Manager

Attachments:

1. Ordinance No. 509
2. Ordinance No. 510
3. Ordinance No. 511
4. Ordinance No. 512

## ORDINANCE 509

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA AMENDING SECTION 15.50.080 OF THE SOLANA BEACH MUNICIPAL CODE TO CHANGE ANNUAL ADJUSTMENTS FROM JULY 1 TO JANUARY 1

**WHEREAS**, in July 2017, the City Council of the City of Solana Beach adopted Ordinance 479, adding Chapter 15.50 to the Solana Beach Municipal Code (SBMC) related to Transportation Impact Fees (TIF);

**WHEREAS**, SBMC section 15.50.080 currently allows the TIF to be adjusted annually each July 1; and

**WHEREAS**, the City of Solana Beach (City) accounting software only permits adjustments to be made at the beginning of the calendar year and not mid-year.

**NOW THEREFORE**, the City Council of the City of Solana Beach does ordain as follows:

Section 1. All of the above statements are true.

Section 2. The City Council finds that this action is not a project under the California Environmental Quality Act ("CEQA") because there is no development or physical change that would result from the adoption of this ordinance.

Section 3. Section 15.50.080 of the Solana Beach Municipal Code shall be amended to read as follows (with underlined text indicating additions and ~~strike-outs~~ indicating deletions):

#### **15.50.080 Annual adjustment of fees.**

The TIF may be adjusted annually starting ~~July 1, 2018~~ January 1, 2020, and on each ~~July~~ January 1st thereafter, based on the following factors:

- A. The cost of construction based on the Los Angeles Construction Cost Index.
- B. Changes in the type, size, location or cost of the transportation facilities, if any, to be financed by the TIF, changes in land use designations in the city's general plan, and upon other sound engineering, financing, and planning information.
- C. Adjustments to the TIF resulting from review of the factors above may be made by resolution amending the fee schedule and subject to compliance with the Mitigation Fee Act.



D. Adjustments to the fees resulting from the annual review may be made by resolution amending the fee rate tables contained in the TIF report and subject to the notice and public meeting requirements of Government Code Section 66016.

Section 4. Severability. In the event that any court of competent jurisdiction holds any section, subsection, paragraph, sentence, clause or phrase in this Ordinance to be unconstitutional, preempted or otherwise invalid, the invalid portion shall be severed from this Ordinance and shall not affect the validity of the remaining portions of this Ordinance. The City hereby declares that it would have adopted each section, subsection, paragraph, sentence, clause or phrase in this Ordinance irrespective of whether any one or more sections, subsections, paragraphs, sentences, clauses or phrases in this Ordinance might be declared unconstitutional, preempted or otherwise invalid.

Section 5. Conflicts with Prior Ordinances. In the event that any City ordinance or regulation, in whole or in part, adopted prior to the effective date of this Ordinance, conflicts with any provisions in this Ordinance, the provisions in this Ordinance will control.

**EFFECTIVE DATE:** This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Solana Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code Section 36933.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Solana Beach, California, on the 11th day of December, 2019; and

**THEREAFTER ADOPTED** at a regular meeting of the City Council of the City of Solana Beach, California, on the \_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk

## ORDINANCE 510

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA AMENDING SECTION 15.60.080 OF THE SOLANA BEACH MUNICIPAL CODE TO CHANGE ANNUAL ADJUSTMENTS FROM JULY 1 TO JANUARY 1

**WHEREAS**, in November 2018, the City Council of the City of Solana Beach adopted Ordinance 492, adding Chapter 15.60 to the Solana Beach Municipal Code (SBMC) related to Fire Mitigation Impact Fees (FMIF);

**WHEREAS**, SBMC section 15.60.080 currently allows the FMIF to be adjusted annually each July 1; and

**WHEREAS**, the City of Solana Beach (City) accounting software only permits adjustments to be made at the beginning of the calendar year and not mid-year.

**NOW THEREFORE**, the City Council of the City of Solana Beach does ordain as follows:

Section 1. All of the above statements are true.

Section 2. The City Council finds that this action is not a project under the California Environmental Quality Act ("CEQA") because there is no development or physical change that would result from the adoption of this ordinance.

Section 3. Section 15.60.080 of the Solana Beach Municipal Code shall be amended to read as follows (with underlined text indicating additions and ~~strike-outs~~ indicating deletions):

#### **15.60.080 Annual adjustment of fees.**

A. The FMIF may be adjusted annually starting ~~July 1, 2019~~January 1, 2020, and on each ~~July~~January 1st thereafter, based on the following factors:

1. The cost of construction based on the San Diego-Carlsbad CPI, All Items, for All Urban Consumers (CPI-U) Index, not to exceed 2.5 percent annually.
2. Changes in the type, size, location or cost of the acquisition of fire suppression/rescue facilities, vehicles and equipment, if any, to be financed by the FMIF, changes in land use designations in the city's general plan, and upon other sound engineering, financing, and planning information.

B. Adjustments to the FMIF resulting from review of the factors above may be made by resolution amending the fee schedule and subject to compliance with the Mitigation Fee Act.

C. Adjustments to the fees resulting from the annual review may be made by resolution amending the fee rate tables contained in the FMIF Nexus Report and subject to the notice and public meeting requirements of Government Code Section 66016.

Section 4. Severability. In the event that any court of competent jurisdiction holds any section, subsection, paragraph, sentence, clause or phrase in this Ordinance to be unconstitutional, preempted or otherwise invalid, the invalid portion shall be severed from this Ordinance and shall not affect the validity of the remaining portions of this Ordinance. The City hereby declares that it would have adopted each section, subsection, paragraph, sentence, clause or phrase in this Ordinance irrespective of whether any one or more sections, subsections, paragraphs, sentences, clauses or phrases in this Ordinance might be declared unconstitutional, preempted or otherwise invalid.

Section 5. Conflicts with Prior Ordinances. In the event that any City ordinance or regulation, in whole or in part, adopted prior to the effective date of this Ordinance, conflicts with any provisions in this Ordinance, the provisions in this Ordinance will control.

**EFFECTIVE DATE:** This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Solana Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code Section 36933.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Solana Beach, California, on the 11th day of December, 2019; and

**THEREAFTER ADOPTED** at a regular meeting of the City Council of the City of Solana Beach, California, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



## ORDINANCE 511

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA AMENDING SECTION 15.65.080 OF THE SOLANA BEACH MUNICIPAL CODE TO CHANGE ANNUAL ADJUSTMENTS FROM JULY 1 TO JANUARY 1

**WHEREAS**, in November 2018, the City Council of the City of Solana Beach adopted Ordinance 493, adding Chapter 15.65 to the Solana Beach Municipal Code (SBMC) related to Park Development Impact Fees (PDIF);

**WHEREAS**, SBMC section 15.65.080 currently allows the PDIF to be adjusted annually each July 1; and

**WHEREAS**, the City of Solana Beach (City) accounting software only permits adjustments to be made at the beginning of the calendar year and not mid-year.

**NOW THEREFORE**, the City Council of the City of Solana Beach does ordain as follows:

Section 1. All of the above statements are true.

Section 2. The City Council finds that this action is not a project under the California Environmental Quality Act ("CEQA") because there is no development or physical change that would result from the adoption of this ordinance.

Section 3. Section 15.65.080 of the Solana Beach Municipal Code shall be amended to read as follows (with underlined text indicating additions and ~~strike-outs~~ indicating deletions):

#### **15.65.080 Annual adjustment of fees.**

The PDIF may be adjusted annually starting ~~July 1, 2019~~ January 1, 2020, and on each ~~July~~ January 1st thereafter, based on the following factors:

A. The cost of construction based on the San Diego-Carlsbad CPI, All Items, for All Urban Consumers (CPI-U) Index, not to exceed 2.5 percent annually.

B. Changes in the type, size, location or cost of the acquisition of park space and of the additional park improvements, if any, to be financed by the PDIF, changes in land use designations in the city's general plan, and upon other sound engineering, financing, and planning information.

C. Adjustments to the PDIF resulting from review of the factors above may be made by resolution amending the fee schedule and subject to compliance with the Mitigation Fee Act.

D. Adjustments to the fees resulting from the annual review may be made by resolution amending the fee rate tables contained in the PDIF Nexus Report and subject to the notice and public meeting requirements of Government Code Section 66016.

Section 4. Severability. In the event that any court of competent jurisdiction holds any section, subsection, paragraph, sentence, clause or phrase in this Ordinance to be unconstitutional, preempted or otherwise invalid, the invalid portion shall be severed from this Ordinance and shall not affect the validity of the remaining portions of this Ordinance. The City hereby declares that it would have adopted each section, subsection, paragraph, sentence, clause or phrase in this Ordinance irrespective of whether any one or more sections, subsections, paragraphs, sentences, clauses or phrases in this Ordinance might be declared unconstitutional, preempted or otherwise invalid.

Section 5. Conflicts with Prior Ordinances. In the event that any City ordinance or regulation, in whole or in part, adopted prior to the effective date of this Ordinance, conflicts with any provisions in this Ordinance, the provisions in this Ordinance will control.

**EFFECTIVE DATE:** This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Solana Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code Section 36933.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Solana Beach, California, on the 11th day of December, 2019; and

**THEREAFTER ADOPTED** at a regular meeting of the City Council of the City of Solana Beach, California, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



## ORDINANCE 512

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA AMENDING SECTION 15.66.080 OF THE SOLANA BEACH MUNICIPAL CODE TO CHANGE ANNUAL ADJUSTMENTS FROM JULY 1 TO JANUARY 1

**WHEREAS**, in November 2018, the City Council of the City of Solana Beach adopted Ordinance 496, adding Chapter 15.65 to the Solana Beach Municipal Code (SBMC) related to Public Use Facilities Impact Fees (PUFIF);

**WHEREAS**, SBMC section 15.66.080 currently allows the PUFIF to be adjusted annually each July 1; and

**WHEREAS**, the City of Solana Beach (City) accounting software only permits adjustments to be made at the beginning of the calendar year and not mid-year.

**NOW THEREFORE**, the City Council of the City of Solana Beach does ordain as follows:

Section 1. All of the above statements are true.

Section 2. The City Council finds that this action is not a project under the California Environmental Quality Act ("CEQA") because there is no development or physical change that would result from the adoption of this ordinance.

Section 3. Section 15.65.080 of the Solana Beach Municipal Code shall be amended to read as follows (with underlined text indicating additions and ~~strike-outs~~ indicating deletions):

#### **15.66.080 Annual adjustment of fees.**

The PUFIF may be adjusted annually starting ~~July 1, 2019~~ January 1, 2020, and on each ~~July~~ January 1st thereafter, based on the following factors:

A. The cost of construction based on the San Diego-Carlsbad CPI, All Items, for All Urban Consumers (CPI-U) Index, not to exceed 2.5 percent annually.

B. Changes in the type, size, location or cost of the acquisition of public use facilities, if any, to be financed by the PUFIF, changes in land use designations in the city's general plan, and upon other sound engineering, financing, and planning information.

C. Adjustments to the PUFIF resulting from review of the factors above may be made by resolution amending the fee schedule and subject to compliance with the Mitigation Fee Act.

D. Adjustments to the fees resulting from the annual review may be made by resolution amending the fee rate tables contained in the PUFIF Nexus Report and subject to the notice and public meeting requirements of Government Code Section 66016.

Section 4. Severability. In the event that any court of competent jurisdiction holds any section, subsection, paragraph, sentence, clause or phrase in this Ordinance to be unconstitutional, preempted or otherwise invalid, the invalid portion shall be severed from this Ordinance and shall not affect the validity of the remaining portions of this Ordinance. The City hereby declares that it would have adopted each section, subsection, paragraph, sentence, clause or phrase in this Ordinance irrespective of whether any one or more sections, subsections, paragraphs, sentences, clauses or phrases in this Ordinance might be declared unconstitutional, preempted or otherwise invalid.

Section 5. Conflicts with Prior Ordinances. In the event that any City ordinance or regulation, in whole or in part, adopted prior to the effective date of this Ordinance, conflicts with any provisions in this Ordinance, the provisions in this Ordinance will control.

**EFFECTIVE DATE:** This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Solana Beach shall cause this Ordinance to be published pursuant to the provisions of Government Code Section 36933.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Solana Beach, California, on the 11th day of December, 2019; and

**THEREAFTER ADOPTED** at a regular meeting of the City Council of the City of Solana Beach, California, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

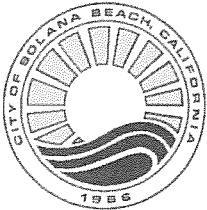
\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# STAFF REPORT CITY OF SOLANA BEACH

**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Gregory Wade, City Manager  
**MEETING DATE:** January 8, 2020  
**ORIGINATING DEPT:** Finance  
**SUBJECT:** **Council Consideration of Resolution 2020-007 Approving an Agreement with Paymentus for Credit Card Processing Services**

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## **BACKGROUND:**

The City of Solana Beach (City) does not currently have the ability to receive credit card or electronic check payments except for payments received for Junior Lifeguard or Summer Day Camp programs that use the Active Network online software program.

The City implemented TRAKiT, a permitting and land management software, during the summer of 2019. One of the features of TRAKiT is the ability to record credit card and electronic check payments for customers who wish to pay for their permits either on-line or at the cashier counter. TRAKiT has two approved vendors that integrate with their program – Cardknox and Paymentus.

This item is before the City Council to consider adopting Resolution 2020-007 (Attachment 1) approving a Master Services Agreement (MSA) (Attachment 2) with Paymentus for credit card processing services.

## **DISCUSSION:**

One of the key features that Staff evaluated when considering a new City-wide permitting software was the ability of a program to receive credit card payments from customers using both an online portal and at a cashiering counter and to then interface those payments into the permitting program. TRAKiT was a permitting program that would be able to do both of these payment functions.

COUNCIL ACTION:

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TRAKiT has two approved vendors that integrate with their program – Cardknox and Paymentus. Staff reviewed both providers and is recommending that the City contract with Paymentus. Paymentus is a fully hosted payment platform that is PCI Compliant.

Customers who chose to pay for their permits in TRAKiT using a credit card will pay a 2.95% service fee per transaction amount for Visa, MasterCard, or Discover credit cards or for transactions using a debit card. The fee paid by a customer for using an electronic check will be \$0.50 per transaction. These fees were included in the update to the City's Schedule of Fees approved by City Council at their November 13, 2019 meeting. There will be no cost to the City.

**CEQA COMPLIANCE STATEMENT:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

Since the MSA with Paymentus will be at no cost to the City, there is no fiscal impact.

**WORK PLAN:**

Organizational Effectiveness A.2 Online Software Permit Tracking System.

**OPTIONS:**


- Approve Staff recommendation.
- Deny Staff recommendation.
- Provide alternate direction to Staff.

**DEPARTMENT RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution 2020-007 authorizing the City Manager to execute a Master Service Agreement with Paymentus and, in consultation with the City Attorney, negotiate and execute all other agreements and amendments necessary to effectuate credit card and electronic check processing with Paymentus.

**CITY MANAGER'S RECOMMENDATION:**

Approve Department Recommendation.



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Gregory Wade, City Manager

Attachments:

1. Resolution No. 2020-007
2. Master Services Agreement with Paymentus

**RESOLUTION NO. 2020-007**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING THE APPROVAL OF A MASTER SERVICE AGREEMENT WITH PAYMENTUS FOR CREDIT CARD AND ELECTRONIC CHECK PROCESSING**

**WHEREAS**, the City of Solana Beach does not currently have the ability to receive credit card or electronic check payments for services or permits outside the Junior Lifeguard and Summer Day Camp programs; and

**WHEREAS**, the City has included in its Fiscal Year 2019/20 Work Plan the goal of enhancing customer service to residents and businesses of Solana Beach by allowing customers to pay online or at the cashier counter using credit cards or electronic checks; and

**WHEREAS**, the City implemented a permitting software, TRAKiT, during the summer of 2019 that would allow that functionality and had approved vendors for the City to consider; and

**WHEREAS**, after evaluation of the approved vendors, Staff is recommending that the City enter into a Master Service Agreement with Paymentus to provide credit card and electronic check processing services.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. The City Council of the City of Solana Beach hereby authorizes the City Manager to execute a Master Service Agreement with Paymentus and, in consultation with the City Attorney, negotiate and execute all other agreements and amendments necessary to effectuate credit card and electronic check processing with Paymentus

**PASSED AND ADOPTED** this 8<sup>th</sup> day of January, 2020 at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

\_\_\_\_\_  
JEWEL EDSON, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
JOHANNA N. CANLAS, City Attorney

\_\_\_\_\_  
ANGELA IVEY, City Clerk



# Paymentus

## MASTER SERVICES AGREEMENT

Client:	City of Solana Beach, a California municipal corporation
Client Address:	635 S. Highway 101, Solana Beach, CA 92075
Contact for Notices to Client:	Director of Finance
Estimated Yearly Bills / Invoices:	

This Master Services Agreement ("Agreement") is entered into as of the Effective Date below, by and between the Client identified above ("Client") and **Paymentus Corporation**, a Delaware corporation ("Paymentus"). Client and Paymentus are sometimes referred to collectively as the "parties" or individually as a "party."

**WHEREAS** Paymentus desires to provide and Client desires to receive certain services under the terms and conditions set forth in this Agreement. Paymentus provides electronic bill payment services to utilities, municipalities, insurance and other businesses and is qualified to provide such services.

**NOW, THEREFORE**, in consideration of the mutual covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby covenant and agree as follows. This Agreement consists of this signature page, the attached General Terms and Conditions, and the schedules listed below, all of which are incorporated fully herein by this reference:

**Schedule A:** Paymentus Service Fee Schedule

**Schedule B:** Paymentus Service Fee Schedule, Additional Services

**Schedule C:** Privacy Policy

This Agreement represents the entire agreement between the parties with respect to its subject matter and supersedes all prior written or oral agreements or understandings related to its subject matter and may be changed only by agreements in writing signed by the authorized representatives of the parties.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly authorized representatives.

**Client: City of Solana Beach**

**Paymentus:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Gregory Wade

Name: \_\_\_\_\_

Title: City Manager

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Angela Ivey, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Johanna N. Canlas, City Attorney

# Paymentus

## GENERAL TERMS AND CONDITIONS

### 1 **Definitions:**

For the purposes of this Agreement, the following terms and words shall have the meaning ascribed to them, unless the context clearly indicates otherwise.

- 1.1 **“Agreement”** or **“Contract”** shall refer to this Agreement, as amended from time to time.
- 1.2 **“Approved Payment Types”** shall mean credit and debit means of payment, such as Visa®, MasterCard®, Discover®, E-check and other payment methods as deemed necessary by Paymentus, except as excluded on Schedule A.
- 1.3 **“Average Bill Amount”** shall mean the total amount of Payments processed through Paymentus in a given month divided by the number of the Payments for the same month.
- 1.4 **“Effective Date”** shall be the last date upon which the parties signed this Agreement. The Agreement will not be effective against any party until that date.
- 1.5 **“Excess Payment Amount”** shall mean the amount by which the total of all Payment Amounts from Non-Qualified Transactions processed in a calendar month exceeds 5% of the total of the Payment Amounts of all card Payments processed that month.
- 1.6 **“Fee Assumptions”** shall mean information used to calculate the Paymentus Service Fee (as defined in Section 3.2.1), including the projected Average Bill Amount, projected payment method mix (credit vs debit vs e-check) and that the total Payment Amount processed each month resulting from Non-Qualified Transactions shall not exceed 5% of the total Payment Amount of all card Payments processed that month.
- 1.7 **“Initial Setup”** shall mean the first personalization and activation of the standard service as specified during the implementation process.
- 1.8 **“Launch Date”** shall be the date on which Client launches the Services to the Users.
- 1.9 **“Non-Qualified Transaction”** shall mean (i) a Payment made with a card generally issued for business use that results in interchange fees or other processing charges assessed by a Paymentus Authorized Processor or card association that are higher than those charged for transactions with cards issued for consumer use; or (ii) a Payment that does not qualify for reduced interchange fees under programs that Client may be participating in. These high-cost cards may include, among others, corporate cards, virtual cards, purchase cards, business cards, and travel and entertainment cards.
- 1.10 **“Payment”** shall mean payment by a User through the Platform for Client’s services, Client’s bills, or other amounts owed to Client.
- 1.11 **“Payment Amount”** shall mean the amount of a Payment.
- 1.12 **“Paymentus Authorized Processor”** shall mean a Paymentus authorized merchant account provider and payment processing gateway.
- 1.13 **“Reversed or Charged-back Transactions”** shall mean cancelled transactions due to User error, a User’s challenge to Payment authenticity, or action by a financial institution or a Paymentus Authorized Processor (commonly referred to as ACH or eCheck returns or credit/debit card chargebacks).
- 1.14 **“Services”** shall mean the performance of the payment and related services by Paymentus as set forth in Section 2 of this Agreement.
- 1.15 **“User”** shall mean the users of Client’s services.

# Paymentus

## **2 Description of Services to be Performed**

### **2.1 Scope of Services**

Paymentus shall provide Users the opportunity to make Payments by Approved Payment Types. Payments may be made by Interactive Telephone Voice Response System ("IVR") or secure Internet interface provided at the Paymentus web site or other websites that are part of Paymentus' Instant Payment Network ("Websites"), collectively referred to as the ("System" or "Platform"). Paymentus will be the exclusive provider to Client of services included in the Services.

### **2.2 Professionalism**

Paymentus shall perform in a professional manner and in a manner up to or exceeding industry standards all Services required to be performed under this Agreement. Paymentus shall, at all times, comply with all applicable federal, state and local laws, regulations and policies whether now in force or subsequently enacted, including, but not limited to being PCI compliant and maintaining a City of Solana Beach Business Certificate.

## **3 Compensation**

### **3.1 No Fee Installation**

Paymentus will charge no fees related to the Initial Setup of either or both of the Web and IVR interfaces to its standard service.

#### **3.2.1 Paymentus Service Fee**

Paymentus will charge each User or Client a Service fee for each Payment ("Paymentus Service Fee") as provided in Schedule A. If so provided in Schedule A, the Paymentus Service Fee is to be collected in addition to the corresponding Payment as part of the transaction.

For each Payment, the Paymentus Service Fee will be collected and Paymentus will pay the corresponding processing and related fees of the Approved Payment Types ("Transaction Fees") except for fees related to Reversed or Charged-back Transactions.

A schedule of Paymentus Service Fees is attached as Schedule A. The Paymentus Service Fee is based on the Fee Assumptions. Client shall be billed additional Paymentus Service Fees equal to 3.5% of

the Excess Payment Amount for each month during which there is an Excess Payment Amount.

Paymentus may amend Schedule A upon prior written notice to Client if a change is caused by changes in the card or payment system rules or changes in credit card fees or if the Fee Assumptions prove to have been materially incorrect. The amended Service Fee shall take effect 30 days after written notice to Client.

## **4 Payment Processing**

### **4.1 Integration with Client's Billing System**

At no charge from Paymentus to Client, Paymentus will develop one (1) file format interface with Client's billing system using Client's existing text file format currently used to post payments to Client's billing system. Client will be responsible to provide Paymentus with the one file format specification and will fully cooperate with Paymentus during the development of the said interface. If Client chooses to create an automated file integration process to download the posting file, due to Paymentus security requirements, Client will use Paymentus specified integration process. The Paymentus platform is an independent full service fully hosted platform per PCI-DSS requirements for a fully hosted solution. As such, the Paymentus platform does and can function independent of any billing system integration. A payment posting file can be emailed or downloaded from the Paymentus Agent Dashboard. If Client chooses to have the Paymentus platform integrated with its billing system, Paymentus offers two options:

- (i) Paymentus standard integration specification that Client can use to integrate its billing systems with Paymentus platform ("Standard Integration"); or
- (ii) Paymentus to either customize or configure its platform to integrate with Client using file specification or APIs supported by Client's billing system ("Client Specific Integration").

If Client chooses Standard Integration, Paymentus agrees to fully cooperate with Client and provide its specification to Client. Paymentus also agrees to participate in meetings with Client's software vendor to provide any information or clarifications needed to understand Standard Integration. Paymentus agrees to provide all integration/interface specifications within 30 days from the Effective Date. Client will take commercially reasonable steps to develop the integration within 60 days from the date on which

# Paymentus

Client has received all integration specifications from Paymentus.

If Client chooses Client Specific Integration, Paymentus agrees to develop that integration at no charge from Paymentus to Client, provided however, Client agrees to fully cooperate with Paymentus and cause its software vendors and other service providers to fully cooperate with Paymentus. Client agrees to provide all specifications required for Client Specific Integration. Client further agrees to participate in testing with Paymentus and if needed, cause its billing software vendors and other service providers to participate in testing. Client agrees to provide or make available all integration/interface specifications within 30 days from the Effective Date. Paymentus will take commercially reasonable steps to develop the integration within 60 days from the date on which Paymentus has received all the integration specifications from Client or its vendors.

Parties agree that if the parties do not cooperate fully, it can lead to each party being unable to perform its duties to deliver the integration in time.

Based on Client's use of the Paymentus platform and its respective modules selected under this Agreement, Paymentus will require the following integration points:

- (i) For one-time Payment Module:
  - a. Customer Information – Text File or Real-time
  - b. Payment Posting – Text File or Real-time
- (ii) For Recurring Payment Module
  - a. Text File
- (iii) For E-billing Module
  - a. Billing Data - Text File or Real-time link to billing data
- (iv) For Outbound Notification
  - a. Audience File – Text File for customer engagement messages

Each of these can be based on Standard Integration or Client Specific Integration.

The Initial Setup for the Web or IVR interface will be considered complete when the first Standard

Integration or Client Specific Integration, as applicable, is completed such that Paymentus and Client are able to exchange files relevant to that interface, as contemplated in this Section 4.1. In the event that the Services are implemented without integration, the Initial Setup will be considered complete when a User is able to access the Paymentus website or IVR to process a payment.

## 4.2 Enhancements

The parties agree that the Services are provided on a "platform as a service" basis, and not as a result of custom software development. Paymentus' standard platform will be personalized to achieve certain additional functional requirements of Client, as clarified and agreed during implementation ("Enhancements"). Enhancements may include some or all of the features included in any technical requirements or similar document provided to Paymentus. The parties will fully co-operate with one another to: a) ensure that requirements with respect to Enhancements are clarified as needed; b) accept Paymentus proposed reasonable alternatives to achieve Client's functional objectives within the limits of the Paymentus platform; and c) accept Paymentus' reasonable estimates of time for completion, designs and plans with respect to agreed Enhancements. There will be no fee charged by Paymentus to Client for Enhancements, provided Paymentus designs and plans are accepted by Client. If the Services are to be offered at multiple locations, or if the Services include multiple Enhancements, the parties will agree to a phased implementation.

## 4.3 PCI Compliance

For PCI Compliance, Client has two options for using Paymentus platform:

- (i) Paymentus Fully Hosted Solution; or
- (ii) Any other configuration

To substantially reduce or eliminate any PCI compliance risks and to render all Client systems out of scope from PCI compliance requirements, Client agrees to use Paymentus' fully hosted service where Paymentus uses its own platform to capture Payments and to manage the entire (end to end) user experience from the following channels for Payment acceptance: Web, Mobile, IVR, POS devices operated by Client's employees (per

# Paymentus

Paymentus recommended setup), recurring payments, Ebill Presentment ("Paymentus Fully Hosted Solution"). If Client chooses any other integration, such as third party web pages integrated with Paymentus APIs, third party gateway pages, or its own IVR systems or other POS or customer self-service solutions, or a cashiering module from a third party, Client expressly agrees that Client shall not be exempt from PCI requirements and shall be liable for any data breaches occurring on its own systems as Client recognizes that Client systems are participating in the transactions and are in scope for PCI compliance. Under those circumstances, Paymentus shall not be responsible for any PCI obligations outside of Paymentus own platform and Paymentus expressly disclaims any PCI or security obligations related to Client systems or any third party systems that participate in the payment transactions that are outside of Paymentus Platform.

Paymentus highly recommends that Client uses Paymentus Fully Hosted Solution to substantially reduce its PCI compliance and data breach risks.

If Client chooses to use any other option other than Paymentus Fully Hosted Solution, Client agrees and warrants that Client shall remain PCI compliant throughout the term of this Agreement. For clarity, just because Client uses PCI compliant applications, such as its billing software, it does not eliminate the need for Client to be PCI compliant. Per PCI requirements, if a party's systems participate in processing, or accepting or storing card transactions, that party is required to be PCI compliant as the systems are in scope.

#### **4.4 Explicit User Confirmation**

Paymentus shall confirm the dollar amount of all Payments, and when paid by the User, the corresponding Paymentus Service Fee to be charged to a card and electronically obtain the User's approval of the charges prior to initiating card authorizations transaction. Paymentus will provide User with electronic confirmation of all transactions.

#### **4.5 Merchant Account**

Paymentus will arrange for Client to have a merchant account with the Paymentus Authorized Processor for processing and settlement of the card transactions.

#### **4.6 Card Authorization**

For authorization purposes, Paymentus will electronically transmit all card transactions to the appropriate card-processing center, in real time as the transactions occur.

#### **4.7 Settlement**

Paymentus together with its authorized card processor shall forward the payment transactions, and when paid by User, the corresponding Paymentus Service Fee to the appropriate card organizations for settlement (other than the Paymentus Service Fee) directly to Client's depository bank account previously designated by Client (hereinafter the "Client Bank Account"). When as provided in Schedule A Client pays the Paymentus Service Fee, Paymentus will invoice Client and debit the fees from Client's account on a monthly basis.

Paymentus together with the Paymentus Authorized Processor will continuously review its settlement and direct debit processes for its simplicity and efficiencies. Client and Paymentus agree to fully co-operate with each other if Paymentus were to change its settlement and invoicing processes.

#### **4.8 Reversed or Charged-back Transactions**

With respect to all Reversed or Charged-back Transactions Client authorizes Paymentus and Paymentus Authorized Processor (and/or the respective card organizations) to debit the Client Bank Account for the Payment Amount and Paymentus shall refund to the card organization for credit back to the User the corresponding Paymentus Service Fee, if any.

Paymentus together with Paymentus Authorized Processor will continuously review its processes for Reversed or Charged-back Transactions for simplicity and efficiencies. Client and Paymentus agree to reasonably co-operate with each other if Paymentus requires any change to its settlement and invoicing processes for these transactions.

### **5 General Conditions of Services**

#### **5.1 Service Reports**

Paymentus shall provide Client with reports summarizing use of the Services by Users for a given reporting period.

# Paymentus

## 5.2 User Adoption Communication by Client

Client will make Paymentus' Services available to its residential and commercial clients by different means of Client communication including a) through bills, invoices and other notices; b) by providing IVR and Web payment details on Client's website including a "Pay Now" or similar link on a mutually agreed prominent place on the web site; c) through Client's general IVR/Phone system; and d) other channels deemed appropriate by Client.

Paymentus shall provide Client with logos, graphics and other marketing materials for Client's use in its communications with its users regarding the Services and/or Paymentus.

Both parties agree that Paymentus will be presented as a payment method option. Client will communicate the Paymentus option to its end residential and commercial clients wherever Client usually communicates its other payment methods.

## 5.3 Independent Contractor

Client and Paymentus agree and understand that the relationship between both parties is that of an independent contractor.

## 5.4 Client's Responsibilities

In order for Paymentus to provide the Services outlined in this Agreement, Client shall co-operate with Paymentus by:

- (i) Entering into all applicable merchant card, cash management, ACH origination, or kiosk agreements.
- (ii) Keeping throughout the duration of this Agreement a bill payment link connecting to Paymentus System at a prominent and mutually agreed location on Client's website. The phone number for IVR payments will also be added to the web site. Client will also add the IVR payment option as part of Client's general phone system.
- (iii) Sharing User Adoption marketing as described in Section 5.2.

- (iv) Launching the Service within 30 days of the merchant account setup.
- (v) Dedicating sufficient and properly trained personnel to support the implementation process and its use of the Services in compliance with all laws applicable to its use of the Services.
- (vi) Providing Paymentus with the file format specification currently used to post payments to the billing system to allow Paymentus to provide Client with a posting file for posting to Client's billing system.
- (vii) Fully cooperating with Paymentus and securing the cooperation of its software and service providers and providing the information required to integrate with Client's billing system.

## 6 Governing Law and Venue

This Agreement shall be governed by the laws of the state of California, without giving effect to any principles of conflicts of law. Any action brought to enforce or interpret any portion of the Agreement shall be brought in the County of San Diego, California. Paymentus hereby irrevocably consents to the exclusive personal jurisdiction of and venue in the state and federal courts in the County of San Diego, California and waives any objection to such jurisdiction or venue. Paymentus hereby waives any and all rights it might have pursuant to California Code of Civil Procedure Section 394.

## 7 Miscellaneous

### 7.1 Authorized Representative

Each party shall designate an individual to act as a representative for the respective party, with the authority to transmit instructions and receive information. The parties may from time to time designate other individuals or change the individuals.

### 7.2 Notices

All notices of any type hereunder shall be in writing and shall be given by Certified Post or a national courier or by hand delivery to an individual authorized to receive mail for the below listed

# Paymentus

individuals, all to the following individuals at the following locations:

## To Client

C/O: Director of Finance  
Address: 635 S. Highway 101, Solana Beach, CA 92075  
Email: [mberkuti@cosb.org](mailto:mberkuti@cosb.org)  
Tel: 858-720-2463  
Fax: 858-720-2466

## To Paymentus

C/O: President and CEO  
Address: 13024 Ballantyne Corporate Place Suite 450  
Charlotte, NC 28277  
Email: [ceo@paymentus.com](mailto:ceo@paymentus.com)  
Tel:  
Fax:

Notices shall be declared to have been given or received on the date the notice is physically received. Any party by giving notice in the manner set forth herein may unilaterally change the name of the person to whom notice is to be given or the address at which the notice is to be received.

### 7.3 Interpretation

It is the intent of the parties that no portion of this Agreement shall be interpreted more harshly against either of the parties as the drafter.

### 7.4 Amendment of Agreement

Modifications or changes in this Agreement must be in writing and signed by the parties to this Agreement.

### 7.5 Severability

If a word, sentence or paragraph herein shall be declared illegal, unenforceable, or unconstitutional, the said word, sentence or paragraph shall be severed from this Agreement, and this Agreement shall be read as if said word, sentence or paragraph did not exist.

### 7.6 Attorney's Fees

Should any litigation arise concerning this Agreement between the parties hereto, the parties agree to bear their own costs and attorney's fees.

### 7.7 Confidentiality

Unless otherwise required by law, Client will not for any purpose inconsistent with this Agreement disclose to any third party or use any confidential or proprietary non-public information it has obtained during the procurement process or during the term of this Agreement about Paymentus' business, including the terms of this Agreement, operations, financial condition, technology, systems, know-how, products, services, suppliers, clients, marketing data, plans, and models, and personnel. Paymentus will not for any purpose inconsistent with this Agreement, applicable law or its privacy policy attached hereto as Schedule C and incorporated herein by this reference disclose to any third party or use any confidential User information it receives in connection with its performance of the services. Paymentus may make changes to its privacy policy from time to time upon Client's prior written consent. Both parties recognize that their respective employees and agents, in the course of performance of the Agreement, may be exposed to confidential information and that disclosure of such information could violate the rights of private individuals and entities, including the parties and third parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (e.g., social security numbers) and trade secrets, each as defined by applicable state law, and all other information protected by applicable law ("Confidential Information"). The party receiving Confidential Information ("Receiving Party") of the other ("Disclosing Party") shall not, and shall cause its employees and agents who are authorized to receive Confidential Information, not to, use Confidential Information for any purpose except as necessary to implement, perform or enforce the Agreement or comply with its legal obligations. Receiving Party will use the same reasonable efforts to protect the Confidential Information of Disclosing Party as it uses to protect its own proprietary information and data. The Receiving Party will not disclose or release Confidential Information to any third person without the prior written consent of the Disclosing Party, except for where required by law or for authorized employees or agents of the Receiving



# Paymentus

Party. Prior to disclosing the Confidential Information to its authorized employees or agents, Receiving Party shall inform them of the confidential nature of the Confidential Information and require them to abide by the terms of the Agreement. Receiving Party will promptly notify Disclosing Party if Receiving Party discovers any improper use or disclosure of Confidential Information and will promptly commence all reasonable efforts to investigate and correct the causes of such improper use or disclosure. If Receiving Party believes the Confidential Information must be disclosed under applicable law, Receiving Party may do so provided that, to the extent permitted by law, the other party is given a reasonable notice and opportunity to contest such disclosure or obtain a protective order. Confidential Information does not include information that: (i) is or becomes known to the public without fault or breach of the Receiving Party; (ii) the Disclosing Party regularly discloses to third parties without restriction on disclosure; or (iii) the Receiving Party obtains from a third party without restriction on disclosure and without breach of a non-disclosure obligation. Confidential Information does not include any information that is required to be provided to the public pursuant to the laws of the United States and/or California such as the California Public Records Act, due to the nature of Client being a local governmental agency. The non-disclosure and non-use obligations of the Agreement will remain in full force with respect to each item of Confidential Information for a period of ten (10) years after the Receiving Party's receipt of that item.

## 7.8 Security

7.8.1. Implementation. Paymentus shall implement commercially reasonable administrative, technical and physical safeguards designed to: (i) ensure the security and confidentiality of data and information provided by the Client or used in connection with providing services under the Agreement, including data or information about third parties ("Client's Data"); (ii) protect against any anticipated threats or hazards to the security or integrity of Client's Data; and (iii) protect against unauthorized access to or use of Client's Data. Paymentus shall review and test such safeguards on no less than an annual basis.

7.8.2. Network. If Paymentus makes Client's Data accessible through the Internet or other networked environment, Paymentus shall be solely responsible

for all aspects of Internet use, and shall maintain, in connection with the operation or use of Client's Data, adequate technical and procedural access controls and system security requirements and devices, necessary for data privacy, confidentiality, integrity, authorization, authentication and non-repudiation and virus detection and eradication.

7.8.3. Personal Data. If Paymentus processes or otherwise has access to any personal data or personal information on Client's behalf when performing Paymentus's services and obligations under the Agreement, then: (i) Client shall be the data controller (where "data controller" means an entity which alone or jointly with others determines purposes for which and the manner in which any personal data are, or are to be, processed) and Paymentus shall be a data processor (where "data processor" means an entity which processes the data only on behalf of the data controller and not for any purposes of its own); (ii) Client shall ensure that it has obtained all necessary consents and it is entitled to transfer the relevant personal data or personal information to Paymentus so that Paymentus may lawfully use, process and transfer the personal data and personal information in accordance with the Agreement on Client's behalf in order for Paymentus to provide the services and perform its other obligations under the Agreement; (iii) Paymentus shall process the personal data and personal information only in accordance with any lawful and reasonable instructions given by Client from time to time and in accordance with the terms of the Agreement; and (iv) each party shall take appropriate technical and organizational measures against unauthorized or unlawful processing of the personal data and personal information or its accidental loss, destruction or damage so that, having regard to the state of technological development and the cost of implementing any measures, the measures taken ensure a level of security appropriate to the harm that might result from such unauthorized or unlawful processing or accidental loss, destruction or damage in relation to the personal data and personal information and the nature of the personal data and personal information being protected. If necessary, the parties will cooperate to document these measures taken.

7.8.4. Information Security. Paymentus represents and warrants that its collection, access, use, storage, disposal and disclosure of Confidential

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Information accessed and/or collected from Client does and will comply with all applicable federal and state privacy and data protection laws. In the event of any security breach, Paymentus shall: (a) Provide Client with the name and contact information for an employee who shall serve as Client's primary security contact and shall be available to assist Client twenty-four (24) hours per day, seven (7) days per week as a contact in resolving obligations associated with a security breach; and (b) Notify Client of a security breach as soon as practicable, but no later than twenty-four (24) hours after Paymentus becomes aware of it. Immediately following Paymentus' notification to Client of a security breach, the parties shall coordinate with each other to investigate the security breach. Paymentus agrees to fully cooperate with Client in Client's handling of the matter. Paymentus shall use best efforts to immediately remedy any security breach and prevent any further security breach at Paymentus' own expense in accordance with applicable privacy rights, laws, regulations and standards. Paymentus agrees to provide, at its expense, up to one year of credit monitoring services to third parties impacted by any data breach involving the loss of personally identifiable information.

7.8.4. Indemnity. Paymentus shall defend (with counsel acceptable to Client), indemnify and hold Client harmless from and against all claims, actions, proceedings, losses, costs (including attorney fees and other charges), liabilities, damages, judgments, settlements, and court awarded attorney's fees resulting from, arising out of or related to a security or data breach unless the breach is proven to be caused solely by Client. The terms of this section shall survive termination of the Agreement. For purposes of this provision, "security breach" means any act or omission that compromises either the security, confidentiality, or integrity of Confidential Information or the physical, technical, administrative or organizational safeguards put in place by Paymentus or any authorized persons that relate to the protection of the security, confidentiality or integrity of Confidential Information or a breach or alleged breach of the Agreement relating to such privacy practices or privacy obligations imposed by any applicable law or Paymentus' privacy policy.

7.8.5 Notice and Remedy of Breaches. Each party shall promptly give notice to the other of any

actual or suspected breach by it of any of the provisions of Sections 7.7 or 7.8 of this Agreement, whether or not intentional, and the breaching party shall, at its expense, take all steps reasonably requested by the other party to prevent or remedy the breach.

7.8.6. Enforcement. Each party acknowledges that any breach of any of the provisions Sections 7.7 or 7.8 of the Agreement may result in irreparable injury to the other for which money damages would not adequately compensate. If there is a breach, then the injured party shall be entitled, in addition to all other rights and remedies which it may have, to have a decree of specific performance or an injunction issued by any competent court, requiring the breach to be cured or enjoining all persons involved from continuing the breach.

## 7.9 Intellectual Property

In order that Client may promote the Services and Paymentus' role in providing the Services, Paymentus grants to Client a revocable, non-exclusive, royalty-free, license to use Paymentus' logo and other service marks (the "Paymentus Marks") for this purpose only. Client does not have any right, title, license or interest, express or implied in and to any object code, software, hardware, trademarks, service mark, trade name, formula, system, know-how, telephone number, telephone line, domain name, URL, copyright image, text, script (including, without limitation, any script used by Paymentus on the IVR or the Website) or other intellectual property right of Paymentus ("Paymentus Intellectual Property"). All Paymentus Marks, Paymentus Intellectual Property, and the System and all rights therein (other than rights expressly granted herein) and goodwill pertain thereto belong exclusively to Paymentus.

## 7.10 Force Majeure

Each of the parties will be excused from performing its obligations as contemplated by this Agreement to the extent its performance is delayed, impaired or rendered impossible by acts of God or other events that are beyond its reasonable control and without its fault or judgment, including without limitation, natural disasters, war, terrorist acts, riots, acts of a governmental entity (in a sovereign or contractual capacity), fire, storms, quarantine restrictions, floods, explosions, labor strikes, labor walk-outs, extraordinary losses utilities (including

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telecommunications services), external computer "hacker" attacks, and/or delays of common carrier.

## 7.11 Non-Discrimination

Paymentus shall not discriminate against any employee or applicant for employment because of sex, race, color, age, religion, ancestry, national origin, military or veteran status, disability, medical condition, genetic information, gender expression, marital status, or sexual orientation. Paymentus shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their sex, race, color, age, religion, ancestry, national origin, military or veteran status, disability, medical condition, genetic information, gender expression, marital status, or sexual orientation and shall make reasonable accommodation to qualified individuals with disabilities or medical conditions. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Paymentus agrees to post in conspicuous places available to employees and applicants for employment any notices provided by Client setting forth the provisions of this non-discrimination clause.

## 7.12 No Waiver

No failure of either party to insist upon the strict performance by the other of any covenant, term or condition of the Agreement, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of the Agreement shall constitute a waiver of any such breach of such covenant, term or condition.

## 7.13 Assignability

This Agreement and any portion thereof shall not be assigned or transferred, nor shall any of Paymentus' duties be delegated or sub-contracted, without the express written consent of the Client.

## 8 Indemnification

### 8.1 Paymentus Indemnification and Hold Harmless

Paymentus agrees to the fullest extent permitted by law, to indemnify, defend (with counsel reasonably

acceptable to Client) and hold harmless Client and its governing officials, agents, employees, contractors, representatives, volunteers and attorneys (collectively, the "Client Indemnitees") from and against all third-party claims, liabilities, demands, actions, losses, damages, costs or expenses (including reasonable attorney's fees and costs), incurred by or alleged against any Client Indemnitee as a result or arising out of or related to (i) the willful misconduct or negligence of Paymentus in performing or failing to perform the Services, (ii) third party intellectual property rights, (iii) a breach by Paymentus of its covenants, representations or obligations under this Agreement, or (iv) acts or omissions of PaymentTech, LLC or other Paymentus Authorized Processor related to or arising out of this Agreement, the Services or the use of the Paymentus solution. Paymentus' indemnification obligations shall not be limited by the insurance provisions of the Agreement. The parties expressly agree that any payment, attorney's fees, costs or expense Client incurs or makes to or on behalf of an injured employee under the Client's self-administered workers' compensation is included as a loss, expense, or cost for the purposes of this section, and that this section will survive the expiration or early termination of the Agreement.

### 8.2 Client Indemnification and Hold Harmless

Client agrees to the fullest extent permitted by law, to indemnify, defend (with counsel reasonably acceptable to Client) and hold harmless Paymentus, its affiliates, officers, directors, stockholders, agents, employees, and representatives, (collectively, the "Paymentus Indemnitees") from and against all third-party claims, liabilities, demands, actions, losses, damages, costs or expenses (including without limitation reasonable attorney's fees and expenses) incurred by or alleged against any Paymentus Indemnitee as a result or arising out of or related to (i) the willful misconduct or negligence of Client related to the Services or (ii) a breach of Client's covenants or obligations under this Agreement. This section will survive the expiration or early termination of the Agreement.

### 8.3 Warranty and Disclaimer

Paymentus represents and warrants that it has title to the Paymentus Intellectual Property and other services that Payments is providing to Client under this Agreement and that such Paymentus Intellectual

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Property and other services do not infringe on the intellectual property rights of any third party. Paymentus does not represent or warrant that Paymentus Intellectual Property and other services will be error free. However, Paymentus does represent or warrant that Paymentus Intellectual Property and other services will perform substantially for Client's objective of processing electronic payments and interfacing with Client's billing system. Except as expressly set forth in this Agreement, Paymentus disclaims all other representations or warranties, express or implied, made to Client or any other person, including without limitation, any warranties regarding quality, suitability, merchantability, fitness, for a particular purpose or otherwise of any services or any good provided incidental to the Services provided under this Agreement.

## 8.4 Limitation of Liability

Notwithstanding the foregoing, neither party shall be liable for any lost profits, lost savings or other special, indirect or consequential damages, even if it has been advised of or could have foreseen the possibility of these damages. In no event will either party be liable for any losses or damages resulting from the acts, omissions or errors of third parties or of the other party. Paymentus' total liability for damages for any and all actions associated with this Agreement or the Services shall in no event exceed the specific dollar amount of the Paymentus Service Fee paid to Paymentus for the particular payment transaction which is the subject matter of the claim of damage. Notwithstanding anything to the contrary in this Agreement, this section shall not apply to either party's indemnification obligations, for which the limitation of liability shall not exceed the insurance limits required to be maintained hereunder.

## 9 Term and Termination

### 9.1 Term

The term of this Agreement shall commence on the effective date of this Agreement and continue for a period of 3 (three) years ("Initial Term") from the Launch Date. Services under this Agreement shall begin within 30 days of the merchant account setup.

At the end of the Initial Term, this Agreement will automatically renew for 2 (two) successive one-year periods unless either Client or Paymentus provide

the other party with not less than 3 (three) months prior written notice before the automatic renewal date that it elects not to automatically renew the term of this Agreement.

### 9.2 Material Breach

A material breach of this Agreement shall be cured within 30 calendar days ("Cure Period") after a party notifies the other of the breach in writing. In the event that the material breach has not been cured within the Cure Period, the non-breaching party can terminate this Agreement by providing the other party with a 30 calendar days' notice.

### 9.3 Termination for Convenience

Client may terminate this Agreement for any reason or no reason upon 3 (three) months prior written notice.

### 9.4 Upon Termination

Upon termination of this Agreement, the parties agree to cooperate with one another to ensure that all Payments are accounted for and all refundable transactions have been completed. Upon termination, Paymentus shall cease all Services being provided hereunder unless otherwise directed by Client in writing.

## 10 Insurance

### 10.1

Paymentus shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the services hereunder and the results of that work by Paymentus, their agents, representatives, employees or subcontractors. Insurance shall be placed with insurers with a current A.M. Best's rating of no less than "A" and "VII" unless otherwise approved in writing by the Client's Risk Manager.

### 10.2

Paymentus's liabilities, including but not limited to Paymentus' indemnity obligations, under the Agreement, shall not be deemed limited in any way to the insurance coverage required herein except as provided in Section 8.4. All policies of insurance required hereunder must provide that the Client is entitled to thirty (30) days prior written notice of

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cancellation or non-renewal of the policy or policies, or ten (10) days prior written notice for cancellation due to non-payment of premium. Maintenance of specified insurance coverage is a material element of the Agreement.

## 10.3 Types and Amounts Required

Paymentus shall maintain, at minimum, the following insurance coverage for the duration of the Agreement:

10.3.1. Commercial General Liability (CGL). The Paymentus shall maintain CGL Insurance written on an ISO Occurrence form or equivalent providing coverage at least as broad which shall cover liability arising from any and all personal injury or property damage in the amount of \$2,000,000.00 per occurrence and subject to an annual aggregate of \$4,000,000.00. There shall be no endorsement or modification of the CGL limiting the scope of coverage for either insured vs. insured claims or contractual liability. All defense costs shall be outside the limits of the policy.

10.3.2. Cyber Liability. Paymentus shall also maintain Cyber Liability coverage on an occurrence basis with a limit of \$2,000,000 per occurrence or claim and \$2,000,000 annual aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as are undertaken by Paymentus in the Agreement and shall include claims involving infringement of intellectual property, infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to such obligations. All defense costs shall be outside the limits of the policy.

## 10.4 Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions are the responsibility of Paymentus and must be declared to and approved by the Client. At the option of the Client, either (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Client, its officers, officials, employees and volunteers, or (2) Paymentus shall provide a financial guarantee satisfactory to the Client guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

## 10.5 Additional Required Provisions

The commercial general liability policy shall contain, or be endorsed to contain, the following provisions:

10.5.1. The Client, its officers, officials, employees, and representatives shall be named as additional insureds. The Client's additional insured status must be reflected on additional insured endorsement form (20 10 1185 or 20 10 1001 and 20 37 1001) which shall be submitted to the Client.

10.5.2. The policies are primary and non-contributory to any insurance that may be carried by the Client, as reflected in an endorsement which shall be submitted to the Client.

## 10.6 Verification of Coverage

Paymentus shall furnish the Client with original certificates and amendatory endorsements effecting coverage required by this Section 10. The endorsement should be on forms provided by the Client or on other than the Client's forms provided those endorsements conform to Client requirements. All certificates and endorsements are to be received and approved by the Client before work commences. The Client reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

# Paymentus

## Schedule A – Paymentus Service Fee Schedule

Paymentus Service Fee charged to the Client will be based on the following model:

Absorbed Fee Model
<ul style="list-style-type: none"><li>○ Absorbed Model</li><li>○ Average Bill Amount: <b>varies</b></li><li>○ Paymentus Service Fee<ul style="list-style-type: none"><li>• Credit/Debit Card<ul style="list-style-type: none"><li><b>2.95%</b> per Visa, MasterCard, Discover and debit transaction</li></ul></li><li>• ACH/ eCheck<ul style="list-style-type: none"><li><b>\$0.50</b> per echeck/ACH transaction</li></ul></li></ul></li><li>○ Solution Components Include:<ul style="list-style-type: none"><li><input type="checkbox"/> Hosted IVR/Automated Phone Payments</li><li><input type="checkbox"/> Online Payments inside CRW</li><li><input type="checkbox"/> Staff Portal</li><li><input type="checkbox"/> Outbound Customer Notifications</li></ul></li></ul> <p>Chargebacks and returned checks will be billed at <b>\$9.95</b> per chargeback/returned check.</p>

Note: Maximum Amount per Payment is **\$10,000.00**. Multiple payments can be made.

Paymentus may apply different limits per transactions for user adoption or to mitigate risks.

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## Schedule B: Paymentus Service Fee Schedule, Additional Services

Additional Services
<ul style="list-style-type: none"><li data-bbox="228 464 1383 531">☐ Outbound Notifications include:<ul style="list-style-type: none"><li data-bbox="329 499 1383 531">☐ <b>300</b> messages per month; additional usage invoiced at <b>\$0.20</b> per message.</li></ul></li><li data-bbox="228 562 1383 625">☐ Swipe device readers:<ul style="list-style-type: none"><li data-bbox="329 594 1383 625">• Three (3) at no cost; additional units at \$250.00</li></ul></li></ul>